



## **AGENDA**

### **GARDNER CITY COUNCIL**

City Hall – 120 East Main Street -- Gardner, Kansas  
Monday, July 6, 2020  
7:00 p.m.

**\*\*If you wish to provide written public comment regarding any items below by email, please provide them by noon on July 6, 2020 to [cityclerk@gardnerkansas.gov](mailto:cityclerk@gardnerkansas.gov). The meeting will be open to the public \*\***

**\*Watch this meeting live on the City's YouTube channel at <https://www.youtube.com/user/CityofGardnerKS> \***

#### **CALL TO ORDER**

#### **PLEDGE OF ALLEGIANCE**

#### **PRESENTATIONS**

1. Presentation of the 2021-2022 Draft Budget

#### **PUBLIC HEARING**

#### **PUBLIC COMMENTS**

Members of the public are welcome to use this time to make comments about City matters or items on the agenda that are not part of a public hearing

#### **CONSENT AGENDA**

1. Standing approval of the minutes as written for the regular meeting on June 15, 2020.
2. Standing approval of the minutes as written for the special meeting on June 19, 2020.
3. Standing approval of City expenditures prepared June 12, 2020 in the amount of \$559,187.35; and June 16, 2020 in the amount of \$102,079.66; and June 19, 2020 in the amount of \$1,396,412.82; and June 26, 2020 in the amount of \$256,936.19.
4. Consider authorizing the execution of an agreement with BHC Rhodes, Inc. to design the US-56, Sycamore Street to Moonlight Road improvements
5. Consider authorizing an agreement for 188<sup>th</sup> Street Benefit District Improvements
6. Consider authorizing the City Administrator to purchase two (2) 2020 Ram 1500 4X4 quad cab trucks from Landmark Dodge
7. Consider authorizing the purchase of 800 tons of deicing salt from Independent Salt Co.
8. Consider authorizing a Change Order with Amino Brothers Co., Inc. to construct Street, Street Lighting, and Waterline improvements for the Waverly Plaza Special Benefit District
9. Consider authorizing a task order agreement for construction services for internal improvements in the City of Gardner

#### **PLANNING AND ZONING CONSENT AGENDA**

#### **COMMITTEE RECOMMENDATIONS**

#### **OLD BUSINESS**

#### **NEW BUSINESS**

#### **COUNCIL UPDATES – Oral presentation unless otherwise noted**

#### **EXECUTIVE SESSION**

#### **ADJOURNMENT**



In compliance with the Americans with Disabilities Act, the City of Gardner will provide reasonable accommodations for all public meetings. Persons requiring accommodations in attending any of our public meetings should contact the City Clerk's Office at 913-856-0945 a minimum of 48 hours prior to the meeting.

**COUNCIL DISCUSSION FORM****PRESENTATION ITEM NO. 1****MEETING DATE: JULY 6, 2020****STAFF CONTACT: MATTHEW WOLFF, FINANCE DIRECTOR**

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**Agenda Item:** 2021-2022 Budget**Strategic Priority:** Fiscal Stewardship**Department:** Finance

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**Background/Description of Item:**

Finance Director Matthew Wolff will provide a presentation on the proposed 2021-2022 budget draft.

## CITY OF GARDNER ANNUAL BUDGET



General Fund	2019 Actual	2020 Budget	2020 Estimate	2021 Budget	2022 Budget
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<b>Funds Available Jan 1</b>	\$ 4,029,900	\$ 3,551,400	\$ 3,786,119	\$ 4,020,519	\$ 3,825,719
<b>Revenue:</b>					
Taxes	6,368,702	6,604,000	6,520,500	7,042,300	7,443,400
Intergovernmental	2,318,007	2,369,200	2,283,400	2,348,200	2,400,600
Licenses & Permits	306,785	257,000	303,600	303,600	310,600
Charges for Service	2,882,631	2,955,300	2,358,000	3,041,200	3,085,200
Fines and fees	538,399	542,800	484,000	549,000	559,600
Investment earnings	102,181	25,300	12,600	12,700	12,800
Other	55,036	21,200	184,500	21,200	120,100
Transfers In	866,900	882,200	852,200	890,000	893,600
Capital lease proceeds	180,000	-	-	-	-
Sale of City Assets	11,120	-	-	-	-
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<b>Revenue Total</b>	13,629,761	13,657,000	12,998,800	14,208,200	14,825,900
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% increase from previous year	5%	4%	-1%	4%	4%
<b>Expenditures:</b>					
Operations:					
Administration	1,571,269	1,819,900	1,504,000	1,711,900	1,775,100
Finance	1,222,015	1,282,800	1,259,500	1,301,800	1,373,800
Business and Economic Development	1,015,521	1,042,300	1,023,900	1,043,500	1,087,200
Police	4,765,943	4,740,200	4,817,900	5,236,600	5,508,600
Public Works	2,276,570	2,355,800	2,169,700	2,377,000	2,465,100
Parks & Recreation	2,530,872	2,549,000	1,877,100	2,497,200	2,588,500
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Operations Total	13,382,190	13,790,000	12,652,100	14,168,000	14,798,300
Capital Outlay:					
Administration	-	-	-	-	-
Finance	14,900	-	-	-	-
Police	229,826	176,000	-	190,000	190,000
Public Works	190,677	11,400	45,000	45,000	45,000
Parks & Recreation	50,949	-	11,000	-	-
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Capital Outlay Total	486,352	187,400	56,000	235,000	235,000
Transfers Out	5,000	-	56,300	-	-
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<b>Expenditure Total</b>	13,873,542	13,977,400	12,764,400	14,403,000	15,033,300
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% increase from previous year	4%	3%	-6%	3%	4%
<b>Surplus/(Shortfall)</b>	(243,781)	(320,400)	234,400	(194,800)	(207,400)
<b>Funds Available Dec 31</b>	\$ 3,786,119	\$ 3,231,000	\$ 4,020,519	\$ 3,825,719	\$ 3,618,319
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# CITY OF GARDNER ANNUAL BUDGET



REVENUE SOURCE	2019 Actual	2020 Budget	2020 Estimate	2021 Budget	2022 Budget
Ad Valorem Property Tax	\$ 2,703,554	\$ 2,825,000	\$ 2,825,000	\$ 3,168,000	\$ 3,390,000
Back Tax Collections	(3,856)	24,000	8,000	8,000	8,000
Motor Vehicle Tax	308,113	293,000	305,000	358,000	375,900
Property Tax Subtotal	3,007,811	3,142,000	3,138,000	3,534,000	3,773,900
City Sales Tax	2,459,542	2,570,000	2,441,500	2,533,800	2,660,000
City Use Tax	644,347	579,000	689,500	724,000	760,000
City Tax Subtotal	3,103,889	3,149,000	3,131,000	3,257,800	3,420,000
Natural Gas Franchise	147,919	140,000	148,000	148,000	148,000
Telephone Franchise	8,015	25,000	8,000	8,000	8,000
Cable Television Franchise	88,297	133,000	88,000	87,000	86,000
Electric Franchise (KCPL)	12,771	15,000	7,500	7,500	7,500
Franchise Tax Subtotal	257,002	313,000	251,500	250,500	249,500
<b>Taxes Total</b>	<b>6,368,702</b>	<b>6,604,000</b>	<b>6,520,500</b>	<b>7,042,300</b>	<b>7,443,400</b>
County Sales Tax	1,728,349	1,852,000	1,666,800	1,728,000	1,763,000
County Use Tax	387,631	399,000	414,800	415,000	432,000
County Tax Subtotal	2,115,980	2,251,000	2,081,600	2,143,000	2,195,000
Operating Contributions	120,165	80,000	120,000	120,000	120,000
Grants	13,325	-	-	-	-
Federal Grants	28,416	-	41,000	42,000	42,000
Grants Subtotal	161,906	80,000	161,000	162,000	162,000
Local Alcohol Liquor Tax	40,121	38,200	40,800	43,200	43,600
Liquor Tax Subtotal	40,121	38,200	40,800	43,200	43,600
<b>Intergovernmental Total</b>	<b>2,318,007</b>	<b>2,369,200</b>	<b>2,283,400</b>	<b>2,348,200</b>	<b>2,400,600</b>
Business Licenses & Payments	7,660	1,400	7,000	7,000	7,000
Beer and Liquor License	3,775	4,800	3,000	3,000	3,000
Licenses Subtotal	11,435	6,200	10,000	10,000	10,000
Building & Construction Permits	281,820	237,800	280,000	280,000	287,000
Animal Licenses & Impoundment	8,427	7,800	8,400	8,400	8,400
Lake Dock Permits	5,103	5,200	5,200	5,200	5,200
Permits Subtotal	295,350	250,800	293,600	293,600	300,600
<b>Licenses/Permits Total</b>	<b>306,785</b>	<b>257,000</b>	<b>303,600</b>	<b>303,600</b>	<b>310,600</b>
GF Cost Allocation Revenue	2,153,508	2,249,900	2,249,900	2,388,100	2,427,900
GF Cost Allocation-Airport	(165,600)	(175,900)	(175,900)	(204,400)	(211,900)
Cost Allocation Subtotal	1,987,908	2,074,000	2,074,000	2,183,700	2,216,000

# CITY OF GARDNER ANNUAL BUDGET



REVENUE SOURCE	2019 Actual	2020 Budget	2020 Estimate	2021 Budget	2022 Budget
Recreation Programs	196,976	290,000	98,000	200,000	204,000
Instructional Recreation Fees	12,736	15,200	6,000	15,500	15,800
Swimming Pool Fees	275,786	270,000	-	270,000	270,000
Swimming Lessons	30,275	34,000	-	32,000	33,000
Special Events	37,619	30,000	30,000	35,000	36,000
Concessions	69,910	75,100	35,000	70,000	71,400
Advertising	19,867	13,000	13,000	20,000	21,000
Tournaments	63,618	53,000	32,000	60,000	63,000
Donations and Sponsorships	1,750	-	-	-	-
Facility Rental	26,148	30,000	10,000	25,000	25,000
Aquatic Concessions	70,585	53,000	-	70,000	70,000
Recreation Charges Subtotal	805,270	863,300	224,000	797,500	809,200
Inspection Fees	74,662	10,000	50,000	50,000	50,000
Zoning and Subdivision Fees	14,791	7,000	10,000	10,000	10,000
Street Signs	-	1,000	-	-	-
Fee Subtotal	89,453	18,000	60,000	60,000	60,000
<b>Charges for Services Total</b>	<b>2,882,631</b>	<b>2,955,300</b>	<b>2,358,000</b>	<b>3,041,200</b>	<b>3,085,200</b>
Court Fines	407,850	443,000	367,000	416,000	424,000
Court Fees	79,400	57,600	71,000	81,000	82,600
Diversion	51,149	42,200	46,000	52,000	53,000
<b>Fines and Fees Total</b>	<b>538,399</b>	<b>542,800</b>	<b>484,000</b>	<b>549,000</b>	<b>559,600</b>
Interest on Idle Funds	102,181	25,300	12,600	12,700	12,800
<b>Investment Earnings Total</b>	<b>102,181</b>	<b>25,300</b>	<b>12,600</b>	<b>12,700</b>	<b>12,800</b>
Mowing Special Assessments	7,722	6,000	6,000	6,000	6,000
Copies/Plans/Codes	8,460	5,000	6,000	5,000	5,000
Miscellaneous	(2,047)	6,200	20,000	6,200	6,200
Returned Checks	2,250	3,000	2,300	3,000	3,000
Reimbursed Expense	3,349	-	-	-	-
Donations	4,245	-	-	-	-
Developer Reimbursements	30,000	-	54,200	-	-
Origination fee	-	-	95,000	-	98,900
Royalties	1,057	1,000	1,000	1,000	1,000
<b>Misc. - Other Total</b>	<b>55,036</b>	<b>21,200</b>	<b>184,500</b>	<b>21,200</b>	<b>120,100</b>
Electric Fund Transfer	866,900	882,200	852,200	890,000	893,600
<b>Transfers In Total</b>	<b>866,900</b>	<b>882,200</b>	<b>852,200</b>	<b>890,000</b>	<b>893,600</b>

# CITY OF GARDNER ANNUAL BUDGET



REVENUE SOURCE	2019 Actual	2020 Budget	2020 Estimate	2021 Budget	2022 Budget
Capital Lease Proceeds	180,000	-	-	-	-
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<b>Capital Lease Proceeds Total</b>	<b>180,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Sale of City Property	11,120	-	-	-	-
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<b>Proceeds from sale of Capital Assets Total</b>	<b>11,120</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Total Other Financing Sources/(Uses)	1,058,020	882,200	852,200	890,000	893,600
	\$ 13,629,761	\$ 13,657,000	\$ 12,998,800	\$ 14,208,200	\$ 14,825,900
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# CITY OF GARDNER ANNUAL BUDGET



**Program: All**  
**Department: Administrative 411**  
**Fund: General Fund 001**

Classification	FY 19 Actual	FY 20 Budget	FY 20 Estimate	FY 21 Budget	FY 22 Budget
<b>Personal Services</b>					
Full-Time	\$ 618,975	\$ 676,000	\$ 683,400	\$ 639,600	\$ 658,500
Overtime	8,783	5,100	5,000	7,400	8,800
Part-Time	27,355	28,700	27,700	27,700	28,700
Seasonal	-	6,000	-	-	6,000
Market/Merit Pool	-	191,500	-	200,700	209,600
Health & Dental Insurance	83,061	110,100	95,900	98,100	106,300
Life Insurance	389	500	500	200	200
Social Security	47,951	54,800	54,800	51,700	53,700
Unemployment Compensation	619	700	700	1,300	1,300
KPERS Retirement	66,285	75,300	68,600	66,300	71,500
Deferred Compensation	13,023	32,400	16,900	16,900	17,400
<b>Total</b>	<b>866,441</b>	<b>1,181,100</b>	<b>953,500</b>	<b>1,109,900</b>	<b>1,162,000</b>
<b>Contractual Services</b>					
Audit					
Legal Services	161,384	158,000	158,000	166,000	171,000
Outsourced Services	222,200	92,600	63,400	71,700	71,700
Telephone	908	1,500	1,000	1,000	1,000
Meetings/Training/Travel/Cont Ed	24,553	52,000	15,400	29,500	29,500
Dues/Subscriptions	32,343	40,100	35,000	36,300	36,300
Recruitment	10,881	10,000	3,000	10,000	10,000
Advertising/Legal Notices	10,003	6,900	2,400	2,500	2,500
Printing	10,297	14,700	12,900	13,300	13,300
Postage	5,496	9,900	5,400	5,800	5,400
Taxes and Assesments	381	400	400	400	400
<b>Total</b>	<b>478,446</b>	<b>386,100</b>	<b>296,900</b>	<b>336,500</b>	<b>341,100</b>
<b>Commodities</b>					
Furniture and Equipment	200	-	-	500	-
Operating Supplies	8,162	12,200	27,300	12,000	12,000
Special Events	22,778	28,600	12,400	22,900	22,900
Donations & Sympathy	38,755	40,200	40,200	39,000	39,000
<b>Total</b>	<b>69,895</b>	<b>81,000</b>	<b>79,900</b>	<b>74,400</b>	<b>73,900</b>
<b>Internal Services</b>					
Building Services	38,785	39,800	39,600	41,700	43,700
IT Services	93,831	104,800	99,700	110,400	113,200
Risk Services	23,871	27,100	34,400	39,000	41,200
<b>Total</b>	<b>156,487</b>	<b>171,700</b>	<b>173,700</b>	<b>191,100</b>	<b>198,100</b>
<b>Total Expenditures</b>	<b>\$ 1,571,269</b>	<b>\$ 1,819,900</b>	<b>\$ 1,504,000</b>	<b>\$ 1,711,900</b>	<b>\$ 1,775,100</b>

# CITY OF GARDNER ANNUAL BUDGET



**Program: Mayor and City Council 1110**  
**Department: Administrative 411**  
**Fund: General Fund 001**

Classification	FY 19 Actual	FY 20 Budget	FY 20 Estimate	FY 21 Budget	FY 22 Budget
<b>Personal Services</b>					
Part-Time	\$ 27,355	\$ 28,700	\$ 27,700	\$ 27,700	\$ 28,700
Social Security	2,093	2,200	2,100	2,100	2,200
KPERS Retirement	840	900	800	800	900
<b>Total</b>	30,288	31,800	30,600	30,600	31,800
<b>Contractual Services</b>					
Outsourced Services	1,351	12,000	-	-	-
Meetings/Training/Travel/Cont Ed	1,506	6,700	600	3,000	3,000
Dues/Subscriptions	28,542	30,400	29,900	29,900	29,900
Advertising/Legal Notice	300	1,900	500	500	500
<b>Total</b>	31,699	51,000	31,000	33,400	33,400
<b>Commodities</b>					
Operating Supplies	322	2,000	600	1,000	1,000
Special Events	16,347	22,900	5,400	15,900	15,900
Donations & Sympathy	38,755	40,200	40,200	39,000	39,000
<b>Total</b>	55,424	65,100	46,200	55,900	55,900
<b>Internal Services</b>					
Building Services	11,035	11,400	11,400	13,700	14,300
IT Services	23,461	29,000	22,800	27,800	28,900
Risk Services	6,322	7,000	7,800	8,700	9,000
<b>Total</b>	40,818	47,400	42,000	50,200	52,200
<b>Total Expenditures</b>	\$ 158,229	\$ 195,300	\$ 149,800	\$ 170,100	\$ 173,300
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# CITY OF GARDNER ANNUAL BUDGET



**Program: Administration 1120**  
**Department: Administrative 411**  
**Fund: General Fund 001**

Classification	FY 19 Actual	FY 20 Budget	FY 20 Estimate	FY 21 Budget	FY 22 Budget
<b>Personal Services</b>					
Full-Time	\$ 376,560	\$ 426,500	\$ 428,400	\$ 384,600	\$ 395,900
Overtime	2,603	1,200	1,100	1,900	2,300
Seasonal	-	6,000	-	-	6,000
Health & Vision Insurance	36,980	59,600	54,500	55,700	60,400
Life Insurance	186	200	200	100	100
Social Security	26,812	33,200	32,900	29,600	30,900
Unemployment Compensation	373	400	400	800	800
KPERS Retirement	39,752	47,900	42,900	39,800	42,800
Deferred Compensation	12,602	31,400	16,500	16,500	17,000
<b>Total</b>	495,868	606,400	576,900	529,000	556,200
<b>Contractual Services</b>					
Legal Services	156,671	155,000	150,000	160,000	165,000
Outsourced Services	3,634	5,000	2,800	5,000	5,000
Telephone	487	1,000	500	500	500
Meetings/Training/Travel/Cont Ed	8,204	13,800	8,100	9,200	9,200
Dues/Subscriptions	2,743	8,200	3,900	4,500	4,500
Printing	9,609	13,900	12,500	12,500	12,500
Postage	5,316	9,700	5,200	5,500	5,100
<b>Total</b>	186,664	206,600	183,000	197,200	201,800
<b>Commodities</b>					
Operating Supplies	3,899	5,900	23,500	5,900	5,900
Special Events	6,431	5,700	7,000	7,000	7,000
<b>Total</b>	10,330	11,600	30,500	12,900	12,900
<b>Internal Services</b>					
Building Services	11,715	12,000	11,900	11,900	12,500
IT Services	20,382	23,400	20,500	18,900	19,500
Risk Services	8,730	10,000	13,400	16,100	17,200
<b>Total</b>	40,827	45,400	45,800	46,900	49,200
<b>Total Expenditures</b>	\$ 733,689	\$ 870,000	\$ 836,200	\$ 786,000	\$ 820,100

# CITY OF GARDNER ANNUAL BUDGET



**Program: Economic Development 1130**

**Department: Administrative 411**

**Fund: General Fund 001**

<b>Classification</b>	<b>FY 19 Actual</b>	<b>FY 20 Budget</b>	<b>FY 20 Estimate</b>	<b>FY 21 Budget</b>	<b>FY 22 Budget</b>
<b>Contractual Services</b>					
Outsourced Services	\$ 193,823	\$ 52,500	\$ 5,700	\$ 10,000	\$ 10,000
Advertising/Legal Notices	2,048	-	-	-	-
<b>Total</b>	195,871	52,500	5,700	10,000	10,000
<b>Total Expenditures</b>	\$ 195,871	\$ 52,500	\$ 5,700	\$ 10,000	\$ 10,000

# CITY OF GARDNER ANNUAL BUDGET



**Program: Human Resources 1140**  
**Department: Administration 411**  
**Fund: General Fund 001**

Classification	FY 19 Actual	FY 20 Budget	FY 20 Estimate	FY 21 Budget	FY 22 Budget
<b>Personal Services</b>					
Full-Time	\$ 186,042	\$ 191,500	\$ 192,200	\$ 192,200	\$ 197,900
Overtime	1,303	2,200	2,100	2,100	2,200
Market/Merit Pool	-	191,500	-	200,700	209,600
Health & Dental Insurance	31,769	36,200	33,000	33,800	36,600
Life Insurance	143	200	200	100	100
Social Security	14,398	14,800	14,900	14,900	15,300
Unemployment Compensation	185	200	200	400	400
KPERS Retirement	19,440	20,300	18,700	19,200	20,700
Deferred Compensation	421	1,000	400	400	400
<b>Total</b>	<b>253,701</b>	<b>457,900</b>	<b>261,700</b>	<b>463,800</b>	<b>483,200</b>
<b>Contractual Services</b>					
Legal Services	4,713	3,000	8,000	6,000	6,000
Outsourced Services	1,402	5,500	39,100	39,100	39,100
Telephone	421	500	500	500	500
Meetings/Training/Travel/Cont Ed	13,274	29,400	5,600	15,200	15,200
Dues/Subscriptions	931	1,000	1,000	1,600	1,600
Recruitment	10,881	10,000	3,000	10,000	10,000
Printing	623	600	300	700	700
Postage	129	100	100	200	200
<b>Total</b>	<b>32,374</b>	<b>50,100</b>	<b>57,600</b>	<b>73,300</b>	<b>73,300</b>
<b>Commodities</b>					
Furniture and Equipment	200	-	-	500	-
Operating Supplies	3,713	3,700	2,900	4,700	4,700
<b>Total</b>	<b>3,913</b>	<b>3,700</b>	<b>2,900</b>	<b>5,200</b>	<b>4,700</b>
<b>Internal Services</b>					
Building Services	11,715	12,000	11,900	11,700	12,300
IT Services	39,416	41,200	45,300	53,000	53,900
Risk Services	7,058	8,100	10,700	11,200	11,900
<b>Total</b>	<b>58,189</b>	<b>61,300</b>	<b>67,900</b>	<b>75,900</b>	<b>78,100</b>
<b>Total Expenditures</b>	<b>\$ 348,177</b>	<b>\$ 573,000</b>	<b>\$ 390,100</b>	<b>\$ 618,200</b>	<b>\$ 639,300</b>

# CITY OF GARDNER ANNUAL BUDGET



**Program: City Clerk 1150**  
**Department: Administration 411**  
**Fund: General Fund 001**

Classification	FY 19 Actual	FY 20 Budget	FY 20 Estimate	FY 21 Budget	FY 22 Budget
<b>Personal Services</b>					
Full-Time	\$ 56,373	\$ 58,000	\$ 62,800	\$ 62,800	\$ 64,700
Overtime	4,877	1,700	1,800	3,400	4,300
Health & Dental Insurance	14,312	14,300	8,400	8,600	9,300
Life Insurance	60	100	100	-	-
Social Security	4,648	4,600	4,900	5,100	5,300
Unemployment Compensation	61	100	100	100	100
KPERS Retirement	6,253	6,200	6,200	6,500	7,100
<b>Total</b>	86,584	85,000	84,300	86,500	90,800
<b>Contractual Services</b>					
Outsourced Services	21,990	17,600	15,800	17,600	17,600
Meetings/Training/Travel/Cont Ed	1,569	2,100	1,100	2,100	2,100
Dues/Subscriptions	127	500	200	300	300
Advertising/Legal Notice	7,655	5,000	1,900	2,000	2,000
Printing	65	200	100	100	100
Postage	51	100	100	100	100
Taxes and Assessments	381	400	400	400	400
<b>Total</b>	31,838	25,900	19,600	22,600	22,600
<b>Commodities</b>					
Operating Supplies	228	600	300	400	400
<b>Total</b>	228	600	300	400	400
<b>Internal Services</b>					
Building Services	4,320	4,400	4,400	4,400	4,600
IT Services	10,572	11,200	11,100	10,700	10,900
Risk Services	1,761	2,000	2,500	3,000	3,100
<b>Total</b>	16,653	17,600	18,000	18,100	18,600
<b>Total Expenditures</b>	\$ 135,303	\$ 129,100	\$ 122,200	\$ 127,600	\$ 132,400

# CITY OF GARDNER ANNUAL BUDGET



**Program: All**  
**Department: Business & Economic Development 471**  
**Fund: General Fund 001**

Classification	FY 19 Actual	FY 20 Budget	FY 20 Estimate	FY 21 Budget	FY 22 Budget
<b>Personal Services</b>					
Full-Time	\$ 551,846	\$ 551,900	\$ 569,600	\$ 569,600	\$ 586,700
Overtime	425	1,300	1,500	1,500	1,500
Seasonal	-	6,000	-	-	6,000
Health & Dental Insurance	114,770	117,000	123,200	121,900	132,500
Life Insurance	399	500	500	200	200
Social Security	41,003	42,700	43,600	43,600	45,400
Unemployment Compensation	527	600	600	1,100	1,200
KPERS Retirement	81,252	80,300	80,000	81,100	85,600
Deferred Compensation	3,148	3,700	3,100	3,100	3,200
<b>Total</b>	<b>793,370</b>	<b>804,000</b>	<b>822,100</b>	<b>822,100</b>	<b>862,300</b>
<b>Contractual Services</b>					
Outsourced Services	48,994	36,000	24,800	52,000	52,000
Telephone	1,632	2,000	2,000	2,000	2,000
R&M Equipment	-	600	-	-	-
R&M Vehicles	153	500	300	1,300	300
Meetings/Training/Travel/Cont Ed	3,651	14,100	4,100	15,400	15,400
Dues/Subscriptions	9,005	3,000	3,000	3,300	3,300
Advertising/Legal Notice	796	500	300	300	300
Printing	241	1,100	500	500	500
Postage	448	200	200	600	600
Home Repair Program	12,000	12,000	12,000	12,000	12,000
<b>Total</b>	<b>76,920</b>	<b>70,000</b>	<b>47,200</b>	<b>87,400</b>	<b>86,400</b>
<b>Commodities</b>					
Small tools	358	100	-	100	100
Vehicle Supplies	112	300	-	300	300
Fuel and Fluids	2,292	2,800	2,100	2,400	2,400
Operating Supplies	1,548	2,500	1,000	2,000	2,000
Clothing & Uniforms	25	1,300	-	900	900
<b>Total</b>	<b>4,335</b>	<b>7,000</b>	<b>3,100</b>	<b>5,700</b>	<b>5,700</b>
<b>Internal Services</b>					
Building Services	38,486	39,500	39,300	42,000	44,100
IT Services	58,646	72,300	57,200	28,600	29,700
Risk Services	43,764	49,500	55,000	57,700	59,000
<b>Total</b>	<b>140,896</b>	<b>161,300</b>	<b>151,500</b>	<b>128,300</b>	<b>132,800</b>
<b>Total Expenditures</b>	<b>\$ 1,015,521</b>	<b>\$ 1,042,300</b>	<b>\$ 1,023,900</b>	<b>\$ 1,043,500</b>	<b>\$ 1,087,200</b>

# CITY OF GARDNER ANNUAL BUDGET



Program: Planning 7110

Department: Business & Economic Development 471

Fund: General Fund 001

Classification	FY 19 Actual	FY 20 Budget	FY 20 Estimate	FY 21 Budget	FY 22 Budget
<b>Personal Services</b>					
Full-Time	\$ 383,664	\$ 384,800	\$ 396,300	\$ 396,300	\$ 408,100
Overtime	152	500	600	600	600
Seasonal	-	6,000	-	-	6,000
Health & Dental Insurance	69,376	77,400	77,800	79,700	86,200
Life Insurance	251	300	300	100	100
Social Security	28,417	29,900	30,300	30,300	31,700
Unemployment Compensation	366	400	400	800	800
KPERS Retirement	56,575	56,500	55,700	56,500	59,600
Deferred Compensation	1,396	2,000	1,400	1,400	1,400
<b>Total</b>	<b>540,197</b>	<b>557,800</b>	<b>562,800</b>	<b>565,700</b>	<b>594,500</b>
<b>Contractual Services</b>					
Outsourced Services	48,994	32,000	24,800	50,000	50,000
Telephone	586	500	600	600	600
R&M Equipment	-	600	-	-	-
R&M Vehicle	-	-	-	1,000	-
Meetings/Training/Travel/Cont Ed	2,338	9,900	2,000	10,200	10,200
Dues/Subscriptions	1,840	2,500	2,500	2,800	2,800
Advertising/Legal Notice	796	500	300	300	300
Printing	65	800	200	200	200
Postage	212	200	200	300	300
<b>Total</b>	<b>54,831</b>	<b>47,000</b>	<b>30,600</b>	<b>65,400</b>	<b>64,400</b>
<b>Commodities</b>					
Fuel and Fluids	-	300	100	100	100
Operating Supplies	1,448	1,500	500	1,500	1,500
<b>Total</b>	<b>1,448</b>	<b>1,800</b>	<b>600</b>	<b>1,600</b>	<b>1,600</b>
<b>Internal Services</b>					
Building Services	17,371	17,800	17,700	20,500	21,500
IT Services	47,682	58,900	46,400	15,900	16,500
Risk Services	25,835	28,300	35,000	37,500	38,300
<b>Total</b>	<b>90,888</b>	<b>105,000</b>	<b>99,100</b>	<b>73,900</b>	<b>76,300</b>
<b>Total Expenditures</b>	<b>\$ 687,364</b>	<b>\$ 711,600</b>	<b>\$ 693,100</b>	<b>\$ 706,600</b>	<b>\$ 736,800</b>

# CITY OF GARDNER ANNUAL BUDGET



**Program: Building Administration 7120**  
**Department: Business & Economic Development 471**  
**Fund: General Fund 001**

Classification	FY 19 Actual	FY 20 Budget	FY 20 Estimate	FY 21 Budget	FY 22 Budget
<b>Personal Services</b>					
Full-Time	\$ 168,182	\$ 167,100	\$ 173,300	\$ 173,300	\$ 178,600
Overtime	273	800	900	900	900
Health & Dental Insurance	45,394	39,600	45,400	42,200	46,300
Life Insurance	148	200	200	100	100
Social Security	12,586	12,800	13,300	13,300	13,700
Unemployment Compensation	161	200	200	300	400
KPERS Retirement	24,677	23,800	24,300	24,600	26,000
Deferred Compensation	1,752	1,700	1,700	1,700	1,800
<b>Total</b>	<b>253,173</b>	<b>246,200</b>	<b>259,300</b>	<b>256,400</b>	<b>267,800</b>
<b>Contractual Services</b>					
Outsourced Services	-	4,000	-	2,000	2,000
Telephone	1,046	1,500	1,400	1,400	1,400
R&M Vehicle	153	500	300	300	300
Meetings/Training/Travel/Cont Ed	1,313	4,200	2,100	5,200	5,200
Dues/Subscriptions	7,165	500	500	500	500
Printing	176	300	300	300	300
Postage	236	-	-	300	300
Home Repair Program	12,000	12,000	12,000	12,000	12,000
<b>Total</b>	<b>22,089</b>	<b>23,000</b>	<b>16,600</b>	<b>22,000</b>	<b>22,000</b>
<b>Commodities</b>					
Small tools	358	100	-	100	100
Vehicle Supplies	112	300	-	300	300
Fuel and Fluids	2,292	2,500	2,000	2,300	2,300
Operating Supplies	100	1,000	500	500	500
Clothing & Uniforms	25	1,300	-	900	900
<b>Total</b>	<b>2,887</b>	<b>5,200</b>	<b>2,500</b>	<b>4,100</b>	<b>4,100</b>
<b>Internal Services</b>					
Building Services	21,115	21,700	21,600	21,500	22,600
IT Services	10,964	13,400	10,800	12,700	13,200
Risk Services	17,929	21,200	20,000	20,200	20,700
<b>Total</b>	<b>50,008</b>	<b>56,300</b>	<b>52,400</b>	<b>54,400</b>	<b>56,500</b>
<b>Total Expenditures</b>	<b>\$ 328,157</b>	<b>\$ 330,700</b>	<b>\$ 330,800</b>	<b>\$ 336,900</b>	<b>\$ 350,400</b>

# CITY OF GARDNER ANNUAL BUDGET



**Program: All**  
**Department: Finance 413**  
**Fund: General Fund 001**

Classification	FY 19 Actual	FY 20 Budget	FY 20 Estimate	FY 21 Budget	FY 22 Budget
<b>Personal Services</b>					
Full-Time	\$ 590,354	\$ 621,900	\$ 609,600	\$ 609,600	\$ 627,600
Overtime	19,584	14,100	14,300	17,300	19,200
Part-Time	84,466	65,700	95,300	95,300	98,300
Seasonal	-	21,000	-	-	21,000
Health & Dental Insurance	138,216	121,500	141,900	145,300	157,400
Life Insurance	534	600	600	400	400
Social Security	51,745	55,300	55,000	55,200	58,600
Unemployment Compensation	670	700	700	1,400	1,500
KPERS Retirement	65,098	66,800	60,400	62,300	67,300
Deferred Compensation	4,350	4,500	4,800	4,800	5,000
<b>Total</b>	<b>955,017</b>	<b>972,100</b>	<b>982,600</b>	<b>991,600</b>	<b>1,056,300</b>
<b>Contractual Services</b>					
Audit & Financial	59,872	67,400	61,500	66,200	67,000
Legal Services	25,489	34,000	25,000	25,500	26,300
Outsourced Services	36,220	45,400	39,200	40,800	42,200
Telephone	212	500	500	600	600
Meetings/Training/Travel/Cont Ed	6,314	10,700	1,900	9,900	9,400
Dues/Subscriptions	1,452	2,100	700	1,500	1,500
Printing	1,928	2,200	800	2,000	1,900
Postage	1,387	1,800	1,400	1,400	1,400
<b>Total</b>	<b>132,874</b>	<b>164,100</b>	<b>132,900</b>	<b>149,800</b>	<b>152,200</b>
<b>Commodities</b>					
Operating Supplies	4,933	4,800	3,100	3,600	3,600
<b>Total</b>	<b>4,933</b>	<b>4,800</b>	<b>3,100</b>	<b>3,600</b>	<b>3,600</b>
<b>Capital Outlay</b>					
Equipment	14,900	-	-	-	-
<b>Total</b>	<b>14,900</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Internal Services</b>					
Building Services	26,310	27,100	26,800	35,500	36,300
IT Services	86,625	96,200	91,000	93,500	96,100
Risk Services	16,256	18,500	23,100	27,800	29,300
<b>Total</b>	<b>129,191</b>	<b>141,800</b>	<b>140,900</b>	<b>156,800</b>	<b>161,700</b>
<b>Total Expenditures</b>	<b>\$ 1,236,915</b>	<b>\$ 1,282,800</b>	<b>\$ 1,259,500</b>	<b>\$ 1,301,800</b>	<b>\$ 1,373,800</b>



# CITY OF GARDNER ANNUAL BUDGET



**Program: Finance Administration 1305**

**Department: Finance 413**

**Fund: General Fund 001**

<b>Classification</b>	<b>FY 19 Actual</b>	<b>FY 20 Budget</b>	<b>FY 20 Estimate</b>	<b>FY 21 Budget</b>	<b>FY 22 Budget</b>
<b>Personal Services</b>					
Full-Time	\$ 209,806	\$ 228,800	\$ 216,100	\$ 216,100	\$ 222,400
Health & Dental Insurance	25,843	17,100	24,600	25,100	27,200
Life Insurance	112	100	100	100	100
Social Security	16,031	17,500	16,500	16,500	17,000
Unemployment Compensation	207	200	200	400	400
KPERS Retirement	21,718	24,100	21,000	21,500	23,200
Deferred Compensation	2,173	2,300	2,200	2,200	2,200
<b>Total</b>	<b>275,890</b>	<b>290,100</b>	<b>280,700</b>	<b>281,900</b>	<b>292,500</b>
<b>Contractual Services</b>					
Audit & Financial	59,872	67,400	61,500	66,200	67,000
Outsourced Services	2,998	15,000	8,200	7,200	7,200
Telephone	212	500	500	600	600
Meetings/Training/Travel/Cont Ed	3,003	3,500	400	3,500	3,500
Dues/Subscriptions	470	800	100	600	600
Printing	544	600	600	600	600
<b>Total</b>	<b>67,099</b>	<b>87,800</b>	<b>71,300</b>	<b>78,700</b>	<b>79,500</b>
<b>Internal Services</b>					
Building Services	4,608	4,800	4,700	4,600	4,800
IT Services	7,309	8,900	7,200	6,300	6,600
Risk Services	4,181	4,800	6,200	7,500	7,900
<b>Total</b>	<b>16,098</b>	<b>18,500</b>	<b>18,100</b>	<b>18,400</b>	<b>19,300</b>
<b>Total Expenditures</b>	<b>\$ 359,087</b>	<b>\$ 396,400</b>	<b>\$ 370,100</b>	<b>\$ 379,000</b>	<b>\$ 391,300</b>

# CITY OF GARDNER ANNUAL BUDGET



**Program: Fiscal Services 1310**  
**Department: Finance 413**  
**Fund: General Fund 001**

<b>Classification</b>	<b>FY 19 Actual</b>	<b>FY 20 Budget</b>	<b>FY 20 Estimate</b>	<b>FY 21 Budget</b>	<b>FY 22 Budget</b>
<b>Personal Services</b>					
Full-Time	\$ 300,432	\$ 313,600	\$ 310,900	\$ 310,900	\$ 320,300
Overtime	10,838	5,500	5,400	8,200	9,800
Seasonal	-	6,000	-	-	6,000
Health & Dental Insurance	74,203	66,700	80,200	82,100	89,000
Life Insurance	255	300	300	200	200
Social Security	22,911	24,900	24,200	24,400	25,700
Unemployment Compensation	296	300	300	600	700
KPERS Retirement	32,009	33,500	30,600	31,700	34,300
Deferred Compensation	2,177	2,200	2,200	2,200	2,300
<b>Total</b>	<b>443,121</b>	<b>453,000</b>	<b>454,100</b>	<b>460,300</b>	<b>488,300</b>
<b>Contractual Services</b>					
Outsourced Services	22,080	21,600	22,400	23,600	24,700
Meetings/Training/Travel/Cont Ed	2,391	5,900	1,300	5,600	5,100
Dues/Subscriptions	689	700	400	700	700
Printing	1,081	800	-	1,100	1,100
Postage	775	1,000	800	800	800
<b>Total</b>	<b>27,016</b>	<b>30,000</b>	<b>24,900</b>	<b>31,800</b>	<b>32,400</b>
<b>Commodities</b>					
Operating Supplies	2,481	2,000	1,500	2,000	2,000
<b>Total</b>	<b>2,481</b>	<b>2,000</b>	<b>1,500</b>	<b>2,000</b>	<b>2,000</b>
<b>Internal Services</b>					
Building Services	7,683	7,800	7,700	7,900	8,300
IT Services	32,499	36,200	35,300	36,400	37,400
Risk Services	7,526	8,500	10,500	12,200	12,900
<b>Total</b>	<b>47,708</b>	<b>52,500</b>	<b>53,500</b>	<b>56,500</b>	<b>58,600</b>
<b>Total Expenditures</b>	<b>\$ 520,326</b>	<b>\$ 537,500</b>	<b>\$ 534,000</b>	<b>\$ 550,600</b>	<b>\$ 581,300</b>

# CITY OF GARDNER ANNUAL BUDGET



**Program: Municipal Court 1330**  
**Department: Finance 413**  
**Fund: General Fund 001**

Classification	FY 19 Actual	FY 20 Budget	FY 20 Estimate	FY 21 Budget	FY 22 Budget
<b>Personal Services</b>					
Full -Time	\$ 80,116	\$ 79,500	\$ 82,600	\$ 82,600	\$ 84,900
Overtime	8,746	8,600	8,900	9,100	9,400
Part-Time	84,466	65,700	95,300	95,300	98,300
Seasonal	-	15,000	-	-	15,000
Health & Dental Insurance	38,170	37,700	37,100	38,100	41,200
Life Insurance	167	200	200	100	100
Social Security	12,803	12,900	14,300	14,300	15,900
Unemployment Compensation	167	200	200	400	400
KPERS Retirement	11,371	9,200	8,800	9,100	9,800
Deferred Compensation	-	-	400	400	500
<b>Total</b>	<b>236,006</b>	<b>229,000</b>	<b>247,800</b>	<b>249,400</b>	<b>275,500</b>
<b>Contractual Services</b>					
Legal Services	25,489	34,000	25,000	25,500	26,300
Outsourced Services	11,142	8,800	8,600	10,000	10,300
R&M-Office Equipment	-	-	1,900	1,900	1,900
Meetings/Training/Travel/Cont Ed	920	1,300	200	800	800
Dues/Subscriptions	293	600	200	200	200
Printing	303	800	200	300	200
Postage	612	800	600	600	600
<b>Total</b>	<b>38,759</b>	<b>46,300</b>	<b>36,700</b>	<b>39,300</b>	<b>40,300</b>
<b>Commodities</b>					
Operating Supplies	2,452	2,800	1,600	1,600	1,600
<b>Total</b>	<b>2,452</b>	<b>2,800</b>	<b>1,600</b>	<b>1,600</b>	<b>1,600</b>
<b>Capital Outlay</b>					
Equipment	14,900	-	-	-	-
<b>Total</b>	<b>14,900</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Internal Services</b>					
Building Services	14,019	14,500	14,400	23,000	23,200
IT Services	46,817	51,100	48,500	50,800	52,100
Risk Services	4,549	5,200	6,400	8,100	8,500
<b>Total</b>	<b>65,385</b>	<b>70,800</b>	<b>69,300</b>	<b>81,900</b>	<b>83,800</b>
<b>Total Expenditures</b>	<b>\$ 357,502</b>	<b>\$ 348,900</b>	<b>\$ 355,400</b>	<b>\$ 372,200</b>	<b>\$ 401,200</b>

# CITY OF GARDNER ANNUAL BUDGET



Program: All  
Department: Parks and Recreation 461  
Fund: General Fund 001

Classification	FY 19 Actual	FY 20 Budget	FY 20 Estimate	FY 21 Budget	FY 22 Budget
<b>Personal Services</b>					
Full-Time	\$ 672,371	\$ 706,100	\$ 682,200	\$ 699,400	\$ 720,200
Overtime	51,423	43,900	45,100	48,800	52,100
Seasonal	427,567	458,700	73,100	446,400	452,400
Health & Dental Insurance	155,284	169,100	192,700	196,800	214,100
Life Insurance	758	800	800	600	600
Social Security	87,622	92,400	61,300	91,400	93,700
Unemployment Compensation	1,144	1,200	700	2,000	2,000
KPERS Retirement	73,878	78,800	70,500	74,400	80,300
Deferred Compensation	1,162	1,100	1,000	1,000	1,100
<b>Total</b>	<b>1,471,209</b>	<b>1,552,100</b>	<b>1,127,400</b>	<b>1,560,800</b>	<b>1,616,500</b>
<b>Contractual Services</b>					
Outsourced Services	132,425	101,700	95,600	68,300	68,300
Water	56,666	18,700	4,000	18,000	18,000
Trash Services	4,020	4,100	4,100	4,100	4,100
Telephone	8,197	9,000	8,200	7,200	7,200
Natural Gas	2,355	2,500	2,400	2,400	2,400
Electricity	43,991	52,400	33,100	44,000	44,000
Wastewater	2,468	2,800	2,500	2,500	2,500
R&M Building	32,278	32,300	5,900	31,900	31,900
R&M Equipment	35,625	8,000	6,000	6,000	6,000
R&M Vehicles	8,931	600	600	600	600
Equip./Vehicle Rentals	22,342	17,300	17,600	17,600	17,600
Meetings/Training/Travel	9,768	9,500	5,900	11,000	11,500
Dues/Subscriptions	1,679	2,200	2,100	2,100	2,100
Advertising/Legal Notices	237	2,400	-	-	-
Printing	836	800	200	700	700
Postage	585	600	600	600	600
Construction Debris	-	100	100	100	100
Athletics	89,400	106,400	78,000	92,100	93,200
Instructional Recreation	12,823	20,500	6,700	6,700	6,700
Special Assessments	28,684	-	28,400	28,800	28,400
<b>Total</b>	<b>492,283</b>	<b>391,900</b>	<b>302,000</b>	<b>344,700</b>	<b>345,900</b>
<b>Commodities</b>					
Building & Grounds	86,519	110,100	75,600	83,700	83,700
Small Tools	3,172	-	-	-	-
Vehicle Supplies	-	600	600	600	600
Fuel	14,799	13,000	13,000	13,000	13,000
Chemicals	35,221	30,000	-	30,000	30,000
Concession Supplies	81,288	79,500	43,800	84,500	86,300
Operating Supplies	4,657	7,300	2,500	9,800	4,800
Clothing/Uniforms	9,029	9,700	3,400	9,200	9,300
Special Events	179,992	181,500	130,100	150,400	178,400
<b>Total</b>	<b>414,677</b>	<b>431,700</b>	<b>269,000</b>	<b>381,200</b>	<b>406,100</b>
<b>Capital Outlay</b>					
Building/Structure Improvement	1,025	-	11,000	-	-
Equipment	49,924	-	-	-	-
<b>Total</b>	<b>50,949</b>	<b>-</b>	<b>11,000</b>	<b>-</b>	<b>-</b>
<b>Internal Services</b>					
Building Services	29,271	29,900	29,300	34,500	36,100
IT Services	59,130	68,300	75,000	84,200	86,800
Risk Services	64,302	75,100	74,400	91,800	97,100
<b>Total</b>	<b>152,703</b>	<b>173,300</b>	<b>178,700</b>	<b>210,500</b>	<b>220,000</b>
<b>Total Expenditures</b>	<b>\$ 2,581,821</b>	<b>\$ 2,549,000</b>	<b>\$ 1,888,100</b>	<b>\$ 2,497,200</b>	<b>\$ 2,588,500</b>

# CITY OF GARDNER ANNUAL BUDGET



**Program: Parks and Recreation Administration 6105**

**Department: Parks and Recreation 461**

**Fund: General Fund 001**

<b>Classification</b>	<b>FY 19 Actual</b>	<b>FY 20 Budget</b>	<b>FY 20 Estimate</b>	<b>FY 21 Budget</b>	<b>FY 22 Budget</b>
<b>Personal Services</b>					
Full-Time	\$ 391,432	\$ 417,800	\$ 404,400	\$ 404,400	\$ 416,300
Overtime	3,609	3,100	3,000	3,300	3,500
Health & Dental Insurance	76,384	75,200	97,800	97,800	106,200
Life Insurance	386	400	400	300	300
Social Security	30,427	32,200	31,200	31,200	32,100
Unemployment Compensation	396	400	400	800	800
KPERS Retirement	40,490	44,000	39,300	40,300	43,400
Deferred Compensation	1,045	1,100	1,000	1,000	1,100
<b>Total</b>	<b>544,169</b>	<b>574,200</b>	<b>577,500</b>	<b>579,100</b>	<b>603,700</b>
<b>Contractual Services</b>					
Outsourced Services	-	-	13,200	-	-
Telephone	2,613	2,500	2,600	2,600	2,600
Meetings/Training/Travel	4,621	2,400	4,700	4,700	4,700
Dues/Subscriptions	1,679	2,200	2,000	2,000	2,000
Printing	144	200	200	200	200
Postage	585	600	600	600	600
Special Assessments	28,684	-	28,400	28,800	28,400
<b>Total</b>	<b>38,326</b>	<b>7,900</b>	<b>51,700</b>	<b>38,900</b>	<b>38,500</b>
<b>Commodities</b>					
Operating Supplies	1,446	1,900	1,500	1,500	1,500
<b>Total</b>	<b>1,446</b>	<b>1,900</b>	<b>1,500</b>	<b>1,500</b>	<b>1,500</b>
<b>Internal Services</b>					
Building Services	21,691	22,300	22,100	22,300	23,400
IT Services	25,674	31,200	25,200	25,400	26,500
Risk Services	10,782	12,100	14,800	16,100	16,900
<b>Total</b>	<b>58,147</b>	<b>65,600</b>	<b>62,100</b>	<b>63,800</b>	<b>66,800</b>
<b>Total Expenditures</b>	<b>\$ 642,088</b>	<b>\$ 649,600</b>	<b>\$ 692,800</b>	<b>\$ 683,300</b>	<b>\$ 710,500</b>

# CITY OF GARDNER ANNUAL BUDGET



**Program: Recreation Services 6110**  
**Department: Parks and Recreation 461**  
**Fund: General Fund 001**

<b>Classification</b>	<b>FY 19 Actual</b>	<b>FY 20 Budget</b>	<b>FY 20 Estimate</b>	<b>FY 21 Budget</b>	<b>FY 22 Budget</b>
<b>Personal Services</b>					
Seasonal	\$ 83,799	\$ 98,500	\$ 45,700	\$ 88,000	\$ 90,000
Social Security	6,413	7,500	3,500	6,700	6,900
Unemployment Compensation	84	100	-	100	100
KPERS Retirement	16	500	500	500	500
<b>Total</b>	<b>90,312</b>	<b>106,600</b>	<b>49,700</b>	<b>95,300</b>	<b>97,500</b>
<b>Contractual Services</b>					
Outsourced Services	33,240	35,000	67,100	16,000	16,000
Telephone	2,557	3,400	2,600	1,600	1,600
R&M Building	-	1,000	1,000	1,000	1,000
Equip./Vehicle Rentals	10,925	9,800	10,100	10,100	10,100
Advertising/Legal Notices	237	1,200	-	-	-
Printing	174	-	-	-	-
Athletics	89,400	106,400	78,000	92,100	93,200
Instructional Recreation	12,823	20,500	6,700	6,700	6,700
<b>Total</b>	<b>149,356</b>	<b>177,300</b>	<b>165,500</b>	<b>127,500</b>	<b>128,600</b>
<b>Commodities</b>					
Concession Supplies	39,688	40,100	40,500	41,900	43,000
Operating Supplies	249	-	-	-	-
Special Events	175,595	174,700	130,100	143,900	171,900
<b>Total</b>	<b>215,532</b>	<b>214,800</b>	<b>170,600</b>	<b>185,800</b>	<b>214,900</b>
<b>Internal Services</b>					
Building Services	3,744	3,700	3,400	7,400	7,700
IT Services	16,348	16,000	33,200	33,400	33,800
Risk Services	2,977	3,500	5,300	7,400	8,000
<b>Total</b>	<b>23,069</b>	<b>23,200</b>	<b>41,900</b>	<b>48,200</b>	<b>49,500</b>
<b>Total Expenditures</b>	<b>\$ 478,269</b>	<b>\$ 521,900</b>	<b>\$ 427,700</b>	<b>\$ 456,800</b>	<b>\$ 490,500</b>

# CITY OF GARDNER ANNUAL BUDGET



**Program: Parks Maintenance 6120**  
**Department: Parks and Recreation 461**  
**Fund: General Fund 001**

Classification	FY 19 Actual	FY 20 Budget	FY 20 Estimate	FY 21 Budget	FY 22 Budget
<b>Personal Services</b>					
Full-Time	\$ 280,939	\$ 288,300	\$ 277,800	\$ 295,000	\$ 303,900
Overtime	47,814	40,800	42,100	45,500	48,600
Seasonal	50,224	52,400	27,400	56,400	58,400
Health & Dental Insurance	78,900	93,900	94,900	99,000	107,900
Life Insurance	372	400	400	300	300
Social Security	28,326	29,200	26,600	30,400	31,400
Unemployment Compensation	370	400	300	800	800
KPERS Retirement	33,372	34,300	30,700	33,600	36,400
Deferred Compensation	117	-	-	-	-
<b>Total</b>	<b>520,434</b>	<b>539,700</b>	<b>500,200</b>	<b>561,000</b>	<b>587,700</b>
<b>Contractual Services</b>					
Outsourced Services	44,533	60,200	14,600	46,600	46,600
Water	4,014	4,700	4,000	4,000	4,000
Trash Services	4,020	4,100	4,100	4,100	4,100
Telephone	3,027	2,400	3,000	3,000	3,000
Natural Gas	2,355	2,500	2,400	2,400	2,400
Electricity	32,125	35,800	32,000	32,000	32,000
Wastewater	2,198	2,500	2,200	2,200	2,200
R&M Buildings	20,040	24,600	2,000	24,000	24,000
R&M Equipment	32,047	6,000	6,000	6,000	6,000
R&M Vehicles	8,931	600	600	600	600
Equip./Vehicle Rentals	11,417	7,500	7,500	7,500	7,500
General Insurance & Claim	(1,027)	-	-	-	-
Meetings/Training/Travel	500	1,700	1,200	1,200	1,200
Dues/Subscriptions	-	-	100	100	100
Construction Debris	-	100	100	100	100
<b>Total</b>	<b>164,180</b>	<b>152,700</b>	<b>79,800</b>	<b>133,800</b>	<b>133,800</b>
<b>Commodities</b>					
Building/Grounds	77,961	107,600	64,500	79,500	79,500
Small Tools	3,172	-	-	-	-
Vehicle Supplies	-	600	600	600	600
Fuel	14,799	13,000	13,000	13,000	13,000
Operating Supplies	609	1,400	1,000	1,000	1,000
Clothing/Uniforms	3,380	3,100	3,400	3,400	3,400
<b>Total</b>	<b>99,921</b>	<b>125,700</b>	<b>82,500</b>	<b>97,500</b>	<b>97,500</b>
<b>Capital Outlay</b>					
Building/Structure Improvement	1,025	-	-	-	-
Equipment	49,924	-	-	-	-
<b>Total</b>	<b>50,949</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Internal Services</b>					
Building Services	3,548	3,600	3,500	4,600	4,800
IT Services	16,728	20,700	16,200	25,400	26,500
Risk Services	32,893	38,500	32,700	42,100	44,500
<b>Total</b>	<b>53,169</b>	<b>62,800</b>	<b>52,400</b>	<b>72,100</b>	<b>75,800</b>
<b>Total Expenditures</b>	<b>\$ 888,653</b>	<b>\$ 880,900</b>	<b>\$ 714,900</b>	<b>\$ 864,400</b>	<b>\$ 894,800</b>

# CITY OF GARDNER ANNUAL BUDGET



**Program: Aquatics 6130**  
**Department: Parks and Recreation 461**  
**Fund: General Fund 001**

<b>Classification</b>	<b>FY 19 Actual</b>	<b>FY 20 Budget</b>	<b>FY 20 Estimate</b>	<b>FY 21 Budget</b>	<b>FY 22 Budget</b>
<b>Personal Services</b>					
Seasonal	\$ 293,544	\$ 307,800	\$ -	\$ 302,000	\$ 304,000
Social Security	22,456	23,500	-	23,100	23,300
Unemployment Compensation	294	300	-	300	300
<b>Total</b>	<b>316,294</b>	<b>331,600</b>	<b>-</b>	<b>325,400</b>	<b>327,600</b>
<b>Contractual Services</b>					
Outsourced Services	54,652	6,500	700	5,700	5,700
Water	52,652	14,000	-	14,000	14,000
Telephone	-	700	-	-	-
Electricity	11,866	16,600	1,100	12,000	12,000
Wastewater	270	300	300	300	300
R&M Buildings	12,238	6,700	2,900	6,900	6,900
R&M Equipment	3,578	2,000	-	-	-
Meetings/Training/Travel	4,647	5,400	-	5,100	5,600
Advertising/Legal Notice	-	1,200	-	-	-
Printing and Forms	518	600	-	500	500
<b>Total</b>	<b>140,421</b>	<b>54,000</b>	<b>5,000</b>	<b>44,500</b>	<b>45,000</b>
<b>Commodities</b>					
Building & Grounds	8,558	2,500	11,100	4,200	4,200
Chemicals	35,221	30,000	-	30,000	30,000
Concessions	41,600	39,400	3,300	42,600	43,300
Operating Supplies	2,353	4,000	-	7,300	2,300
Clothing/Uniforms	5,649	6,600	-	5,800	5,900
Special Events	4,397	6,800	-	6,500	6,500
<b>Total</b>	<b>97,778</b>	<b>89,300</b>	<b>14,400</b>	<b>96,400</b>	<b>92,200</b>
<b>Capital Outlay</b>					
Building/Structure Improvement	-	-	11,000	-	-
<b>Total</b>	<b>-</b>	<b>-</b>	<b>11,000</b>	<b>-</b>	<b>-</b>
<b>Internal Services</b>					
Bldg Services	288	300	300	200	200
IT Services	380	400	400	-	-
Risk Services	17,650	21,000	21,600	26,200	27,700
<b>Total</b>	<b>18,318</b>	<b>21,700</b>	<b>22,300</b>	<b>26,400</b>	<b>27,900</b>
<b>Total Expenditures</b>	<b>\$ 572,811</b>	<b>\$ 496,600</b>	<b>\$ 52,700</b>	<b>\$ 492,700</b>	<b>\$ 492,700</b>



# CITY OF GARDNER ANNUAL BUDGET



Program: All  
Department: Police 421  
Fund: General Fund 001

Classification	FY 19 Actual	FY 20 Budget	FY 20 Estimate	FY 21 Budget	FY 22 Budget
<b>Personal Services</b>					
Full-Time	\$ 2,157,514	\$ 2,264,700	\$ 2,362,000	\$ 2,362,000	\$ 2,433,000
Overtime	465,369	240,100	259,200	380,200	449,800
Market/Merit Pool	-	63,500	-	69,300	73,500
Health & Dental Insurance	357,013	405,400	427,300	446,200	484,400
Life Insurance	2,047	2,200	2,400	1,600	1,600
Social Security	201,165	187,800	200,600	209,800	220,600
Unemployment Compensation	2,623	2,300	2,500	5,400	5,800
KPERS Retirement	23,522	23,700	22,100	23,200	25,400
KPF Retirement	542,350	505,100	511,500	558,300	616,800
Deferred Compensation	3,020	5,600	2,300	2,400	2,600
<b>Total</b>	<b>3,754,623</b>	<b>3,700,400</b>	<b>3,789,900</b>	<b>4,058,400</b>	<b>4,313,500</b>
<b>Contractual Services</b>					
Prisoner Care	32,200	53,000	50,000	53,000	53,000
Outsourced Services	139,903	102,100	108,700	116,400	111,700
Veterinary Services	89,830	93,000	93,000	99,600	104,600
Water	7,131	1,600	7,600	7,600	7,600
Telephone	12,801	16,800	16,200	20,000	20,000
Natural Gas	484	1,200	-	-	-
Electricity	28,925	15,000	51,600	51,600	51,600
Wastewater	1,741	1,600	2,400	2,400	2,400
Laundry & Drycleaning Service	7,357	6,900	6,800	7,500	7,500
R&M- Equipment	14,624	8,900	10,800	18,100	20,100
R&M-Vehicle	31,994	28,800	28,200	34,600	37,300
General Insurance & Claim	3,092	-	-	-	-
Meetings/Training/Travel/Cont Ed	20,898	34,300	19,400	33,300	33,300
Memberships/Dues	2,455	2,300	1,400	2,300	2,300
Advertising/Legal Notices	-	500	-	500	500
Printing	4,715	3,300	1,200	3,300	3,300
Postage	1,495	4,000	2,000	2,000	2,000
Nuisance Mowing	3,106	10,000	-	5,000	5,000
Nuisance Debris	-	3,000	-	1,000	1,000
Special Assessments	52,368	-	54,100	54,100	53,300
<b>Total</b>	<b>455,119</b>	<b>386,300</b>	<b>453,400</b>	<b>512,300</b>	<b>516,500</b>
<b>Commodities</b>					
Small Tools	485	800	-	800	800
Fuel & Fluids	57,811	54,900	54,300	54,300	54,300
Operating Supplies	108,025	77,500	86,500	82,000	66,800
Clothing/Uniforms	22,013	17,900	8,200	22,000	34,000
<b>Total</b>	<b>188,334</b>	<b>151,100</b>	<b>149,000</b>	<b>159,100</b>	<b>155,900</b>
<b>Capital Outlay</b>					
Building/Structure Improvement	70,000	-	-	-	-
Vehicles	159,826	176,000	-	190,000	190,000
<b>Total</b>	<b>229,826</b>	<b>176,000</b>	<b>-</b>	<b>190,000</b>	<b>190,000</b>
<b>Internal Services</b>					
Building Services	43,970	116,600	128,200	113,100	113,900
IT Services	135,841	166,500	171,200	197,100	203,500
Risk Services	188,056	219,300	127,200	196,600	205,300
<b>Total</b>	<b>367,867</b>	<b>502,400</b>	<b>426,600</b>	<b>506,800</b>	<b>522,700</b>
<b>Total Expenditures</b>	<b>\$ 4,995,769</b>	<b>\$ 4,916,200</b>	<b>\$ 4,818,900</b>	<b>\$ 5,426,600</b>	<b>\$ 5,698,600</b>

# CITY OF GARDNER ANNUAL BUDGET



**Program: Police Administration 2110**  
**Department: Police 421**  
**Fund: General Fund 001**

Classification	FY 19 Actual	FY 20 Budget	FY 20 Estimate	FY 21 Budget	FY 22 Budget
<b>Personal Services</b>					
Full-Time	\$ 452,619	\$ 474,200	\$ 478,000	\$ 478,000	\$ 492,300
Overtime	26,467	9,600	9,800	18,400	23,200
Market/Merit Pool	-	63,500	-	69,300	73,500
Health & Dental Insurance	80,751	84,300	113,300	111,700	121,600
Life Insurance	377	400	400	300	300
Social Security	36,205	37,100	37,400	38,000	39,500
Unemployment Compensation	471	400	400	900	1,000
KPERS Retirement	19,573	19,400	18,400	19,300	21,200
KPF Retirement	63,355	68,400	64,000	67,500	73,000
Deferred Compensation	888	1,600	500	500	500
<b>Total</b>	<b>680,706</b>	<b>758,900</b>	<b>722,200</b>	<b>803,900</b>	<b>846,100</b>
<b>Contractual Services</b>					
Prisoner Care	32,200	53,000	50,000	53,000	53,000
Outsourced Services	137,156	96,300	108,700	116,400	111,700
Water	7,131	1,600	7,600	7,600	7,600
Telephone	12,801	16,800	16,200	20,000	20,000
Natural Gas	484	1,200	-	-	-
Electricity	28,925	15,000	51,600	51,600	51,600
Wastewater	1,741	1,600	2,400	2,400	2,400
R&M Equipment	6,574	2,000	2,800	10,100	10,100
R & M Vehicles	855	1,000	1,000	1,000	1,000
Meetings/Training/Travel/Cont Ed	4,413	9,000	1,700	8,000	8,000
Dues/Subscriptions	2,455	2,300	1,400	2,300	2,300
Advertising/Legal Notices	-	500	-	500	500
Printing	4,715	3,300	1,200	3,300	3,300
Postage	1,495	4,000	2,000	2,000	2,000
Nuisance Mowing	3,106	10,000	-	5,000	5,000
Nuisance Debris	-	3,000	-	1,000	1,000
Special Assessments	52,368	-	54,100	54,100	53,300
<b>Total</b>	<b>296,419</b>	<b>220,600</b>	<b>300,700</b>	<b>338,300</b>	<b>332,800</b>
<b>Commodities</b>					
Fuel	2,869	3,600	3,000	3,000	3,000
Operating Supplies	15,941	11,800	11,500	15,000	15,000
Clothing/Uniforms	2,355	1,900	700	2,000	2,000
<b>Total</b>	<b>21,165</b>	<b>17,300</b>	<b>15,200</b>	<b>20,000</b>	<b>20,000</b>
<b>Internal Services</b>					
Building Services	6,048	9,600	16,800	19,800	19,900
IT Services	24,706	30,300	31,200	32,800	33,900
Risk Services	22,389	26,000	25,800	30,200	31,400
<b>Total</b>	<b>53,143</b>	<b>65,900</b>	<b>73,800</b>	<b>82,800</b>	<b>85,200</b>
<b>Total Expenditures</b>	<b>\$ 1,051,433</b>	<b>\$ 1,062,700</b>	<b>\$ 1,111,900</b>	<b>\$ 1,245,000</b>	<b>\$ 1,284,100</b>

# CITY OF GARDNER ANNUAL BUDGET



**Program: Police Operations 2120**  
**Department: Police 421**  
**Fund: General Fund 001**

<b>Classification</b>	<b>FY 19 Actual</b>	<b>FY 20 Budget</b>	<b>FY 20 Estimate</b>	<b>FY 21 Budget</b>	<b>FY 22 Budget</b>
<b>Personal Services</b>					
Full-Time	\$ 1,666,965	\$ 1,749,800	\$ 1,845,300	\$ 1,845,300	\$ 1,900,900
Overtime	438,128	230,200	249,100	361,300	426,000
Health & Dental Insurance	268,224	306,700	305,600	325,900	353,500
Life Insurance	1,614	1,700	1,900	1,300	1,300
Social Security	161,938	147,600	160,200	168,800	178,000
Unemployment Compensation	2,113	1,900	2,100	4,400	4,700
KPFRetirement	478,995	436,700	447,500	490,800	543,800
Deferred Compensation	2,132	3,600	1,800	1,900	2,100
<b>Total</b>	<b>3,020,109</b>	<b>2,878,200</b>	<b>3,013,500</b>	<b>3,199,700</b>	<b>3,410,300</b>
<b>Contractual Services</b>					
Outsourced Services	2,747	5,800	-	-	-
Laundry & Drycleaning	7,357	6,800	6,800	7,500	7,500
R&M-Equipment	8,050	6,900	8,000	8,000	10,000
R&M-Vehicles	31,067	27,000	27,000	33,400	36,100
General Insurance & Claim	3,092	-	-	-	-
Meetings/Training/Travel/Cont Ed	16,485	25,000	17,000	25,000	25,000
<b>Total</b>	<b>68,798</b>	<b>71,500</b>	<b>58,800</b>	<b>73,900</b>	<b>78,600</b>
<b>Commodities</b>					
Small Tools	-	800	-	800	800
Fuel	53,567	50,000	50,000	50,000	50,000
Operating Supplies	91,948	65,400	74,800	66,800	51,600
Clothing/Uniforms	19,547	15,800	7,100	19,800	31,800
<b>Total</b>	<b>165,062</b>	<b>132,000</b>	<b>131,900</b>	<b>137,400</b>	<b>134,200</b>
<b>Capital Outlay</b>					
Building/Structure Improvement	70,000	-	-	-	-
Vehicles	159,826	176,000	-	190,000	190,000
<b>Total</b>	<b>229,826</b>	<b>176,000</b>	<b>-</b>	<b>190,000</b>	<b>190,000</b>
<b>Internal Services</b>					
Building Services	36,482	104,700	107,200	90,500	91,200
IT Services	109,406	134,100	138,100	159,600	164,800
Risk Services	163,437	190,700	98,300	162,900	170,200
<b>Total</b>	<b>309,325</b>	<b>429,500</b>	<b>343,600</b>	<b>413,000</b>	<b>426,200</b>
<b>Total Expenditures</b>	<b>\$ 3,793,120</b>	<b>\$ 3,687,200</b>	<b>\$ 3,547,800</b>	<b>\$ 4,014,000</b>	<b>\$ 4,239,300</b>

# CITY OF GARDNER ANNUAL BUDGET



**Program: Animal Control 2130**  
**Department: Police 421**  
**Fund: General Fund 001**

<b>Classification</b>	<b>FY 19 Actual</b>	<b>FY 20 Budget</b>	<b>FY 20 Estimate</b>	<b>FY 21 Budget</b>	<b>FY 22 Budget</b>
<b>Personal Services</b>					
Full-Time	\$ 37,930	\$ 40,700	\$ 38,700	\$ 38,700	\$ 39,800
Overtime	774	300	300	500	600
Health & Dental Insurance	8,038	14,400	8,400	8,600	9,300
Life Insurance	56	100	100	-	-
Social Security	3,022	3,100	3,000	3,000	3,100
Unemployment Compensation	39	-	-	100	100
KPERS Retirement	3,949	4,300	3,700	3,900	4,200
Deferred Compensation	-	400	-	-	-
<b>Total</b>	<b>53,808</b>	<b>63,300</b>	<b>54,200</b>	<b>54,800</b>	<b>57,100</b>
<b>Contractual Services</b>					
Veterinary Services	89,830	93,000	93,000	99,600	104,600
Laundry & Drycleaning	-	100	-	-	-
R&M-Vehicles	72	800	200	200	200
Meetings/Training/Travel/Cont Ed	-	300	700	300	300
<b>Total</b>	<b>89,902</b>	<b>94,200</b>	<b>93,900</b>	<b>100,100</b>	<b>105,100</b>
<b>Commodities</b>					
Small Tools	485	-	-	-	-
Fuel	1,375	1,300	1,300	1,300	1,300
Operating Supplies	136	300	200	200	200
Clothing/Uniforms	111	200	400	200	200
<b>Total</b>	<b>2,107</b>	<b>1,800</b>	<b>1,900</b>	<b>1,700</b>	<b>1,700</b>
<b>Internal Services</b>					
Building Services	1,440	2,300	4,200	2,800	2,800
IT Services	1,729	2,100	1,900	4,700	4,800
Risk Services	2,230	2,600	3,100	3,500	3,700
<b>Total</b>	<b>5,399</b>	<b>7,000</b>	<b>9,200</b>	<b>11,000</b>	<b>11,300</b>
<b>Total Expenditures</b>	<b>\$ 151,216</b>	<b>\$ 166,300</b>	<b>\$ 159,200</b>	<b>\$ 167,600</b>	<b>\$ 175,200</b>
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# CITY OF GARDNER ANNUAL BUDGET



Program: All  
Department: Public Works 431  
Fund: General Fund 001

Classification	FY 19 Actual	FY 20 Budget	FY 20 Estimate	FY 21 Budget	FY 22 Budget
<b>Personal Services</b>					
Full-Time	\$ 924,645	\$ 1,001,200	\$ 916,000	\$ 1,033,900	\$ 1,065,100
Overtime	41,428	16,600	17,100	30,100	37,200
Seasonal	4,210	16,000	10,000	10,000	16,000
Health & Dental Insurance	156,122	178,400	165,400	182,200	197,100
Life Insurance	884	900	900	600	600
Social Security	73,863	79,200	72,100	82,200	85,600
Unemployment Compensation	958	1,000	900	2,100	2,200
KPERS Retirement	98,948	106,700	90,000	105,600	114,300
Deferred Compensation	4,772	4,600	4,300	4,900	5,000
<b>Total</b>	<b>1,305,830</b>	<b>1,404,600</b>	<b>1,276,700</b>	<b>1,451,600</b>	<b>1,523,100</b>
<b>Contractual Services</b>					
Engineering/Architectural	100,561	87,000	121,700	100,000	100,000
Outsourced Services	103,997	78,900	46,400	78,900	78,900
Water	735	1,300	1,300	1,300	1,300
Trash Services	60,515	36,900	50,900	55,900	60,900
Telephone	3,568	3,400	3,500	3,500	3,500
Electricity	222,154	215,400	221,900	221,900	221,900
Wastewater	630	700	700	700	700
R&M - Equipment	22,650	8,700	8,700	9,000	9,000
R & M - Vehicles	14,168	8,500	9,500	9,500	10,500
Equip./Vehicle Rentals	8,315	8,300	8,800	9,300	9,300
Meetings/Training/Travel/Cont Ed	6,020	22,200	4,000	18,600	20,500
Dues/Subscriptions	4,637	11,700	7,500	11,700	11,800
Postage	363	-	-	-	-
Construction Debris	3,449	7,000	5,000	7,000	7,000
<b>Total</b>	<b>551,762</b>	<b>490,000</b>	<b>489,900</b>	<b>527,300</b>	<b>535,300</b>
<b>Commodities</b>					
Small Tools	7,524	6,500	6,500	6,500	6,500
Vehicle Supplies	8,458	10,800	10,800	10,800	10,800
Street Maintenance Supplies	25,182	57,000	7,000	7,000	7,000
Fuel & Fluids	33,147	19,900	29,900	29,900	29,900
Traffic Control Supplies-Existing	23,900	16,500	13,500	16,500	16,500
Traffic Control Supplies-New Devlpmt	-	500	500	500	500
Chemicals	1,174	1,200	1,200	1,200	1,200
Snow Removal Supplies	59,934	58,400	75,700	58,400	58,400
Operating Supplies	9,152	9,700	10,300	9,200	9,200
Clothing/Uniforms	6,989	5,300	7,100	7,300	7,300
<b>Total</b>	<b>175,460</b>	<b>185,800</b>	<b>162,500</b>	<b>147,300</b>	<b>147,300</b>
<b>Capital Outlay</b>					
Equipment	58,061	11,400	10,000	10,000	10,000
Vehicles	132,616	-	35,000	35,000	35,000
<b>Total</b>	<b>190,677</b>	<b>11,400</b>	<b>45,000</b>	<b>45,000</b>	<b>45,000</b>
<b>Internal Services</b>					
Building Services	46,849	48,300	45,600	55,500	57,500
IT Services	98,649	111,400	100,500	94,300	96,900
Risk Services	98,020	115,700	94,500	101,000	105,000
<b>Total</b>	<b>243,518</b>	<b>275,400</b>	<b>240,600</b>	<b>250,800</b>	<b>259,400</b>
<b>Total Expenditures</b>	<b>\$ 2,467,247</b>	<b>\$ 2,367,200</b>	<b>\$ 2,214,700</b>	<b>\$ 2,422,000</b>	<b>\$ 2,510,100</b>

# CITY OF GARDNER ANNUAL BUDGET



**Program: Public Works Administration 3110**  
**Department: Public Works 431**  
**Fund: General Fund 001**

<b>Classification</b>	<b>FY 19 Actual</b>	<b>FY 20 Budget</b>	<b>FY 20 Estimate</b>	<b>FY 21 Budget</b>	<b>FY 22 Budget</b>
<b>Personal Services</b>					
Full-Time	\$ 149,463	\$ 154,800	\$ 160,400	\$ 160,400	\$ 165,200
Overtime	6	300	300	300	300
Health & Dental Insurance	17,269	16,500	18,000	18,400	20,000
Life Insurance	112	100	100	100	100
Social Security	11,105	11,900	12,300	12,300	12,700
Unemployment Compensation	145	200	200	300	300
KPERS Retirement	15,255	16,200	15,400	15,900	17,100
<b>Total</b>	<b>193,355</b>	<b>200,000</b>	<b>206,700</b>	<b>207,700</b>	<b>215,700</b>
<b>Contractual Services</b>					
Outsourced Services	99	-	-	-	-
Telephone	110	600	100	100	100
R&M - Equipment	-	700	700	1,000	1,000
Meetings/Training/Travel/Cont Ed	1,175	3,500	1,000	3,000	3,000
Dues/Subscriptions	245	400	300	400	500
Postage	353	-	-	-	-
<b>Total</b>	<b>1,982</b>	<b>5,200</b>	<b>2,100</b>	<b>4,500</b>	<b>4,600</b>
<b>Commodities</b>					
Operating Supplies	973	1,000	700	1,000	1,000
<b>Total</b>	<b>973</b>	<b>1,000</b>	<b>700</b>	<b>1,000</b>	<b>1,000</b>
<b>Internal Services</b>					
Building Services	12,383	12,800	12,800	12,900	13,600
IT Services	7,309	8,900	7,200	6,400	6,600
Risk Services	3,713	4,300	5,300	6,000	6,300
<b>Total</b>	<b>23,405</b>	<b>26,000</b>	<b>25,300</b>	<b>25,300</b>	<b>26,500</b>
<b>Total Expenditures</b>	<b>\$ 219,715</b>	<b>\$ 232,200</b>	<b>\$ 234,800</b>	<b>\$ 238,500</b>	<b>\$ 247,800</b>

# CITY OF GARDNER ANNUAL BUDGET



**Program: Fleet Operations 3116**  
**Department: Public Works 431**  
**Fund: General Fund 001**

Classification	FY 19 Actual	FY 20 Budget	FY 20 Estimate	FY 21 Budget	FY 22 Budget
<b>Personal Services</b>					
Full-Time	\$ 43,346	\$ 42,800	\$ 44,500	\$ 44,500	\$ 45,900
Overtime	2,282	1,400	1,400	1,900	2,200
Health & Dental Insurance	15,004	7,500	15,600	16,000	17,200
Life Insurance	56	100	100	-	-
Social Security	3,411	3,400	3,500	3,600	3,700
Unemployment Compensation	44	-	-	100	100
KPERS Retirement	4,650	4,600	4,400	4,600	5,000
<b>Total</b>	<b>68,793</b>	<b>59,800</b>	<b>69,500</b>	<b>70,700</b>	<b>74,100</b>
<b>Contractual Services</b>					
Outsourced Services	4,714	200	200	200	200
Water	710	900	900	900	900
Telephone	662	400	700	700	700
Electricity	1,593	1,900	1,900	1,900	1,900
Wastewater	630	700	700	700	700
R&M Vehicle	3,941	3,000	4,000	4,000	5,000
Equip/vehicle Rentals	3,858	4,100	4,100	4,100	4,100
Meetings/Training/Travel/Cont Ed	-	1,800	800	1,800	1,800
Dues/Subscriptions	185	200	200	200	200
<b>Total</b>	<b>16,293</b>	<b>13,200</b>	<b>13,500</b>	<b>14,500</b>	<b>15,500</b>
<b>Commodities</b>					
Small Tools	3,090	2,000	2,000	2,000	2,000
Vehicle Supplies	270	300	300	300	300
Fuel	802	900	900	900	900
Operating Supplies	3,239	4,100	5,500	4,100	4,100
Clothing/Uniforms	481	500	500	500	500
<b>Total</b>	<b>7,882</b>	<b>7,800</b>	<b>9,200</b>	<b>7,800</b>	<b>7,800</b>
<b>Internal Services</b>					
Building Services	2,212	2,300	1,900	3,600	3,700
IT Services	3,274	4,100	3,200	3,200	3,300
Risk Services	3,814	4,500	4,300	3,700	3,800
<b>Total</b>	<b>9,300</b>	<b>10,900</b>	<b>9,400</b>	<b>10,500</b>	<b>10,800</b>
<b>Total Expenditures</b>	<b>\$ 102,268</b>	<b>\$ 91,700</b>	<b>\$ 101,600</b>	<b>\$ 103,500</b>	<b>\$ 108,200</b>

# CITY OF GARDNER ANNUAL BUDGET



**Program: Streets and Storm Drainage 3120**  
**Department: Public Works 431**  
**Fund: General Fund 001**

<b>Classification</b>	<b>FY 19 Actual</b>	<b>FY 20 Budget</b>	<b>FY 20 Estimate</b>	<b>FY 21 Budget</b>	<b>FY 22 Budget</b>
<b>Personal Services</b>					
Full-Time	\$ 369,885	\$ 365,300	\$ 378,700	\$ 378,700	\$ 390,100
Overtime	37,136	12,600	13,000	25,500	32,200
Seasonal	4,210	10,000	10,000	10,000	10,000
Health & Dental Insurance	78,599	79,600	84,100	86,200	93,200
Life Insurance	446	400	400	300	300
Social Security	31,463	29,700	30,700	31,700	33,100
Unemployment Compensation	408	400	400	800	900
KPERS Retirement	41,782	39,700	37,900	40,200	43,900
Deferred Compensation	2,806	2,600	2,700	2,800	2,900
<b>Total</b>	<b>566,735</b>	<b>540,300</b>	<b>557,900</b>	<b>576,200</b>	<b>606,600</b>
<b>Contractual Services</b>					
Outsourced Services	99,079	75,700	45,700	75,700	75,700
Water	735	1,300	1,300	1,300	1,300
Trash Services	59,805	36,000	50,000	55,000	60,000
Telephone	1,956	1,900	1,900	1,900	1,900
Electricity	220,561	213,500	220,000	220,000	220,000
R&M Equipment	22,650	8,000	8,000	8,000	8,000
R&M - Vehicle	10,227	5,000	5,000	5,000	5,000
Equip./Vehicle Rentals	4,457	4,200	4,700	5,200	5,200
Meetings/Training/Travel/Cont Ed	2,614	7,000	-	6,000	6,000
Memberships/Dues	632	800	800	800	800
Construction Debris	3,449	7,000	5,000	7,000	7,000
<b>Total</b>	<b>426,165</b>	<b>360,400</b>	<b>342,400</b>	<b>385,900</b>	<b>390,900</b>
<b>Commodities</b>					
Small tools	3,190	4,500	4,500	4,500	4,500
Vehicle Supplies	7,579	10,000	10,000	10,000	10,000
Street Maintenance Supplies	25,182	57,000	7,000	7,000	7,000
Fuel	29,632	17,000	27,000	27,000	27,000
Traffic Control Supplies-Existing	23,900	16,500	13,500	16,500	16,500
Traffic Control Supplies-New Devlpmt	-	500	500	500	500
Chemicals	1,174	1,200	1,200	1,200	1,200
Snow Removal Supplies	59,934	58,400	75,700	58,400	58,400
Operating Supplies	2,698	2,100	2,100	2,100	2,100
Clothing & Uniforms	5,989	4,500	6,300	6,300	6,300
<b>Total</b>	<b>159,278</b>	<b>171,700</b>	<b>147,800</b>	<b>133,500</b>	<b>133,500</b>
<b>Capital Outlay</b>					
Equipment	58,061	11,400	10,000	10,000	10,000
Vehicles	132,616	-	35,000	35,000	35,000
<b>Total</b>	<b>190,677</b>	<b>11,400</b>	<b>45,000</b>	<b>45,000</b>	<b>45,000</b>
<b>Internal Services</b>					
Building Services	10,851	11,200	9,000	18,300	18,500
IT Services	32,591	40,600	31,600	25,400	26,500
Risk Services	50,264	59,100	40,600	47,800	50,200
<b>Total</b>	<b>93,706</b>	<b>110,900</b>	<b>81,200</b>	<b>91,500</b>	<b>95,200</b>
<b>Total Expenditures</b>	<b>\$ 1,436,561</b>	<b>\$ 1,194,700</b>	<b>\$ 1,174,300</b>	<b>\$ 1,232,100</b>	<b>\$ 1,271,200</b>



# CITY OF GARDNER ANNUAL BUDGET



**Program: Engineering 3130**  
**Department: Public Works 431**  
**Fund: General Fund 001**

Classification	FY 19 Actual	FY 20 Budget	FY 20 Estimate	FY 21 Budget	FY 22 Budget
<b>Personal Services</b>					
Full-Time	\$ 361,951	\$ 438,300	\$ 332,400	\$ 450,300	\$ 463,900
Overtime	2,004	2,300	2,400	2,400	2,500
Seasonal	-	6,000	-	-	6,000
Health & Dental Insurance	45,250	74,800	47,700	61,600	66,700
Life Insurance	270	300	300	200	200
Social Security	27,884	34,200	25,600	34,600	36,100
Unemployment Compensation	361	400	300	900	900
KPERS Retirement	37,261	46,200	32,300	44,900	48,300
Deferred Compensation	1,966	2,000	1,600	2,100	2,100
<b>Total</b>	<b>476,947</b>	<b>604,500</b>	<b>442,600</b>	<b>597,000</b>	<b>626,700</b>
<b>Contractual Services</b>					
Engineering/Architectural	100,561	87,000	121,700	100,000	100,000
Outsourced Services	105	3,000	500	3,000	3,000
Telephone	840	500	800	800	800
R&M Vehicle	-	500	500	500	500
Meetings/Training/Travel/Cont Ed	2,231	9,900	2,200	7,800	9,700
Dues/Subscriptions	3,575	10,300	6,200	10,300	10,300
Postage	10	-	-	-	-
<b>Total</b>	<b>107,322</b>	<b>111,200</b>	<b>131,900</b>	<b>122,400</b>	<b>124,300</b>
<b>Commodities</b>					
Small tools	1,244	-	-	-	-
Vehicle Supplies	609	500	500	500	500
Fuel	2,713	2,000	2,000	2,000	2,000
Operating Supplies	2,242	2,500	2,000	2,000	2,000
Clothing & Uniforms	519	300	300	500	500
<b>Total</b>	<b>7,327</b>	<b>5,300</b>	<b>4,800</b>	<b>5,000</b>	<b>5,000</b>
<b>Internal Services</b>					
Building Services	21,403	22,000	21,900	20,700	21,700
IT Services	55,475	57,800	58,500	59,300	60,500
Risk Services	40,229	47,800	44,300	43,500	44,700
<b>Total</b>	<b>117,107</b>	<b>127,600</b>	<b>124,700</b>	<b>123,500</b>	<b>126,900</b>
<b>Total Expenditures</b>	<b>\$ 708,703</b>	<b>\$ 848,600</b>	<b>\$ 704,000</b>	<b>\$ 847,900</b>	<b>\$ 882,900</b>

# CITY OF GARDNER ANNUAL BUDGET



## City of Gardner Electric Fund

	2019 Actual	2020 Budget	2020 Estimate	2021 Budget	2022 Budget
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<b>Funds Available Jan 1</b>	\$ 11,024,557	\$ 11,627,597	\$ 12,389,193	\$ 14,073,853	\$ 16,271,453
<b>Charges for Services</b>					
<b>Operations:</b>					
Electric Retail Sales	13,552,668	15,132,200	14,600,000	15,283,500	15,436,300
Government Sales-Sewer Fund	194,084	235,600	194,000	238,000	240,400
Government Sales-General Fund+Bldg Maint	129,225	138,500	129,000	139,900	141,300
Government Sales-Water Fund	20,849	33,200	21,000	33,500	33,800
Bad Checks	(6,508)	(5,400)	(7,000)	(5,500)	(5,600)
Penalties	124,687	145,700	25,000	147,200	148,700
Reconnection Fee	20,749	24,200	21,000	24,400	24,600
Dogwood Generation	1,938,949	1,507,900	1,507,900	1,502,500	1,410,200
<b>Development:</b>					
Meter Install/Line Extension	50,020	65,286	70,000	65,900	66,600
Elec Residential Distribution System Installation	164,984	228,500	193,760	230,800	233,100
Elec Non Resid Distribution System Installation	79,489	31,500	80,000	31,800	32,100
Street Lights / Yard Lights	220,826	204,400	220,000	206,400	208,500
Interconnection Fee	350	-	-	-	-
Temporary Service Fee	49,289	4,400	25,000	4,400	4,400
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<b>Charges for Services Total</b>	16,539,661	17,745,986	17,079,660	17,902,800	17,974,400
<b>Use of Money</b>					
Interest on Investments	239,945	32,000	10,000	34,000	36,000
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<b>Use of Money Total</b>	239,945	32,000	10,000	34,000	36,000
<b>Transfers In</b>					
Transfer from Airport Fund	-	-	-	585,000	-
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<b>Transfers In Total</b>	-	-	-	585,000	-
<b>Miscellaneous</b>					
Reimbursed Expenses	-	200	-	200	200
Miscellaneous	36,846	35,000	-	35,000	35,000
Debt sale proceeds	-	4,500,000	2,940,000	-	-
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<b>Miscellaneous Total</b>	36,846	4,535,200	2,940,000	35,200	35,200
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<b>Revenue Total</b>	16,816,452	22,313,186	20,029,660	18,557,000	18,045,600
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<b>Expenses</b>					
<b>Operations</b>					
Administration	1,620,762	1,750,800	1,746,100	1,543,300	1,531,300
Substation_Transmission	9,918,834	8,882,800	10,264,400	10,436,400	10,755,200
Distribution (detail is on distrib. Dept. worksheet)	2,028,030	2,006,400	2,114,600	2,237,000	2,326,000
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<b>Operations Total</b>	13,567,626	12,640,000	14,125,100	14,216,700	14,612,500

# CITY OF GARDNER ANNUAL BUDGET



## City of Gardner Electric Fund

	2019 Actual	2020 Budget	2020 Estimate	2021 Budget	2022 Budget
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<b>Capital Improvement</b>					
<b><u>Maintenance:</u></b>					
Fairfield - Sheen's Crossing Backfeed (EL1702)	1,800	-	-	-	-
Replace Padmount Switchgear Breaker Cabinet (EL1801)	48,663	-	-	-	-
Install Switches (3) at Distribution Points Ph. 1 (EL1901)	120	-	-	-	-
Substation 3 to Westar Interconnection (\$1.5 M)	-	1,500,000	-	-	-
Generator Breakers 1&2 (EL2001)	-	-	100,000	-	-
Smart Meter Implementation (EL2002)	117	-	2,940,000	-	-
Replace Lube Oil Cooling Sytem CT1 (EL2003)	-	100,000	100,000	-	-
Install Switches (3) at Distribution Points Ph. 2 (EL2004)	-	100,000	100,000	-	-
Overhaul Diesel Engine Unit 1 (EL2103)	-	-	-	50,000	-
Upgrade Combustion Turbine Controls 1 & 2 (EL2202)	-	-	-	-	450,000
Prairie Trace 3-Phase Underground Powerline (EL2203)	-	-	-	-	300,000
Cedar Niles to Clare Rd. Overhead Powerline (EL2104)	-	-	-	200,000	-
<b><u>Development:</u></b>					
New Substation Sub Metering (EL2102)	-	-	-	500,000	-
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<b>Capital Improvement Total</b>	50,700	1,700,000	3,240,000	750,000	750,000
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<b>Debt Service</b>					
<b><u>Maintenance:</u></b>					
Bond and Interest					
Smart Meter Implementation (\$3M from Electric)	-	-	-	369,900	369,900
<b><u>Development:</u></b>					
2009-A Energy Center Building New (.65)	77,775	-	-	-	-
2009A Substation 2 (Santa Fe) T-3 upgrade (2.1)	176,290	-	-	-	-
2016B Taxable GO Elec transformer (\$855K)	99,925	98,300	98,300	101,300	99,200
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<b>Bond &amp; Interest Total</b>	353,990	98,300	98,300	471,200	469,100
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<b>Transfers Out</b>					
General Fund Franchise	866,900	882,200	852,200	890,000	893,600
Bond and Interest Fund	27,600	29,400	29,400	31,500	-
Airport Fund	585,000	-	-	-	-
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<b>Transfers Total</b>	1,479,500	911,600	881,600	921,500	893,600
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<b>Debt Service/Transfers Total</b>	1,833,490	1,009,900	979,900	1,392,700	1,362,700
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<b>Expenses Total</b>	15,451,816	15,349,900	18,345,000	16,359,400	16,725,200
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<b>Surplus/(Shortfall)</b>	1,364,636	6,963,286	1,684,660	2,197,600	1,320,400
<b>Funds Available Dec 31</b>	\$ 12,389,193	\$ 18,590,883	\$ 14,073,853	\$ 16,271,453	\$ 17,591,853
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# CITY OF GARDNER ANNUAL BUDGET



Program: All  
Department: Electric 441  
Fund: Electric 501

Classification	FY 19 Actual	FY 20 Budget	FY 20 Estimate	FY 21 Budget	FY 22 Budget
<b>Personal Services</b>					
Full-Time	\$ 1,279,000	\$ 1,403,600	\$ 1,442,200	\$ 1,331,700	\$ 1,371,600
Overtime	38,500	52,900	55,100	54,500	56,100
Part-Time	32,490	23,900	24,900	24,900	25,700
Seasonal	8,919	9,500	9,500	9,500	9,500
Health & Dental Insurance	236,833	275,200	259,000	243,100	264,100
Life Insurance	980	1,200	1,200	800	800
Social Security	104,035	114,000	117,200	108,600	111,900
Unemployment Compensation	1,348	1,500	1,600	2,800	2,900
KPERS Retirement	135,251	152,700	144,500	137,400	147,900
Deferred Compensation	7,832	7,800	7,400	6,500	6,700
<b>Total</b>	<b>1,845,188</b>	<b>2,042,300</b>	<b>2,062,600</b>	<b>1,919,800</b>	<b>1,997,200</b>
<b>Contractual Services</b>					
Outsourced Services	188,042	248,500	209,200	284,500	279,500
Water/Sewer	2,284	2,300	2,500	2,500	2,500
Telephone	6,807	7,500	6,100	6,400	6,400
Natural Gas	4,562	5,100	5,100	5,100	5,100
Electricity	9	-	-	-	-
Utility Locates	23,700	27,000	27,000	22,000	22,000
Wholesale Electric Purchases	9,170,839	7,893,200	9,330,000	9,554,200	9,813,600
Gas Purchases	4,578	15,000	5,000	5,000	15,000
R&M Buildings	4,276	800	4,000	4,000	4,000
R&M Equipment	18,151	64,600	30,200	50,200	29,200
R&M Vehicle	18,119	8,200	8,200	8,200	8,200
Equip./Vehicle Rentals	258,339	218,800	219,900	219,900	219,900
Gen. Insurance & Claim	(25,024)	-	-	-	-
Meetings/Training/Travel/Cont Ed	20,022	19,800	23,000	23,300	23,300
Dues/Subscriptions	22,633	29,100	28,400	28,900	28,900
Printing	625	500	500	400	400
Postage	1,249	200	700	1,400	1,400
State Compensating Use Tax	9,046	27,900	13,900	32,700	32,700
<b>Total</b>	<b>9,728,642</b>	<b>8,568,500</b>	<b>9,914,200</b>	<b>10,249,200</b>	<b>10,492,600</b>
<b>Commodities</b>					
Building/Grounds	6,763	3,500	7,000	8,000	8,000
Small Tools	14,328	18,000	18,000	18,000	18,000
Vehicle Supplies	13,729	20,100	11,100	11,100	11,100
Furniture and Equipment	-	1,000	1,500	1,500	1,500
Maint Mat/computers	6	-	-	-	-
Fuel and Fluids	24,164	27,300	27,600	27,600	27,600
Utility System Supplies	25,269	33,400	31,700	31,700	29,200
Chemicals	3,778	1,400	1,400	1,400	1,400
Operating Supplies	6,950	8,000	7,000	7,000	7,000
Street Lighting Supplies-Existing System	55,099	90,000	90,000	90,000	90,000
Meters & Supplies-New Devlpmt	315,019	307,500	453,500	453,500	453,500
Clothing & Uniforms	18,246	16,300	16,300	16,300	16,300
<b>Total</b>	<b>483,351</b>	<b>526,500</b>	<b>665,100</b>	<b>666,100</b>	<b>663,600</b>
<b>Capital Outlay</b>					
Equipment	129,629	-	-	75,000	75,000
Vehicles	40,375	25,000	25,000	32,000	75,000
Land & Right of Way	-	25,000	25,000	25,000	25,000
<b>Total</b>	<b>170,004</b>	<b>50,000</b>	<b>50,000</b>	<b>132,000</b>	<b>175,000</b>
<b>GF Allocations</b>					
GF Allocations	501,396	524,500	524,500	429,000	426,400
<b>Internal Services</b>					
Building Services	44,361	44,500	39,200	39,100	39,500
IT Services	100,472	119,200	101,700	86,400	89,200
Risk Services	262,026	307,800	317,900	240,100	257,300
Utility Billing	432,186	456,700	449,900	455,000	471,700
<b>Total</b>	<b>839,045</b>	<b>928,200</b>	<b>908,700</b>	<b>820,600</b>	<b>857,700</b>
<b>Total Expenses</b>	<b>\$ 13,567,626</b>	<b>\$ 12,640,000</b>	<b>\$ 14,125,100</b>	<b>\$ 14,216,700</b>	<b>\$ 14,612,500</b>
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# CITY OF GARDNER ANNUAL BUDGET



**Program: Electric Administration 4110**  
**Department: Electric 441**  
**Fund: Electric 501**

Classification	FY 19 Actual	FY 20 Budget	FY 20 Estimate	FY 21 Budget	FY 22 Budget
<b>Personal Services</b>					
Full-Time	\$ 374,277	\$ 386,900	\$ 393,600	\$ 307,900	\$ 317,000
Overtime	813	900	900	900	900
Health/Vision/Dental Insurance	65,595	74,100	61,900	44,500	48,300
Life Insurance	259	300	300	200	200
Social Security	28,984	29,700	30,200	23,600	24,300
Unemployment Compensation	376	400	400	600	600
KPERS Retirement	38,090	40,700	38,000	30,500	32,800
Deferred Compensation	1,832	2,600	1,400	500	500
<b>Total</b>	<b>510,226</b>	<b>535,600</b>	<b>526,700</b>	<b>408,700</b>	<b>424,600</b>
<b>Contractual Services</b>					
Outsourced Services	36,283	54,300	54,300	99,600	54,600
Water/Sewer	308	300	300	300	300
Telephone	3,569	4,100	2,900	2,900	2,900
R&M Equipment	576	-	600	600	600
Meetings/Training/Travel/Cont Ed	4,694	3,600	3,600	3,900	3,900
Dues/Subscriptions	21,966	27,800	27,800	28,300	28,300
Advertising/Legal Notices	385	-	500	500	500
Printing	625	500	500	400	400
Postage	327	100	400	400	400
Compensating Use Tax	6,607	1,900	6,700	6,700	6,700
<b>Total</b>	<b>75,340</b>	<b>92,600</b>	<b>97,600</b>	<b>143,600</b>	<b>98,600</b>
<b>Commodities</b>					
Vehicle Supplies	257	100	100	100	100
Furniture & Equipment	-	500	1,000	1,000	1,000
Fuel and Fluids	30	100	100	100	100
Operating Supplies	1,682	2,100	2,100	2,100	2,100
Clothing/Uniforms	445	-	-	-	-
<b>Total</b>	<b>2,414</b>	<b>2,800</b>	<b>3,300</b>	<b>3,300</b>	<b>3,300</b>
<b>Capital Outlay</b>					
Land/Easements	-	25,000	25,000	25,000	25,000
<b>Total</b>	<b>-</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>
<b>GF Allocations</b>					
GF Allocations	501,396	524,500	524,500	429,000	426,400
<b>Internal Services</b>					
Building Services	5,380	5,300	4,700	6,600	6,700
IT Services	54,795	62,400	57,500	38,800	39,600
Risk Services	39,025	45,900	56,900	33,300	35,400
Utility Billing	432,186	456,700	449,900	455,000	471,700
<b>Total</b>	<b>531,386</b>	<b>570,300</b>	<b>569,000</b>	<b>533,700</b>	<b>553,400</b>
<b>Total Expenses</b>	<b>\$ 1,620,762</b>	<b>\$ 1,750,800</b>	<b>\$ 1,746,100</b>	<b>\$ 1,543,300</b>	<b>\$ 1,531,300</b>
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# CITY OF GARDNER ANNUAL BUDGET



**Program: Substation/Transmission 4120**  
**Department: Electric 441**  
**Fund: Electric 501**

Classification	FY 19 Actual	FY 20 Budget	FY 20 Estimate	FY 21 Budget	FY 22 Budget
<b>Personal Services</b>					
Full-Time	\$ 288,766	\$ 365,200	\$ 366,300	\$ 341,500	\$ 351,800
Overtime	1,357	5,800	5,900	5,300	5,500
Health/Vision/Dental Insurance	47,049	59,000	61,700	61,600	67,100
Life Insurance	219	300	300	200	200
Social Security	22,772	28,400	28,500	26,500	27,300
Unemployment Compensation	293	400	400	700	700
KPERS Retirement	30,128	38,900	36,000	34,500	37,200
Deferred Compensation/ICMA	2,807	2,200	2,900	2,900	3,000
<b>Total</b>	<b>393,391</b>	<b>500,200</b>	<b>502,000</b>	<b>473,200</b>	<b>492,800</b>
<b>Contractual Services</b>					
Outsourced Services	53,503	118,800	74,500	104,500	144,500
Water/Sewer	314	500	500	500	500
Telephone	864	1,100	1,100	1,100	1,100
Electricity	9	-	-	-	-
Wholesale Electric Purchases	9,170,839	7,893,200	9,330,000	9,554,200	9,813,600
Gas Purchases	4,578	15,000	5,000	5,000	15,000
R&M Buildings	3,629	800	4,000	4,000	4,000
R&M Equipment	13,338	57,100	22,100	42,100	21,100
R&M Vehicle	162	200	200	200	200
Equip./Vehicle Rentals	2,034	1,000	2,100	2,100	2,100
Meetings/Training/Travel/Cont Ed	9,923	7,200	10,400	10,400	10,400
Dues/Subscriptions	113	200	100	100	100
Postage	688	100	-	700	700
State Compensating Use Tax	923	6,000	6,000	6,000	6,000
<b>Total</b>	<b>9,260,917</b>	<b>8,101,200</b>	<b>9,456,000</b>	<b>9,730,900</b>	<b>10,019,300</b>
<b>Commodities</b>					
Bldg/Grounds	3,776	2,000	4,000	5,000	5,000
Small Tools	1,644	7,000	7,000	7,000	7,000
Vehicle Supplies	2,597	-	-	-	-
Computer Supplies	6	-	-	-	-
Fuel and Fluids	2,467	2,200	2,500	2,500	2,500
Utility System Supplies	20,673	26,100	24,400	24,400	21,900
Chemicals	3,778	1,400	1,400	1,400	1,400
Operating Supplies	2,293	1,100	1,100	1,100	1,100
Clothing & Uniforms	4,245	2,800	2,800	2,800	2,800
<b>Total</b>	<b>41,479</b>	<b>42,600</b>	<b>43,200</b>	<b>44,200</b>	<b>41,700</b>
<b>Capital Outlay</b>					
Vehicle	40,375	25,000	25,000	-	-
<b>Total</b>	<b>40,375</b>	<b>25,000</b>	<b>25,000</b>	<b>-</b>	<b>-</b>
<b>Internal Services</b>					
Building Services	11,427	11,200	9,800	12,300	12,500
IT Services	16,348	20,300	15,800	15,900	16,500
Risk Services	154,897	182,300	212,600	159,900	172,400
<b>Total</b>	<b>182,672</b>	<b>213,800</b>	<b>238,200</b>	<b>188,100</b>	<b>201,400</b>
<b>Total Expenses</b>	<b>\$ 9,918,834</b>	<b>\$ 8,882,800</b>	<b>\$ 10,264,400</b>	<b>\$ 10,436,400</b>	<b>\$ 10,755,200</b>

# CITY OF GARDNER ANNUAL BUDGET



**Program: Distribution 4130**  
**Department: Electric 441**  
**Fund: Electric 501**

Classification	FY 19 Actual	FY 20 Budget	FY 20 Estimate	FY 21 Budget	FY 22 Budget
<b>Personal Services</b>					
Full-Time	\$ 615,957	\$ 651,500	\$ 682,300	\$ 682,300	\$ 702,800
Overtime	36,330	46,200	48,300	48,300	49,700
Part-Time	32,490	23,900	24,900	24,900	25,700
Seasonal	8,919	9,500	9,500	9,500	9,500
Health & Dental Insurance	124,189	142,100	135,400	137,000	148,700
Life Insurance	502	600	600	400	400
Social Security	52,279	55,900	58,500	58,500	60,300
Unemployment Compensation	679	700	800	1,500	1,600
KPERS Retirement	67,033	73,100	70,500	72,400	77,900
Deferred Compensation	3,193	3,000	3,100	3,100	3,200
<b>Total</b>	<b>941,571</b>	<b>1,006,500</b>	<b>1,033,900</b>	<b>1,037,900</b>	<b>1,079,800</b>
<b>Contractual Services</b>					
Outsourced Services	98,256	75,400	80,400	80,400	80,400
Water/Sewer	1,662	1,500	1,700	1,700	1,700
Telephone	2,374	2,300	2,100	2,400	2,400
Natural Gas	4,562	5,100	5,100	5,100	5,100
Utility Locates	23,700	27,000	27,000	22,000	22,000
R&M Building	647	-	-	-	-
R&M Equipment	4,237	7,500	7,500	7,500	7,500
R&M Vehicle	17,957	8,000	8,000	8,000	8,000
Equip./Vehicle Rentals	256,305	217,800	217,800	217,800	217,800
Gen. Insurance & Claim	(25,024)	-	-	-	-
Meetings/Training/Travel/Cont Ed	5,405	9,000	9,000	9,000	9,000
Dues/Subscriptions	554	1,100	500	500	500
Postage	234	-	300	300	300
State Compensating Use Tax	1,516	20,000	1,200	20,000	20,000
<b>Total</b>	<b>392,385</b>	<b>374,700</b>	<b>360,600</b>	<b>374,700</b>	<b>374,700</b>
<b>Commodities</b>					
Building/Grounds	2,987	1,500	3,000	3,000	3,000
Small Tools	12,684	11,000	11,000	11,000	11,000
Vehicle Supplies	10,875	20,000	11,000	11,000	11,000
Furniture and Equipment	-	500	500	500	500
Fuel and Fluids	21,667	25,000	25,000	25,000	25,000
Utility System Supplies	4,596	7,300	7,300	7,300	7,300
Operating Supplies	2,975	4,800	3,800	3,800	3,800
Street Light Sup/Existing System	55,099	90,000	90,000	90,000	90,000
Meters & Materials - New	315,019	307,500	453,500	453,500	453,500
Clothing & Uniforms	13,556	13,500	13,500	13,500	13,500
<b>Total</b>	<b>439,458</b>	<b>481,100</b>	<b>618,600</b>	<b>618,600</b>	<b>618,600</b>
<b>Capital Outlay</b>					
Equipment	129,629	-	-	75,000	75,000
Vehicles	-	-	-	32,000	75,000
<b>Total</b>	<b>129,629</b>	<b>-</b>	<b>-</b>	<b>107,000</b>	<b>150,000</b>
<b>Internal Services</b>					
Building Services	27,554	28,000	24,700	20,200	20,300
IT Services	29,329	36,500	28,400	31,700	33,100
Risk Services	68,104	79,600	48,400	46,900	49,500
<b>Total</b>	<b>124,987</b>	<b>144,100</b>	<b>101,500</b>	<b>98,800</b>	<b>102,900</b>
<b>Total Expenses</b>	<b>\$ 2,028,030</b>	<b>\$ 2,006,400</b>	<b>\$ 2,114,600</b>	<b>\$ 2,237,000</b>	<b>\$ 2,326,000</b>

# CITY OF GARDNER ANNUAL BUDGET



## City of Gardner - Electric Fund Capital Replacement Reserve Fund

	2019 Actual	2020 Budget	2020 Estimate	2021 Projected	2022 Projected
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<b>Funds Available Jan 1</b>	\$ 3,087,020	\$ 3,105,020	\$ 3,126,834	\$ 3,140,334	\$ 3,158,334
<b>Revenue:</b>					
<u>Use of Money:</u>					
Interest on Investments	39,814	18,000	13,500	18,000	18,000
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Use of Money Total	39,814	18,000	13,500	18,000	18,000
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<b>Revenue Total</b>	39,814	18,000	13,500	18,000	18,000
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<b>Expenses Total</b>	-	-	-	-	-
	=====	=====	=====	=====	=====
<b>Surplus/(Shortfall)</b>	39,814	18,000	13,500	18,000	18,000
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<b>Funds Available Dec 31</b>	\$ 3,126,834	\$ 3,123,020	\$ 3,140,334	\$ 3,158,334	\$ 3,176,334
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# CITY OF GARDNER ANNUAL BUDGET



## Water Fund Fund 521

	2019 Actual	2020 Budget	2020 Estimate	2021 Budget	2022 Budget
<b>Funds Available Jan 1</b>	\$ 4,181,466	\$ (18,835,934)	\$ (20,591,786)	\$ 4,766,435	\$ 4,578,484
<b>Revenue:</b>					
<b>Charges for Services:</b>					
AirCenter Water Sales	620,093	683,473	649,237	697,000	711,000
Water Sales	4,332,525	5,268,811	4,536,154	5,374,000	5,481,000
Bulk Water Sales	10,576	15,000	10,000	15,000	15,000
Government Sales - Sewer Fund	5,801	8,000	6,000	8,000	8,000
Government Sales - Electric Fund	2,850	3,000	3,000	3,000	3,000
Government Sales - General Fund	65,217	32,800	65,000	33,000	34,000
Government Sales - Bldg Maint Fund	751	2,000	1,000	2,000	2,000
Meter Installation Fee	52,500	47,520	41,520	41,520	36,000
Service Connection Fee	420	-	-	-	-
Penalties	124,687	132,000	25,000	135,000	138,000
Reconnection Fee	20,749	21,000	21,000	21,000	21,000
Water Sys Development Charge	703,800	600,000	865,600	853,100	636,000
<b>Charges for Services Total</b>	5,939,969	6,813,604	6,223,511	7,182,620	7,085,000
<b>Use of Money:</b>					
Interest on Investments	49,345	15,000	15,000	15,000	15,000
<b>Use of Money Total</b>	49,345	15,000	15,000	15,000	15,000
<b>Miscellaneous:</b>					
Bond Proceeds	-	22,500,000	26,210,000	-	-
Miscellaneous	2,382	-	-	-	-
Gain/loss on disposal of asset	7,100	-	-	-	-
<b>Miscellaneous Total</b>	9,482	22,500,000	26,210,000	-	-
<b>Revenue Total</b>	5,998,796	29,328,604	32,448,511	7,197,620	7,100,000
<b>Expenses:</b>					
<b>Operations:</b>					
Administration	1,126,041	1,214,500	1,243,400	1,400,200	1,364,100
Treatment	2,006,195	2,086,200	2,178,200	2,150,400	2,150,100
Distribution	917,135	560,100	613,500	767,400	635,100
<b>Operations Total</b>	4,049,371	3,860,800	4,035,100	4,318,000	4,149,300
<b>Capital Improvement Projects</b>					
Water Line Replacement Program	-	350,000	350,000	350,000	350,000
Rebuild Clearwater Pump - WA1801	(15,425)	-	-	-	-
Lightning Arrestors - WA1906/WA1807	118,392	-	-	-	-
New Water Treatment Plant - WA2002 (DEBT)	25,109,110	-	120,890	-	-
Smart Meters - EL2002 (1/4 of cost to Water) (DEBT)	-	-	980,000	-	-
Hillsdale WTP Filter Media Replacement - WA2101	-	-	-	-	170,000
Water Transmission Line Design - WA2202	-	-	-	-	1,100,000
New Intake Structure - Hillsdale Lake - WA2203	-	-	-	-	200,000
<b>Capital Improvement Projects Total</b>	25,212,077	350,000	1,450,890	350,000	1,820,000

# CITY OF GARDNER ANNUAL BUDGET



## Water Fund Fund 521

	2019 Actual	2020 Budget	2020 Estimate	2021 Budget	2022 Budget
<b>Debt Service</b>					
2015A refi Hillsdale KDHE 2446	467,000	465,600	465,600	463,900	466,900
2020A HillsdaleWater Treatment Plant Expansion	-	-	-	1,600,317	1,604,463
2020A Water Smart Meters	-	-	-	105,854	108,175
Estimated Debt Service for Planned 2019 Bond Issuance - CIP	-	101,100	101,100	-	-
<b>Debt Service Total</b>	467,000	566,700	566,700	2,170,071	2,179,538
<b>Transfers Out</b>					
Wastewater Fund	1,000,000	1,000,000	1,000,000	500,000	500,000
Trf to Bond & Int Fund 2012A PBC (refi 02A City Hall)	27,600	29,400	29,400	31,500	-
Trf to Bond & Int Fund Kill Creek street/wtr BD (.108)	7,800	7,700	-	7,800	7,800
Trf to Bond & Int Fund 14 GO USD BD (5% of 50% city share)	8,200	8,200	8,200	8,200	8,300
<b>Transfers Out Total</b>	1,043,600	1,045,300	1,037,600	547,500	516,100
<b>Expenses Total</b>	30,772,048	5,822,800	7,090,290	7,385,571	8,664,938
<b>Surplus/(Shortfall)</b>	(24,773,252)	23,505,804	25,358,221	(187,951)	(1,564,938)
<b>Funds Available Dec 31</b>	\$ (20,591,786)	\$ 4,669,870	\$ 4,766,435	\$ 4,578,484	\$ 3,013,547

# CITY OF GARDNER ANNUAL BUDGET



**Program: All**  
**Department: Water 442**  
**Fund: Water Fund 521**

<b>Classification</b>	<b>FY 19 Actual</b>	<b>FY 20 Budget</b>	<b>FY 20 Estimate</b>	<b>FY 21 Budget</b>	<b>FY 22 Budget</b>
<b>Personal Services</b>					
Full-Time	\$ 745,584	\$ 721,600	\$ 766,000	\$ 856,000	\$ 881,700
Overtime	93,301	73,700	78,200	88,400	96,500
Seasonal	-	10,000	10,000	10,000	10,000
Health & Dental Insurance	199,089	177,800	194,200	212,300	230,900
Life Insurance	868	900	900	600	600
Social Security	62,985	61,600	65,300	73,000	75,600
Unemployment Compensation	816	800	900	1,900	2,000
KPERS Retirement	85,371	83,500	81,500	93,800	101,400
Deferred Compensation	4,662	5,400	3,900	5,000	5,100
Contra Expense/Reclass	(309,866)	(317,300)	(333,300)	(401,600)	(420,300)
<b>Total</b>	<b>882,810</b>	<b>818,000</b>	<b>867,600</b>	<b>939,400</b>	<b>983,500</b>
<b>Contractual Services</b>					
Outsourced Services	318,520	249,200	282,900	258,400	193,400
Telephone	8,355	7,900	7,900	9,000	9,000
Electricity	230,330	256,000	257,300	257,300	257,300
Utility locates	23,196	32,000	23,500	24,000	24,000
R&M Building	-	5,000	5,000	5,000	5,000
R&M Equipment	40,980	54,500	56,000	56,000	56,000
R&M Vehicle	7,572	2,300	4,300	4,300	3,000
Equip./Vehicle Rentals	14,934	3,600	10,400	10,400	10,400
General Insurance & Claim	(3,429)	-	-	-	-
Meetings/Training/Travel/Cont Ed	15,259	14,800	11,800	18,000	18,000
Dues/Subscriptions	5,249	7,600	7,800	7,300	7,300
Advertising/Legal Notices	5,632	200	200	2,600	2,600
Postage	2,048	3,600	3,600	3,800	3,800
Construction Debris	-	4,000	-	-	-
Water Protection Fee	52,477	38,000	53,000	55,000	55,000
<b>Total</b>	<b>721,123</b>	<b>678,700</b>	<b>723,700</b>	<b>711,100</b>	<b>644,800</b>
<b>Commodities</b>					
Building/Grounds	3,612	4,200	4,200	14,200	14,200
Small Tools	9,357	5,700	5,700	5,700	5,700
Vehicles Supplies	4,154	6,500	5,200	5,200	5,200
Furniture & Equipment	2,669	500	500	500	500
Fuel and Fluids	18,399	15,700	18,400	18,700	18,700
Utility System Supplies	146,068	89,000	145,000	145,000	145,000
Chemicals	275,887	257,400	283,600	300,900	300,900
Operating Supplies	10,691	7,700	9,100	11,000	11,000
Bulk Water	576,424	618,400	585,100	593,800	602,800
Meters & Supplies-New Developmt	44,360	32,000	32,000	20,000	20,000
Meters & Supplies-Existing	20,800	61,200	24,500	24,500	24,500
Clothing & Uniform	5,713	7,900	5,500	6,200	6,200
<b>Total</b>	<b>1,118,134</b>	<b>1,106,200</b>	<b>1,118,800</b>	<b>1,145,700</b>	<b>1,154,700</b>
<b>Capital Outlay</b>					
Equipment	46,038	-	-	205,000	12,000
Vehicles	175,362	90,000	145,000	-	-
<b>Total</b>	<b>221,400</b>	<b>90,000</b>	<b>145,000</b>	<b>205,000</b>	<b>12,000</b>
<b>GF Allocations</b>					
GF Allocations	586,500	610,000	610,000	735,700	747,900
<b>Internal Services</b>					
Building Services	10,552	10,800	18,600	12,800	13,100
IT Services	32,591	40,600	31,600	38,000	39,600
Risk Services	89,568	104,900	119,200	125,200	133,700
Utility Billing	386,693	401,600	400,600	405,100	420,000
<b>Total</b>	<b>519,404</b>	<b>557,900</b>	<b>570,000</b>	<b>581,100</b>	<b>606,400</b>
<b>Total Expenses</b>	<b>\$ 4,049,371</b>	<b>\$ 3,860,800</b>	<b>\$ 4,035,100</b>	<b>\$ 4,318,000</b>	<b>\$ 4,149,300</b>
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# CITY OF GARDNER ANNUAL BUDGET



**Program: Water Administration 4210**

**Department: Public Works 442**

**Fund: Water Fund 521**

Classification	FY 19 Actual	FY 20 Budget	FY 20 Estimate	FY 21 Budget	FY 22 Budget
<b>Personal Services</b>					
Full-Time	\$ -	\$ -	\$ -	\$ 90,000	\$ 92,700
Health & Dental Insurance	-	-	-	19,000	20,600
Social Security	-	-	-	6,900	7,100
Unemployment Compensation	-	-	-	200	200
KPERS Retirement	-	-	-	9,000	9,700
Deferred Compensation	-	-	-	900	900
Contra Expense/Reclass	-	-	-	(63,000)	(65,600)
<b>Total</b>	-	-	-	63,000	65,600
<b>Contractual Services</b>					
Outsourced Services	62,626	135,500	135,500	116,000	51,000
Meetings/Training/Travel/Cont Ed	1,805	1,100	1,100	3,300	1,100
Dues/Subscriptions	1,080	1,100	1,100	600	600
Advertising/Legal Notices	5,542	100	100	2,500	2,500
Postage	-	100	100	300	300
Water Protection Fee	52,477	38,000	53,000	55,000	55,000
<b>Total</b>	123,530	175,900	190,900	177,700	110,500
<b>Commodities</b>					
Operating Supplies	-	100	100	-	-
<b>Total</b>	-	100	100	-	-
<b>Capital Outlay</b>					
Vehicles	6,362	-	-	-	-
	6,362	-	-	-	-
<b>GF Allocations</b>					
GF Allocations	586,500	610,000	610,000	735,700	747,900
<b>Internal Services</b>					
Building Services	288	300	300	-	-
Risk Services	22,668	26,600	41,500	18,700	20,100
Utility Billing	386,693	401,600	400,600	405,100	420,000
<b>Total</b>	409,649	428,500	442,400	423,800	440,100
<b>Total Expenses</b>	\$ 1,126,041	\$ 1,214,500	\$ 1,243,400	\$ 1,400,200	\$ 1,364,100

# CITY OF GARDNER ANNUAL BUDGET



**Program: Water Treatment 4220**

**Department: Public Works 442**

**Fund: Water Fund 521**

<b>Classification</b>	<b>FY 19 Actual</b>	<b>FY 20 Budget</b>	<b>FY 20 Estimate</b>	<b>FY 21 Budget</b>	<b>FY 22 Budget</b>
<b>Personal Services</b>					
Full-Time	\$ 334,961	\$ 315,900	\$ 343,300	\$ 343,300	\$ 353,500
Overtime	53,705	44,500	47,800	52,600	56,800
Health & Dental Insurance	75,001	72,200	72,900	69,200	75,800
Life Insurance	335	300	300	200	200
Social Security	29,366	27,600	29,900	30,300	31,400
Unemployment Compensation	380	400	400	800	800
KPERS Retirement	39,985	37,800	37,800	39,300	42,500
Deferred Compensation	2,095	1,900	2,000	2,100	2,200
<b>Total</b>	<b>535,828</b>	<b>500,600</b>	<b>534,400</b>	<b>537,800</b>	<b>563,200</b>
<b>Contractual Services</b>					
Outsourced Services	192,236	106,700	133,700	128,700	128,700
Telephone	7,465	6,900	6,900	8,000	8,000
Electricity	229,091	256,000	256,000	256,000	256,000
R&M Building	-	5,000	5,000	5,000	5,000
R&M Equipment	38,026	53,000	53,000	53,000	53,000
R&M Vehicle	4,804	1,300	1,300	1,300	-
Equipment Rental	60	-	-	-	-
Meetings/Training/Travel/Cont Ed	5,258	8,200	6,700	6,700	8,900
Dues/Subscriptions	3,517	6,000	6,000	6,000	6,000
Advertising/Legal Notices	90	100	100	100	100
Postage	2,048	3,500	3,500	3,500	3,500
<b>Total</b>	<b>482,595</b>	<b>446,700</b>	<b>472,200</b>	<b>468,300</b>	<b>469,200</b>
<b>Commodities</b>					
Building/Grounds	3,612	4,200	4,200	14,200	14,200
Small Tools	1,959	2,200	2,200	2,200	2,200
Vehicle Supplies	1,281	3,800	2,500	2,500	2,500
Fuel and Fluids	8,700	7,000	8,700	9,000	9,000
Utility System Supplies	38,070	60,000	45,000	45,000	45,000
Chemicals	275,887	257,400	283,600	300,900	300,900
Operating Supplies	6,805	5,000	6,500	6,500	6,500
Bulk Water	576,424	618,400	585,100	593,800	602,800
Clothing & Uniform	1,987	4,400	2,000	2,200	2,200
<b>Total</b>	<b>914,725</b>	<b>962,400</b>	<b>939,800</b>	<b>976,300</b>	<b>985,300</b>
<b>Capital Outlay</b>					
Equipment	192	-	-	55,000	12,000
Vehicles	-	90,000	145,000	-	-
<b>Total</b>	<b>192</b>	<b>90,000</b>	<b>145,000</b>	<b>55,000</b>	<b>12,000</b>
<b>Internal Services</b>					
Building Services	2,972	3,000	4,800	5,000	5,200
IT Services	19,518	24,400	19,000	19,000	19,800
Risk Services	50,365	59,100	63,000	89,000	95,400
<b>Total</b>	<b>72,855</b>	<b>86,500</b>	<b>86,800</b>	<b>113,000</b>	<b>120,400</b>
<b>Total Expenses</b>	<b>\$ 2,006,195</b>	<b>\$ 2,086,200</b>	<b>\$ 2,178,200</b>	<b>\$ 2,150,400</b>	<b>\$ 2,150,100</b>
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# CITY OF GARDNER ANNUAL BUDGET



**Program: Water Distribution 4230**  
**Department: Public Works 442**  
**Fund: Water Fund 521**

Classification	FY 19 Actual	FY 20 Budget	FY 20 Estimate	FY 21 Budget	FY 22 Budget
<b>Personal Services</b>					
11 01 Full-Time	\$ 410,623	\$ 405,700	\$ 422,700	\$ 422,700	\$ 435,500
11 02 Overtime	39,596	29,200	30,400	35,800	39,700
14 01 Seasonal	-	10,000	10,000	10,000	10,000
21 01 Health & Dental Insurance	124,088	105,600	121,300	124,100	134,500
21 02 Life Insurance	533	600	600	400	400
22 01 Social Security	33,619	34,000	35,400	35,800	37,100
22 03 Unemployment Compensation	436	400	500	900	1,000
23 01 KPERS Retirement	45,386	45,700	43,700	45,500	49,200
23 05 Deferred Compensation	2,567	3,500	1,900	2,000	2,000
99 98 Contra Expense/Reclass	(309,866)	(317,300)	(333,300)	(338,600)	(354,700)
<b>Total</b>	<b>346,982</b>	<b>317,400</b>	<b>333,200</b>	<b>338,600</b>	<b>354,700</b>
<b>Contractual Services</b>					
31 15 Outsourced Services	63,658	7,000	13,700	13,700	13,700
40 03 Telephone	890	1,000	1,000	1,000	1,000
Electricity	1,239	-	1,300	1,300	1,300
40 06 Utility locates	23,196	32,000	23,500	24,000	24,000
43 02 R&M Equipment	2,954	1,500	3,000	3,000	3,000
43 05 R&M Vehicle	2,768	1,000	3,000	3,000	3,000
44 02 Equip./Vehicle Rentals	14,874	3,600	10,400	10,400	10,400
45 02 General Insurance & Claim	(3,429)	-	-	-	-
46 01 Meeting/Training/Travel/Cont Ed	8,196	5,500	4,000	8,000	8,000
46 02 Dues/Subscriptions	652	500	700	700	700
47 38 Construction Debris	-	4,000	-	-	-
<b>Total</b>	<b>114,998</b>	<b>56,100</b>	<b>60,600</b>	<b>65,100</b>	<b>65,100</b>
<b>Commodities</b>					
52 02 Small Tools	7,398	3,500	3,500	3,500	3,500
52 04 Vehicle Supplies	2,873	2,700	2,700	2,700	2,700
52 05 Furniture & Equipment	2,669	500	500	500	500
52 09 Fuel and Fluids	9,699	8,700	9,700	9,700	9,700
52 12 Utility System Supplies	107,998	29,000	100,000	100,000	100,000
52 20 Operating Supplies	3,886	2,600	2,500	4,500	4,500
52 31 Meters & Materials - New	44,360	32,000	32,000	20,000	20,000
52 32 Meters & Materials -Existing	20,800	61,200	24,500	24,500	24,500
53 02 Clothing & Uniform	3,726	3,500	3,500	4,000	4,000
<b>Total</b>	<b>203,409</b>	<b>143,700</b>	<b>178,900</b>	<b>169,400</b>	<b>169,400</b>
<b>Capital Outlay</b>					
61 04 Equipment	45,846	-	-	150,000	-
61 09 Vehicles	169,000	-	-	-	-
<b>Total</b>	<b>214,846</b>	<b>-</b>	<b>-</b>	<b>150,000</b>	<b>-</b>
<b>Internal Services</b>					
91 01 Building Services	7,292	7,500	13,500	7,800	7,900
91 02 IT Services	13,073	16,200	12,600	19,000	19,800
91 03 Risk Services	16,535	19,200	14,700	17,500	18,200
<b>Total</b>	<b>36,900</b>	<b>42,900</b>	<b>40,800</b>	<b>44,300</b>	<b>45,900</b>
<b>Total Expenses</b>	<b>\$ 917,135</b>	<b>\$ 560,100</b>	<b>\$ 613,500</b>	<b>\$ 767,400</b>	<b>\$ 635,100</b>

# CITY OF GARDNER ANNUAL BUDGET



## Wastewater Fund

Fund 531

	2019 Actual	2020 Budget	2020 Estimate	2021 Budget	2022 Budget
<b>Funds Available Jan 1</b>	\$ (939,649)	\$ 1,671,151	\$ 1,866,248	\$ 2,337,048	\$ 2,803,148
<b>Revenue:</b>					
<b>Charges for Services:</b>					
Wastewater-Public	4,405,852	4,715,300	4,715,300	4,809,600	4,905,800
Wastewater-General Fund	4,209	2,700	4,000	2,800	2,900
Wastewater - Bldg Maint	1,611	2,700	1,600	2,700	2,700
Penalties	124,687	149,300	100,000	152,300	155,300
Reconnection Fee	9,600	9,800	9,800	9,800	9,800
Connection Fee	4,000	-	3,000	-	-
Sewer System Development Fee	893,200	827,700	1,270,700	1,252,000	930,000
<b>Charges for Services Total</b>	<b>5,443,159</b>	<b>5,707,500</b>	<b>6,104,400</b>	<b>6,229,200</b>	<b>6,006,500</b>
<b>Use of Money:</b>					
Interest on Investments	33,682	6,100	10,000	6,100	6,100
Interest on project funds	10,664	-	-	-	-
<b>Use of Money Total</b>	<b>44,346</b>	<b>6,100</b>	<b>10,000</b>	<b>6,100</b>	<b>6,100</b>
<b>Transfers In:</b>					
Water Fund	1,000,000	1,000,000	1,000,000	500,000	500,000
Other project transfers	200,000	-	-	-	-
<b>Transfers In Total</b>	<b>1,200,000</b>	<b>1,000,000</b>	<b>1,000,000</b>	<b>500,000</b>	<b>500,000</b>
<b>Miscellaneous:</b>					
Miscellaneous	300	-	-	-	-
Debt Proceeds	1,997,285	915,000	1,815,000	20,000,000	-
<b>Miscellaneous Total</b>	<b>1,997,585</b>	<b>915,000</b>	<b>1,815,000</b>	<b>20,000,000</b>	<b>-</b>
<b>Revenue Total</b>	<b>8,685,090</b>	<b>7,628,600</b>	<b>8,929,400</b>	<b>26,735,300</b>	<b>6,512,600</b>
<b>Expenses:</b>					
<b>Operations:</b>					
Administration	954,529	989,500	1,116,100	1,363,400	1,317,100
Treatment	1,414,852	1,230,200	1,303,200	1,340,000	1,379,800
Collection	641,125	481,200	479,800	662,400	510,200
<b>Operations Total</b>	<b>3,010,506</b>	<b>2,700,900</b>	<b>2,899,100</b>	<b>3,365,800</b>	<b>3,207,100</b>
<b>Capital Improvement Projects</b>					
I&I Reduction Program	-	300,000	300,000	300,000	300,000
Replace Remaining Submersible Pumps KC LS (130K) - WW1803	35,521	-	-	-	-
Replace Overhead Crane at Kill Creek LS (60K) - WW1806 (DEBT)	207	-	-	-	-
South Lift Station Storage Tank Construction (2.1M) WW1809 (DEBT)	25,680	-	-	-	-
Replace BDP Belt Press at KC Facility (500K) - WW1901 (DEBT)	-	-	500,000	-	-
WWTP Clarifier Improvements (400K) - WW1904 (DEBT)	-	-	400,000	-	-
Repl/Rebuild Grinder at Big Bull Creek LS (70K)- WW1906 (DEBT)	39,978	-	-	-	-
UV Disinfection: replace UV system (550K) - WW2001 (DEBT)	-	550,000	550,000	-	-
Nike L.S. and Forcemain Improvements (365K) - WW2002 (DEBT)	-	365,000	365,000	-	-
Remove Willbrook Lift Station- WW2003	-	300,000	-	-	-
Remove Sunset Lift Station- WW2004	-	177,500	200,000	-	-
Sunflower Street Sewer Improvement - WW2101	-	-	-	172,000	-
New Wastewater Treatment Plant -WW (Debt)	-	-	500,000	19,500,000	-
WWTP Advanced Nutrient Removal (5.285M) - WW2301 (DEBT)	-	-	-	-	450,000
<b>Capital Improvement Projects Total</b>	<b>101,386</b>	<b>1,692,500</b>	<b>2,815,000</b>	<b>19,972,000</b>	<b>750,000</b>
<b>Debt Service:</b>					

# CITY OF GARDNER ANNUAL BUDGET



## Wastewater Fund

Fund 531

	2019 Actual	2020 Budget	2020 Estimate	2021 Budget	2022 Budget
2009 Bull Creek lift (116 k) (loan ineligible- 2005 temp)	10,370	-	-	-	-
Bull Creek lift ( 4.2) C20 1721-01	185,741	185,700	185,700	185,700	185,700
2012C Refunding KDHE KCWWTP C20 1514-01	1,519,600	1,530,600	1,530,600	1,534,000	-
2014A GO capacity expansion for USD campus	79,845	78,600	78,600	77,500	80,600
2019B GO So. Lift Station and Overhead Crane	65,103	241,400	241,400	242,400	243,300
Sewer Revolv Loan-Big Bull Crk WWTP-C20 1956-01	636,542	636,500	636,500	636,500	636,500
Estimated Debt Service for Planned 2019 Bond Issuance - CIP	-	138,100	-	-	-
Estimated Debt Service for Planned 2020 Bond Issuance - CIP	-	-	-	207,400	207,400
Estimated Debt Service for Planned 2021 Bond Issuance - CIP	-	-	-	-	1,282,900
Cedar Creek Phase 1 & 2 - 175th and I-35	-	11,500	-	-	-
<b>Debt Service Total</b>	<b>2,497,201</b>	<b>2,822,400</b>	<b>2,672,800</b>	<b>2,883,500</b>	<b>2,636,400</b>
<b>Transfers Out</b>					
Other project transfers	200,000	-	-	-	-
Trf to Bond & Int Fund (Kill Creek street/wtr BD (.358))	26,100	25,900	25,900	-	-
Trf to Bond & Int Fund (2012A PBC (refi 2002A City Hall))	27,600	29,400	29,400	31,500	-
Trf to Bond & Int Fund (14A GO connect to USD BD (10% of city 50% share))	16,400	16,400	16,400	16,400	16,500
<b>Transfers Out Total</b>	<b>270,100</b>	<b>71,700</b>	<b>71,700</b>	<b>47,900</b>	<b>16,500</b>
<b>Expenses Total</b>	<b>5,879,193</b>	<b>7,287,500</b>	<b>8,458,600</b>	<b>26,269,200</b>	<b>6,610,000</b>
<b>Surplus/(Shortfall)</b>	<b>2,805,897</b>	<b>341,100</b>	<b>470,800</b>	<b>466,100</b>	<b>(97,400)</b>
<b>Funds Available Dec 31</b>	<b>\$ 1,866,248</b>	<b>\$ 2,012,251</b>	<b>\$ 2,337,048</b>	<b>\$ 2,803,148</b>	<b>\$ 2,705,748</b>



# CITY OF GARDNER ANNUAL BUDGET



**Program: All**  
**Department: Public Works 443**  
**Fund: Wastewater Fund 531**

Classification	FY 19 Actual	FY 20 Budget	FY 20 Estimate	FY 21 Budget	FY 22 Budget
<b>Personal Services</b>					
Full-Time	\$ 307,871	\$ 299,300	\$ 317,200	\$ 317,200	\$ 326,800
Overtime	12,814	13,000	13,600	13,700	14,200
Health & Dental Insurance	67,400	58,200	70,200	70,000	76,300
Life Insurance	335	300	300	200	200
Social Security	24,455	23,900	25,300	25,300	26,100
Unemployment Compensation	316	300	300	700	700
KPERS Retirement	33,077	32,800	32,100	32,900	35,500
Deferred Compensation	2,817	1,800	2,800	2,800	2,900
Contra Expense/Reclass	309,866	317,300	333,300	401,600	420,300
<b>Total</b>	<b>758,951</b>	<b>746,900</b>	<b>795,100</b>	<b>864,400</b>	<b>903,000</b>
<b>Contractual Services</b>					
Outsourced Services	201,694	270,000	325,000	462,100	392,100
Water	5,801	7,500	7,500	7,500	7,500
Telephone	6,921	7,900	7,900	8,300	8,300
Electricity	199,986	210,000	289,700	298,300	307,200
Utility Locates	23,196	28,000	23,500	24,500	24,500
R&M Buildings	4,168	7,000	5,500	7,000	7,000
R&M Equipment	24,652	52,900	30,700	39,600	38,100
R&M Vehicle	20,514	5,600	9,000	9,000	9,000
Equip./Vehicle Rentals	3,172	1,800	1,000	1,300	1,300
Meetings/Training/Travel/Cont Ed	9,261	15,300	10,200	13,100	17,500
Dues/Subscriptions	808	1,400	1,600	1,800	1,800
Advertising/Legal Notices	138	-	-	-	200
Construction Debris	-	4,000	4,000	4,000	4,000
Sludge Removal	22,441	50,000	30,000	40,000	40,000
Special Assessments	42,480	-	42,000	42,100	41,500
<b>Total</b>	<b>565,232</b>	<b>661,400</b>	<b>787,600</b>	<b>958,600</b>	<b>900,000</b>
<b>Commodities</b>					
Building & Grounds	4,350	11,500	6,000	6,000	6,000
Small Tools	2,046	8,000	8,000	8,000	8,000
Vehicle Supplies	6,914	14,500	14,500	14,500	14,500
Furniture & Equipment	4,262	13,200	13,200	13,200	13,200
Fuel & Fluids	19,123	18,100	20,000	20,000	20,000
Utility System Supplies	60,705	49,200	49,200	49,200	49,700
Chemicals	22,578	37,200	29,200	29,200	29,200
Operating Supplies	3,574	7,000	6,800	6,800	6,800
Clothing & Uniforms	5,734	9,400	9,500	10,400	10,700
<b>Total</b>	<b>129,286</b>	<b>168,100</b>	<b>156,400</b>	<b>157,300</b>	<b>158,100</b>
<b>Capital Outlay</b>					
Equipment	288,179	20,000	20,000	163,000	-
Vehicles	204,234	-	29,000	7,500	-
<b>Total</b>	<b>513,523</b>	<b>20,000</b>	<b>49,000</b>	<b>170,500</b>	<b>-</b>
<b>GF Allocations</b>					
GF Allocations	557,400	579,900	579,900	680,300	686,600
<b>Internal Services</b>					
Building Services	10,747	11,000	17,700	11,400	11,400
IT Services	32,591	40,600	31,600	38,100	39,600
Risk Services	124,323	145,800	154,400	154,200	165,500
Utility Billing	318,453	327,200	327,400	331,000	342,900
<b>Total</b>	<b>486,114</b>	<b>524,600</b>	<b>531,100</b>	<b>534,700</b>	<b>559,400</b>
<b>Total Expenses</b>	<b>\$ 3,010,506</b>	<b>\$ 2,700,900</b>	<b>\$ 2,899,100</b>	<b>\$ 3,365,800</b>	<b>\$ 3,207,100</b>

# CITY OF GARDNER ANNUAL BUDGET



**Program: Wastewater Administration 4310**  
**Department: Public Works 443**  
**Fund: Wastewater Fund 531**

<b>Classification</b>	<b>FY 19 Actual</b>	<b>FY 20 Budget</b>	<b>FY 20 Estimate</b>	<b>FY 21 Budget</b>	<b>FY 22 Projected</b>
<b>Personal Services</b>					
Contra Expense/Reclass	\$ -	\$ -	\$ -	\$ 63,000	\$ 65,600
<b>Total</b>	-	-	-	63,000	65,600
<b>Contractual Services</b>					
Outsourced Services	2,325	50,000	120,000	230,000	160,000
Meetings/Training/Travel/Cont Ed	1,805	2,200	-	1,000	3,200
Dues/Subscriptions	-	-	200	200	200
Advertising/Legal Notices	138	-	-	-	200
Special Assessments	42,480	-	42,000	42,100	41,500
<b>Total</b>	46,748	52,200	162,200	273,300	205,100
<b>Commodities</b>					
Operating Supplies	-	200	-	-	-
<b>Total</b>	-	200	-	-	-
<b>Capital Outlay</b>					
Vehicles	6,362	-	-	-	-
	6,362	-	-	-	-
<b>GF Allocations</b>					
GF Allocations	557,400	579,900	579,900	680,300	686,600
<b>Internal Services</b>					
Building Services	288	300	300	-	-
Risk Services	25,278	29,700	46,300	15,800	16,900
Utility Billing	318,453	327,200	327,400	331,000	342,900
<b>Total</b>	344,019	357,200	374,000	346,800	359,800
<b>Total Expenses</b>	\$ 954,529	\$ 989,500	\$ 1,116,100	\$ 1,363,400	\$ 1,317,100

# CITY OF GARDNER ANNUAL BUDGET



**Program: Wastewater Treatment 4320**  
**Department: Public Works 443**  
**Fund: Wastewater Fund 531**

Classification	FY 19 Actual	FY 20 Budget	FY 20 Estimate	FY 21 Budget	FY 22 Budget
<b>Personal Services</b>					
Full-Time	\$ 307,871	\$ 299,300	\$ 317,200	\$ 317,200	\$ 326,800
Overtime	12,814	13,000	13,600	13,700	14,200
Health & Dental Insurance	67,400	58,200	70,200	70,000	76,300
Life Insurance	335	300	300	200	200
Social Security	24,455	23,900	25,300	25,300	26,100
Unemployment Compensation	316	300	300	700	700
KPERS Retirement	33,077	32,800	32,100	32,900	35,500
Deferred Compensation	2,817	1,800	2,800	2,800	2,900
<b>Total</b>	<b>449,085</b>	<b>429,600</b>	<b>461,800</b>	<b>462,800</b>	<b>482,700</b>
<b>Contractual Services</b>					
Outsourced Services	202,279	219,400	204,400	220,900	220,900
Water	5,801	7,500	7,500	7,500	7,500
Telephone	5,292	6,600	6,600	6,600	6,600
Electricity	198,747	210,000	288,200	296,800	305,700
R&M Buildings	4,168	6,000	4,500	6,000	6,000
R&M Equipment	21,395	51,000	29,000	37,900	36,400
R&M Vehicle	17,618	1,600	5,000	5,000	5,000
Equip/Vehicle Rentals	26	-	-	-	-
Meetings/Training/Travel/Cont Ed	4,132	8,400	5,500	6,100	8,300
Dues/Subscriptions	617	1,100	1,100	1,100	1,100
Sludge Removal	22,441	50,000	30,000	40,000	40,000
<b>Total</b>	<b>482,516</b>	<b>561,600</b>	<b>581,800</b>	<b>627,900</b>	<b>637,500</b>
<b>Commodities</b>					
Buildings & Grounds	4,350	11,500	6,000	6,000	6,000
Small Tools	1,356	3,000	3,000	3,000	3,000
Vehicle Supplies	2,016	2,500	2,500	2,500	2,500
Furniture & Equipment	4,262	13,200	13,200	13,200	13,200
Fuel and Fluids	11,078	12,000	12,000	12,000	12,000
Utility System Supplies	53,960	36,700	36,700	36,700	36,700
Chemicals	15,372	20,200	20,200	20,200	20,200
Operating Supplies	1,478	4,300	4,300	4,300	4,300
Clothing & Uniforms	4,268	5,700	5,700	6,700	6,700
<b>Total</b>	<b>98,140</b>	<b>109,100</b>	<b>103,600</b>	<b>104,600</b>	<b>104,600</b>
<b>Capital Outlay</b>					
Building Improvement	21,110	-	-	-	-
Equipment	242,333	20,000	20,000	-	-
Vehicles	28,844	-	29,000	-	-
<b>Total</b>	<b>292,287</b>	<b>20,000</b>	<b>49,000</b>	<b>-</b>	<b>-</b>
<b>Internal Services</b>					
Building Services	2,972	3,000	3,800	3,600	3,600
IT Services	19,518	24,400	19,000	19,100	19,800
Risk Services	70,334	82,500	84,200	122,000	131,600
<b>Total</b>	<b>92,824</b>	<b>109,900</b>	<b>107,000</b>	<b>144,700</b>	<b>155,000</b>
<b>Total Expenses</b>	<b>\$ 1,414,852</b>	<b>\$ 1,230,200</b>	<b>\$ 1,303,200</b>	<b>\$ 1,340,000</b>	<b>\$ 1,379,800</b>

# CITY OF GARDNER ANNUAL BUDGET



**Program: Wastewater Collection 4330**  
**Department: Public Works 443**  
**Fund: Wastewater Fund 531**

<b>Classification</b>	<b>FY 19 Actual</b>	<b>FY 20 Budget</b>	<b>FY 20 Estimate</b>	<b>FY 21 Budget</b>	<b>FY 22 Budget</b>
<b>Personal Services</b>					
Contra Expense/Reclass	\$ 309,866	\$ 317,300	\$ 333,300	\$ 338,600	\$ 354,700
<b>Total</b>	<b>309,866</b>	<b>317,300</b>	<b>333,300</b>	<b>338,600</b>	<b>354,700</b>
<b>Contractual Services</b>					
Outsourced Services	(2,910)	600	600	11,200	11,200
Telephone	1,629	1,300	1,300	1,700	1,700
Electricity	1,239	-	1,500	1,500	1,500
Utility Locates	23,196	28,000	23,500	24,500	24,500
R&M Building	-	1,000	1,000	1,000	1,000
R&M Equipment	3,257	1,900	1,700	1,700	1,700
R&M Vehicle	2,896	4,000	4,000	4,000	4,000
Equip/vehicle rental	3,146	1,800	1,000	1,300	1,300
Meetings/Training/Travel/Cont Ed	3,324	4,700	4,700	6,000	6,000
Dues/Subscriptions	191	300	300	500	500
Construction Debris	-	4,000	4,000	4,000	4,000
<b>Total</b>	<b>35,968</b>	<b>47,600</b>	<b>43,600</b>	<b>57,400</b>	<b>57,400</b>
<b>Commodities</b>					
Small Tools	690	5,000	5,000	5,000	5,000
Vehicle Supplies	4,898	12,000	12,000	12,000	12,000
Fuel and Fluids	8,045	6,100	8,000	8,000	8,000
Utility System Supplies	6,745	12,500	12,500	12,500	13,000
Chemicals	7,206	17,000	9,000	9,000	9,000
Operating Supplies	2,096	2,500	2,500	2,500	2,500
Clothing & Uniforms	1,466	3,700	3,800	3,700	4,000
<b>Total</b>	<b>31,146</b>	<b>58,800</b>	<b>52,800</b>	<b>52,700</b>	<b>53,500</b>
<b>Capital Outlay</b>					
Equipment	45,846	-	-	163,000	-
Vehicle	169,028	-	-	7,500	-
<b>Total</b>	<b>214,874</b>	<b>-</b>	<b>-</b>	<b>170,500</b>	<b>-</b>
<b>Internal Services</b>					
Building Services	7,487	7,700	13,600	7,800	7,800
IT Services	13,073	16,200	12,600	19,000	19,800
Risk Services	28,711	33,600	23,900	16,400	17,000
<b>Total</b>	<b>49,271</b>	<b>57,500</b>	<b>50,100</b>	<b>43,200</b>	<b>44,600</b>
<b>Total Expenses</b>	<b>\$ 641,125</b>	<b>\$ 481,200</b>	<b>\$ 479,800</b>	<b>\$ 662,400</b>	<b>\$ 510,200</b>
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# CITY OF GARDNER ANNUAL BUDGET



## City of Gardner Airport Fund 551

	2019 Actual	2020 Budget	2020 Estimate	2021 Budget	2022 Budget
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<b>Funds Available Jan 1</b>	\$ 259,243	\$ 226,981	\$ 146,725	\$ 348,025	\$ 406,725
<b>Charges for Services</b>					
<b>Operations:</b>					
Hangar Rental	179,445	185,000	185,000	185,000	185,000
Fuel Sales	66,134	75,000	75,000	75,000	75,000
Penalties	459	400	400	400	400
Miscellaneous	3,870	4,000	4,000	4,000	4,000
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<b>Charges for Services Total</b>	249,908	264,400	264,400	264,400	264,400
<b>Use of Money</b>					
Interest on Investments	3,187	2,500	2,500	2,500	2,500
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<b>Use of Money Total</b>	3,187	2,500	2,500	2,500	2,500
<b>Transfers In</b>					
General Fund	165,600	175,900	175,900	204,400	211,900
General Fund Transfer Offset	(165,600)	(175,900)	(175,900)	(204,400)	(211,900)
Electric Fund	585,000	-	-	-	-
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<b>Transfers In Total</b>	585,000	-	-	-	-
<b>Intergovernmental</b>					
FAA Grant	3,294	150,000	-	518,500	-
KDOT Grant	38,785	-	294,000	184,000	-
CARES Grant	-	-	30,000	-	-
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<b>Intergovernmental Total</b>	42,079	150,000	324,000	702,500	-
<b>Miscellaneous</b>					
Donations					
Debt Proceeds	-	357,800	-	-	-
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<b>Miscellaneous Total</b>	-	357,800	-	-	-
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<b>Revenue Total</b>	<b>880,174</b>	<b>774,700</b>	<b>590,900</b>	<b>969,400</b>	<b>266,900</b>
	=====	=====	=====	=====	=====
<b>Expenses</b>					
<b>Operations</b>					
Aiport Operations	336,707	367,200	340,900	378,200	382,600
General Fund Allocation Charges	(165,600)	(175,900)	(175,900)	(204,400)	(211,900)
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<b>Operations Total</b>	171,107	191,300	165,000	173,800	170,700

# CITY OF GARDNER ANNUAL BUDGET



## City of Gardner Airport Fund 551

	2019 Actual	2020 Budget	2020 Estimate	2021 Budget	2022 Budget
	-----	-----	-----	-----	-----
<b>Capital Improvement</b>					
<u>Development:</u>					
Property Acquisition (Gardner)	-	402,500	-	-	-
Property Acquisition (Baker) (Proj 1807)	512,564	-	-	-	-
Taxi-way preservation	-	-	100,000	-	-
Update Master Plan (Proj 1505)	7,320	-	-	-	-
Fuel System Upgrade	11,795	-	-	-	-
ED Planning	-	-	80,000	-	-
Terminal	-	-	-	108,000	-
Sanitary Sewer Service (AP1901)	248,896	-	-	-	-
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<b>Capital Improvement Total</b>	780,575	402,500	180,000	108,000	-
<b>Debt Service</b>					
2004D Airport Hangar (refi by 2013A)	41,010	38,600	38,600	37,900	37,200
2019 Baker lease purchase	-	13,500	-	-	-
Electric Fund loan	-	-	6,000	6,000	-
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<b>Debt Service Total</b>	41,010	52,100	44,600	43,900	37,200
<b>Transfers</b>					
Transfer to Electric Fund	-	-	-	585,000	-
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<b>Transfers Total</b>	-	-	-	585,000	-
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<b>Debt Service/Transfers Total</b>	41,010	52,100	44,600	628,900	37,200
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<b>Expenses Total</b>	<b>992,692</b>	<b>645,900</b>	<b>389,600</b>	<b>910,700</b>	<b>207,900</b>
	=====	=====	=====	=====	=====
<b>Surplus/(Shortfall)</b>	(112,518)	128,800	201,300	58,700	59,000
<b>Funds Available Dec 31</b>	\$ 146,725	\$ 355,781	\$ 348,025	\$ 406,725	\$ 465,725
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# CITY OF GARDNER ANNUAL BUDGET



**Program: Airport 4520**  
**Department: Airport 445**  
**Fund: Airport 551**

Classification	FY 19 Actual	FY 20 Budget	FY 20 Estimate	FY 21 Budget	FY 22 Budget
<b>Personal Services</b>					
Part-Time	\$ 12,909	\$ 27,600	\$ 14,900	\$ 28,000	\$ 28,900
Social Security	1,025	2,100	1,100	2,100	2,200
Unemployment Compensation	13	-	-	100	100
<b>Total</b>	<b>13,947</b>	<b>29,700</b>	<b>16,000</b>	<b>30,200</b>	<b>31,200</b>
<b>Contractual Services</b>					
Outsourced Services	31,319	5,900	11,600	13,000	7,600
Water	1,500	1,600	1,600	1,600	1,600
Telephone	3,031	2,900	3,000	3,000	3,000
Natural Gas	3,390	3,000	3,500	3,500	3,500
Electricity	8,042	10,000	8,000	8,000	8,000
R&M - Terminal (Buildings)	2,100	5,000	5,000	5,000	5,000
R&M - Equipment	338	5,000	5,000	5,000	5,000
R&M - Hangar	5,390	10,000	10,000	10,000	10,000
R&M - Runway	791	10,000	5,000	5,000	5,000
Dues/Subscriptions	60	-	100	100	100
Postage	355	-	400	400	400
<b>Total</b>	<b>56,316</b>	<b>53,400</b>	<b>53,200</b>	<b>54,600</b>	<b>49,200</b>
<b>Commodities</b>					
Vehicle Supplies	856	200	500	500	500
Fuel and Fluids	61,984	75,000	60,000	60,000	60,000
Operating Supplies	10,295	1,000	2,000	2,000	2,000
<b>Total</b>	<b>73,135</b>	<b>76,200</b>	<b>62,500</b>	<b>62,500</b>	<b>62,500</b>
<b>GF Allocations</b>					
GF Allocations	165,600	175,900	175,900	204,400	211,900
<b>Internal Services</b>					
Building Services	864	900	800	1,000	1,000
IT Services	9,811	12,200	9,500	3,200	3,300
Risk Services	12,734	14,500	18,800	18,100	19,100
Utility Billing	4,300	4,400	4,200	4,200	4,400
<b>Total</b>	<b>27,709</b>	<b>32,000</b>	<b>33,300</b>	<b>26,500</b>	<b>27,800</b>
<b>Total Expenses</b>	<b>\$ 336,707</b>	<b>\$ 367,200</b>	<b>\$ 340,900</b>	<b>\$ 378,200</b>	<b>\$ 382,600</b>

# CITY OF GARDNER ANNUAL BUDGET



## Capital Improvement Reserve Fund 401

	2019 Actual	2020 Budget	2020 Estimate	2021 Budget	2022 Budget
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<b>Funds Available Jan 1</b>	\$ 460,614	\$ (387,786)	\$ 86,337	\$ 113,857	\$ 113,857
<b>Revenue:</b>					
<b>Intergovernmental:</b>					
Other	110,250	564,350	249,120	-	-
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<b>Intergovernmental Total</b>	110,250	564,350	249,120	-	-
<b>Use of Money:</b>					
Interest on Investments	1,343	-	-	-	-
Interest on Project Funds	61,075	-	-	-	-
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<b>Use of Money Total</b>	62,418	-	-	-	-
<b>Transfers In:</b>					
Park Improvement Reserve	152,177	97,100	153,400	-	-
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<b>Transfers In Total</b>	152,177	97,100	153,400	-	-
<b>Miscellaneous:</b>					
Gen Obligation Bond Proceeds	-	766,100	-	-	-
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<b>Miscellaneous Total</b>	-	766,100	-	-	-
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<b>Revenue Total</b>	324,845	1,427,550	402,520	-	-
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<b>Expenditures:</b>					
<b>Capital Improvement:</b>					
Justice Center - PD 1801	49,120	-	-	-	-
CIP-Quail Meadows Park - PR1702	-	350,000	-	-	-
CIP-Quail Meadows Trail - PR1902	-	311,400	375,000	-	-
CIP-West Fork KC Trail Phase I - PR1703	386,830	-	-	-	-
CIP-Golf course improvements-PK 1802/1803	198,745	-	-	-	-
Parklet (AARP Grant)	507	-	-	-	-
Gardner Lake Spillway	56,285	-	-	-	-
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<b>Capital Improvement Total</b>	691,487	661,400	375,000	-	-
<b>Transfers Out</b>					
Other project transfers	7,635	-	-	-	-
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<b>Transfers Out Total</b>	7,635	-	-	-	-
<b>Expenditures Total</b>	699,122	661,400	375,000	-	-
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<b>Surplus/(Shortfall)</b>	(374,277)	766,150	27,520	-	-
<b>Funds Available Dec 31</b>	\$ 86,337	\$ 378,364	\$ 113,857	\$ 113,857	\$ 113,857
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# CITY OF GARDNER ANNUAL BUDGET



## Economic Development Reserve Fund 105

	2019 Actual	2020 Budget	2020 Estimate	2021 Budget	2022 Budget
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<b>Funds Available Jan 1</b>	\$ 24,489	\$ 25,589	\$ 68,252	\$ 43,302	\$ 90,352
<b>Revenue:</b>					
Taxes:					
Transient Guest	153,661	291,300	125,000	222,000	226,400
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Taxes Total	153,661	291,300	125,000	222,000	226,400
Use of Money:					
Interest on Investments	59	500	50	50	50
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Use of Money Total	59	500	50	50	50
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<b>Revenue Total</b>	153,720	291,800	125,050	222,050	226,450
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<b>Expenditures:</b>					
Contractual Services:					
Outsourced Services	84,957	265,000	130,000	155,000	155,000
Special Events	5,000	5,000	-	-	-
Grants & Projects	20,000	25,000	20,000	20,000	20,000
	-----	-----	-----	-----	-----
Contractual Services Total	109,957	295,000	150,000	175,000	175,000
	-----	-----	-----	-----	-----
<b>Expenditures Total</b>	109,957	295,000	150,000	175,000	175,000
	=====	=====	=====	=====	=====
<b>Surplus/(Shortfall)</b>	43,763	(3,200)	(24,950)	47,050	51,450
<b>Funds Available Dec 31</b>	\$ 68,252	\$ 22,389	\$ 43,302	\$ 90,352	\$ 141,802
	=====	=====	=====	=====	=====

# CITY OF GARDNER ANNUAL BUDGET



## Special Alcohol and Drug Fund 125

	2019 Actual	2020 Budget	2020 Estimate	2021 Budget	2022 Budget
	-----	-----	-----	-----	-----
<b>Funds Available Jan 1</b>	\$ 55,274	\$ 74,074	\$ 76,869	\$ 98,769	\$ 122,969
<b>Revenue:</b>					
<b>Intergovernmental:</b>					
Special Alcohol Tax	40,121	38,200	40,800	43,200	43,600
	-----	-----	-----	-----	-----
<b>Intergovernmental Total</b>	40,121	38,200	40,800	43,200	43,600
<b>Use of Money:</b>					
Interest on Investments	674	-	300	200	200
	-----	-----	-----	-----	-----
<b>Use of Money Total</b>	674	-	300	200	200
	-----	-----	-----	-----	-----
<b>Revenue Total</b>	40,795	38,200	41,100	43,400	43,800
	=====	=====	=====	=====	=====
<b>Expenditures:</b>					
<b>Contractual Services:</b>					
Substance Abuse/Prevention	19,200	19,200	19,200	19,200	19,200
	-----	-----	-----	-----	-----
<b>Contractual Services Total</b>	19,200	19,200	19,200	19,200	19,200
	-----	-----	-----	-----	-----
<b>Expenditures Total</b>	19,200	19,200	19,200	19,200	19,200
	=====	=====	=====	=====	=====
<b>Surplus/(Shortfall)</b>	21,595	19,000	21,900	24,200	24,600
<b>Funds Available Dec 31</b>	\$ 76,869	\$ 93,074	\$ 98,769	\$ 122,969	\$ 147,569
	=====	=====	=====	=====	=====

## CITY OF GARDNER ANNUAL BUDGET


**Special Parks Fund**  
**135**

	<b>2019 Actual</b>	<b>2020 Budget</b>	<b>2020 Estimate</b>	<b>2021 Budget</b>	<b>2022 Budget</b>
	-----	-----	-----	-----	-----
<b>Funds Available Jan 1</b>	\$ 19,992	\$ 57,892	\$ 39,514	\$ 49,214	\$ 92,714
<b>Revenue:</b>					
<b>Intergovernmental:</b>					
Special Alcohol Tax	40,121	38,200	40,800	43,200	43,600
	-----	-----	-----	-----	-----
<b>Intergovernmental Total</b>	40,121	38,200	40,800	43,200	43,600
<b>Use of Money:</b>					
Interest on Investments	401	200	200	300	400
	-----	-----	-----	-----	-----
<b>Use of Money Total</b>	401	200	200	300	400
<b>Miscellaneous:</b>					
Sale of other assets	12,599	-	-	-	-
	-----	-----	-----	-----	-----
	12,599	-	-	-	-
	-----	-----	-----	-----	-----
<b>Revenue Total</b>	53,121	38,400	41,000	43,500	44,000
	=====	=====	=====	=====	=====
<b>Expenditures:</b>					
<b>Capital Outlay</b>					
Equipment	33,599	-	31,300	-	-
	-----	-----	-----	-----	-----
<b>Capital Outlay Total</b>	33,599	-	31,300	-	-
Transfer to Park Sales Tax	-	-	-	-	-
	-----	-----	-----	-----	-----
<b>Expenditures Total</b>	33,599	-	31,300	-	-
	=====	=====	=====	=====	=====
<b>Surplus/(Shortfall)</b>	19,522	38,400	9,700	43,500	44,000
<b>Funds Available Dec 31</b>	\$ 39,514	\$ 96,292	\$ 49,214	\$ 92,714	\$ 136,714
	=====	=====	=====	=====	=====

# CITY OF GARDNER ANNUAL BUDGET



## Law Enforcement Trust Fund 110

	2019 Actual	2020 Budget	2020 Estimate	2021 Budget	2022 Budget
	-----	-----	-----	-----	-----
<b>Funds Available Jan 1</b>	\$ 13,847	\$ 13,947	\$ 12,490	12,590	12,690
<b>Revenue:</b>					
<b>Intergovernmental:</b>					
Drug Tax Distribution	2,464	-	-	-	-
	-----	-----	-----	-----	-----
<b>Intergovernmental Total</b>	2,464	-	-	-	-
<b>Use of Money:</b>					
Interest on Investments	158	100	100	100	100
	-----	-----	-----	-----	-----
<b>Use of Money Total</b>	158	100	100	100	100
	-----	-----	-----	-----	-----
<b>Revenue Total</b>	2,622	100	100	100	100
	=====	=====	=====	=====	=====
<b>Expenditures:</b>					
<b>Commodities</b>					
Miscellaneous Commodities	3,979	-	-	-	-
	-----	-----	-----	-----	-----
<b>Commodities Total</b>	3,979	-	-	-	-
	-----	-----	-----	-----	-----
<b>Expenditures Total</b>	3,979	-	-	-	-
	=====	=====	=====	=====	=====
<b>Surplus/(Shortfall)</b>	(1,357)	100	100	100	100
<b>Funds Available Dec 31</b>	\$ 12,490	\$ 14,047	\$ 12,590	12,690	12,790
	=====	=====	=====	=====	=====

# CITY OF GARDNER ANNUAL BUDGET



## Main Street Marketplace CID Fund

	2019 Actual	2020 Budget	2020 Estimate	2021 Budget	2022 Budget
<b>Funds Available Jan 1</b>	\$ -	\$ -	\$ -	\$ 33,600	\$ 21,700
<b>Revenue:</b>					
<b>Taxes</b>					
CID Sales tax	-	275,700	275,700	462,400	494,200
<b>Taxes Total</b>	-	275,700	275,700	462,400	494,200
<b>Use of Money</b>					
Interest on investments	-	200	200	200	200
<b>Use of Money Total</b>	-	200	200	200	200
<b>Other</b>					
Debt proceeds	-	5,600,000	5,600,000	-	-
<b>Other Total</b>	-	5,600,000	5,600,000	-	-
<b>Revenue Total</b>	-	5,875,900	5,875,900	462,600	494,400
<b>Expenditures:</b>					
<b>Contractual Services</b>					
State Administrative Fee	-	5,500	5,500	9,200	9,900
City Administrative Fee	-	8,100	8,100	13,600	14,500
CID payment	-	5,600,000	5,600,000	-	-
<b>Contractual Services Total</b>	-	5,613,600	5,613,600	22,800	24,400
<b>Debt Service</b>					
Debt service	-	228,700	228,700	451,700	451,700
<b>Debt Service Total</b>	-	228,700	228,700	451,700	451,700
<b>Expenditures Total</b>	-	5,842,300	5,842,300	474,500	476,100
Surplus/(Shortfall)	-	33,600	33,600	(11,900)	18,300
<b>Funds Available Dec 31</b>	\$ -	\$ 33,600	\$ 33,600	\$ 21,700	\$ 40,000

# CITY OF GARDNER ANNUAL BUDGET



## Main Street Marketplace TIF Fund 107

	2019 Actual	2020 Budget	2020 Estimate	2021 Budget	2022 Budget
Funds Available Jan 1	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Revenue:</b>					
<b>Taxes</b>					
Property tax Increment	-	-	-	194,200	427,800
	-----	-----	-----	-----	-----
<b>Taxes Total</b>	-	-	-	194,200	427,800
<b>Use of Money</b>					
Interest on investments	-	-	-	100	100
	-----	-----	-----	-----	-----
<b>Use of Money Total</b>	-	-	-	100	100
<b>Revenue Total</b>	-	-	-	<b>194,300</b>	<b>427,900</b>
	=====	=====	=====	=====	=====
<b>Expenditures:</b>					
<b>Contractual Services</b>					
TIF increment payment	-	-	-	194,300	427,900
	-----	-----	-----	-----	-----
<b>Contractual Services Total</b>	-	-	-	194,300	427,900
	-----	-----	-----	-----	-----
<b>Expenditures Total</b>	-	-	-	<b>194,300</b>	<b>427,900</b>
	=====	=====	=====	=====	=====
Funds Available Dec 31	\$ -	\$ -	\$ -	\$ -	\$ -
	=====	=====	=====	=====	=====

## CITY OF GARDNER ANNUAL BUDGET


**Park Improvement Reserve Fund**  
**115**

	<b>2019 Actual</b>	<b>2020 Budget</b>	<b>2020 Estimate</b>	<b>2021 Budget</b>	<b>2022 Budget</b>
	-----	-----	-----	-----	-----
<b>Funds Available Jan 1</b>	\$ 202,892	\$ 265,459	\$ 166,018	\$ 257,618	\$ 438,698
<b>Revenue:</b>					
<b>Charges for Services:</b>					
Park Impact Fees	113,141	126,700	188,300	180,880	126,000
	-----	-----	-----	-----	-----
<b>Charges for Services Total</b>	113,141	126,700	188,300	180,880	126,000
<b>Use of Money:</b>					
Interest on Investments	2,162	100	400	200	300
	-----	-----	-----	-----	-----
<b>Use of Money Total</b>	2,162	100	400	200	300
	-----	-----	-----	-----	-----
<b>Revenue Total</b>	115,303	126,800	188,700	181,080	126,300
	=====	=====	=====	=====	=====
<b>Expenditures:</b>					
<b>Transfers Out</b>					
Transfer to Capital Improvement Reserve	152,177	97,100	97,100	-	-
	-----	-----	-----	-----	-----
<b>Total Transfers Out</b>	152,177	97,100	97,100	-	-
	-----	-----	-----	-----	-----
<b>Expenditures Total</b>	152,177	97,100	97,100	-	-
	=====	=====	=====	=====	=====
<b>Surplus/(Shortfall)</b>	(36,874)	29,700	91,600	181,080	126,300
<b>Funds Available Dec 31</b>	\$ 166,018	\$ 295,159	\$ 257,618	\$ 438,698	\$ 564,998
	=====	=====	=====	=====	=====

# CITY OF GARDNER ANNUAL BUDGET



## Street Improvement Reserve Fund Fund 140

	2019 Actual	2020 Budget	2020 Estimate	2021 Budget	2022 Budget
	-----	-----	-----	-----	-----
<b>Funds Available Jan 1</b>	\$ 1,013,247	\$ 1,306,447	\$ 1,453,912	\$ 1,459,212	\$ 1,505,212
Adjust beginning fund balance					
<b>Revenue:</b>					
<b>Taxes:</b>					
Excise Tax	451,991	37,600	-	38,000	39,000
	-----	-----	-----	-----	-----
<b>Taxes Total</b>	451,991	37,600	-	38,000	39,000
	-----	-----	-----	-----	-----
<b>Use of Money:</b>					
Interest on Investments	14,774	8,000	5,300	8,000	8,000
	-----	-----	-----	-----	-----
<b>Use of Money Total</b>	14,774	8,000	5,300	8,000	8,000
	-----	-----	-----	-----	-----
<b>Revenue Total</b>	466,765	45,600	5,300	46,000	47,000
	=====	=====	=====	=====	=====
<b>Expenditures:</b>					
<b>Transfers Out:</b>					
Transfer to Bond & Int Fund	26,100	25,900	-	-	-
(Kill Creek strt/wtr BD)	-----	-----	-----	-----	-----
<b>Transfers Out Total</b>	26,100	25,900	-	-	-
	-----	-----	-----	-----	-----
<b>Expenditures Total</b>	26,100	25,900	-	-	-
	=====	=====	=====	=====	=====
<b>Surplus/(Shortfall)</b>	440,665	19,700	5,300	46,000	47,000
<b>Funds Available Dec 31</b>	\$ 1,453,912	\$ 1,326,147	\$ 1,459,212	\$ 1,505,212	\$ 1,552,212
	=====	=====	=====	=====	=====



# CITY OF GARDNER ANNUAL BUDGET



## Special Highway Fund Fund 130

	2019 Actual	2020 Budget	2020 Estimate	2021 Budget	2022 Budget
	-----	-----	-----	-----	-----
<b>Funds Available Jan 1</b>	\$ 1,068,775	\$ 964,475	\$ (601,306)	\$ 3,634,294	\$ 3,020,194
<b>Revenue:</b>					
<b>Intergovernmental:</b>					
CARS	-	1,813,500	2,959,500	921,200	230,500
KDOT	-	2,510,000	2,510,000	2,000,000	-
MARC	-	1,415,000	1,415,000	-	6,252,000
SMAC	49,442	-	1,420,700	-	-
State Highway Aid	601,620	588,600	559,000	487,800	559,000
Special County Sales & Use Tax	423,197	455,000	410,000	423,000	431,000
	-----	-----	-----	-----	-----
<b>Intergovernmental Total</b>	1,074,259	6,782,100	9,274,200	3,832,000	7,472,500
<b>Use of Money:</b>					
Interest on Investments	18,262	12,000	5,000	12,100	12,200
Interest on project funds	1,128	-	2,500	-	-
	-----	-----	-----	-----	-----
<b>Use of Money Total</b>	19,390	12,000	7,500	12,100	12,200
<b>Miscellaneous:</b>					
Anticipated reimb from bond proceeds	1,678,379	5,505,300	5,031,000	956,800	4,000,000
	-----	-----	-----	-----	-----
<b>Miscellaneous Total</b>	1,678,379	5,505,300	5,031,000	956,800	4,000,000
	-----	-----	-----	-----	-----
<b>Revenue Total</b>	2,772,028	12,299,400	14,312,700	4,800,900	11,484,700
	=====	=====	=====	=====	=====
<b>Expenditures:</b>					
<b>Capital Improvement:</b>					
CARS - Santa Fe from Waverly to Poplar (PW1802 and 1702)	3,501,978	-	-	-	-
CARS - Waverly Road from 175th to Madison (PW2001)	-	3,300,000	3,240,000	-	-
I-35 and Gardner Rd. Interchange (PW1701)	787,172	5,610,000	5,877,000	-	-
CARS - Moonlight (I35-Buffalo Tr)	-	25,000	25,000	384,000	-
CARS - Center St (Main-167th)	-	-	-	10,000	461,000
CARS - Moonlight and Madison Signals	-	487,000	514,000	-	-
Center Street Sidewalks	-	-	-	34,000	543,000
CARS - Gardner Rd Bridge over I-35 (PW2102)	-	-	-	600,000	9,400,000
CARS - Gardner Rd (City Limit to I-35) PW2202	30,000	-	-	-	-
Main Street (Sycamore to Moonlight, 2 phases)	-	-	150,000	3,541,000	-
US 56 & Cedar Niles Signal Impr (PW1809)	(2,252)	-	-	-	-
	-----	-----	-----	-----	-----
<b>Capital Improvement Total</b>	4,316,898	9,422,000	9,806,000	4,569,000	10,404,000

# CITY OF GARDNER ANNUAL BUDGET



## Special Highway Fund Fund 130

	2019 Actual	2020 Budget	2020 Estimate	2021 Budget	2022 Budget
	-----	-----	-----	-----	-----
<b>Debt Service:</b>					
2019E Santa Fe Improvements	39,348	-	184,400	183,400	184,100
2020 GO Debt	-	661,000	-	574,800	574,800
2021 GO Debt	-	-	-	-	112,200
2014B Refi TR 0101	58,563	57,700	57,700	56,800	55,900
	-----	-----	-----	-----	-----
<b>Debt Service Total</b>	97,911	718,700	242,100	815,000	927,000
<b>Transfers Out:</b>					
Trf to Bond & Int (12A PBC (CHall refi 2002A))	27,300	29,000	29,000	31,000	-
	-----	-----	-----	-----	-----
<b>Transfers Out Total</b>	27,300	29,000	29,000	31,000	-
	-----	-----	-----	-----	-----
<b>Expenditures Total</b>	4,442,109	10,169,700	10,077,100	5,415,000	11,331,000
	=====	=====	=====	=====	=====
<b>Surplus/(Shortfall)</b>	(1,670,081)	2,129,700	4,235,600	(614,100)	153,700
<b>Funds Available Dec 31</b>	\$ (601,306)	\$ 3,094,175	\$ 3,634,294	\$ 3,020,194	\$ 3,173,894
	=====	=====	=====	=====	=====

# CITY OF GARDNER ANNUAL BUDGET



## Infrastructure Special Sales Tax Fund Fund 117

	2019 Actual	2020 Budget	2020 Estimate	2021 Budget	2022 Budget
<b>Funds Available Jan 1</b>	\$ 1,099,163	\$ 889,363	\$ 1,063,206	\$ 1,044,806	\$ 1,184,406
<b>Revenue:</b>					
<b>Taxes:</b>					
City Sales Tax (.5 cent)	1,229,771	1,235,700	1,174,000	1,273,000	1,337,000
<b>Taxes Total</b>	1,229,771	1,235,700	1,174,000	1,273,000	1,337,000
<b>Intergovernmental:</b>					
Grants	-	-	252,000	-	-
<b>Intergovernmental Total</b>	-	-	252,000	-	-
<b>Use of Money:</b>					
Interest on Idle Funds	14,267	4,000	4,000	2,000	2,000
Interest on Project Funds	604	-	1,300	-	-
<b>Use of Money Total</b>	14,871	4,000	5,300	2,000	2,000
<b>Miscellaneous:</b>					
Debt Sale Proceeds	899,392	-	-	-	-
<b>Miscellaneous Total</b>	899,392	-	-	-	-
<b>Revenue Total</b>	2,144,034	1,239,700	1,431,300	1,275,000	1,339,000
	=====	=====	=====	=====	=====
<b>Expenditures:</b>					
<b>Capital Projects:</b>					
Sidewalk	59,449	-	402,000	-	-
Trails	-	-	395,000	-	-
Streets	588,576	600,000	-	500,000	500,000
Streets	903,874	-	-	-	-
Crosswalk	79,370	-	-	-	-
Celebration Park improvements	-	-	3,000	-	-
<b>Total Capital Projects</b>	1,631,269	600,000	800,000	500,000	500,000
<b>Debt Service</b>					
2016A GO	158,750	160,000	160,000	161,100	162,100
2017 GO	153,788	155,200	155,200	156,400	152,500
2018A GO	215,100	214,500	214,500	217,300	214,500
2019E GO	21,084	120,000	120,000	100,600	98,200
<b>Total Debt Service</b>	548,722	649,700	649,700	635,400	627,300
<b>Expenditures Total</b>	2,179,991	1,249,700	1,449,700	1,135,400	1,127,300
	=====	=====	=====	=====	=====
<b>Surplus/(Shortfall)</b>	(35,957)	(10,000)	(18,400)	139,600	211,700
<b>Funds Available Dec 31</b>	\$ 1,063,206	\$ 879,363	\$ 1,044,806	\$ 1,184,406	\$ 1,396,106
	=====	=====	=====	=====	=====

# CITY OF GARDNER ANNUAL BUDGET



## Bond & Interest Fund

All Divisions

	2019 Actual	2020 Budget	2020 Estimate	2021 Budget	2022 Budget
	-----	-----	-----	-----	-----
<b>Funds Available Jan 1</b>	\$ 4,137,592	\$ 1,593,192	\$ 1,940,216	\$ 1,374,016	\$ 824,816
<b>Revenue:</b>					
Tax Supported	2,188,394	2,182,000	2,074,500	2,078,900	1,989,300
Benefit District	1,364,284	1,062,200	1,062,200	8,439,500	1,650,100
	-----	-----	-----	-----	-----
Revenue Total	3,552,678	3,244,200	3,136,700	10,518,400	3,639,400
	=====	=====	=====	=====	=====
<b>Expenditures:</b>					
Tax Supported	2,280,304	2,468,300	2,408,800	2,436,500	1,942,200
Benefit District	3,469,750	1,183,300	1,294,100	8,631,100	1,716,200
	-----	-----	-----	-----	-----
Expenditures Total	5,750,054	3,651,600	3,702,900	11,067,600	3,658,400
	=====	=====	=====	=====	=====
<b>Surplus/(shortfall)</b>	(2,197,376)	(407,400)	(566,200)	(549,200)	(19,000)
<b>Funds Available Dec 31</b>	\$ 1,940,216	\$ 1,185,792	\$ 1,374,016	\$ 824,816	\$ 805,816
	=====	=====	=====	=====	=====

# CITY OF GARDNER ANNUAL BUDGET



## Bond & Interest Fund

Tax Supported

	2019 Actual	2020 Budget	2020 Estimate	2021 Budget	2022 Budget
	-----	-----	-----	-----	-----
<b>Funds Available Jan 1</b>	\$ 2,972,032	\$ 2,779,532	\$ 2,880,122	\$ 2,545,822	\$ 2,188,222
<b>Revenue:</b>					
Taxes:					
Property Tax	1,264,814	1,263,000	1,263,000	1,309,300	1,327,600
Back Tax Collections	(4,433)	10,000	10,000	10,000	10,000
Motor Vehicle Tax	208,163	213,700	213,700	167,500	175,900
.25% public safety county sales tax - Justice Center					
<b>Taxes Total</b>	<b>1,468,544</b>	<b>1,486,700</b>	<b>1,486,700</b>	<b>1,486,800</b>	<b>1,513,500</b>
Intergovernmental:					
.25% public safety county sales tax - Justice Center	427,755	480,000	432,000	428,000	437,000
<b>Intergovernmental Total</b>	<b>427,755</b>	<b>480,000</b>	<b>432,000</b>	<b>428,000</b>	<b>437,000</b>
Use of Money:					
Interest on Investments	52,910	14,000	14,000	14,000	14,000
Interest on escrowed funds	36,850	-	-	-	-
<b>Use of Money Total</b>	<b>89,760</b>	<b>14,000</b>	<b>14,000</b>	<b>14,000</b>	<b>14,000</b>
Transfers In:					
Special Highway - 2012 A City Hall (storm Portion)	27,300	29,000	29,000	31,000	-
Electric - 2012A City Hall	27,600	29,400	29,400	31,500	-
Water Sys Dev/Water- 2012A City Hall	27,600	29,400	29,400	31,500	-
Water Sys Dev/Water- 2014A USD 231 campus	8,200	8,200	8,200	8,200	8,300
Water Sys Dev/Water- Kill Creek St/Wtr BD	7,800	7,700	-	-	-
Sewer Sys Dev/Sewer - 2012A City Hall	27,600	29,400	29,400	31,500	-
Sewer Sys Dev/Sewer - 2014A USD 231 campus	16,400	16,400	16,400	16,400	16,500
Sewer Sys Dev/Sewer - Kill Creek St/Wtr BD	26,100	25,900	-	-	-
Street Improvement - Kill Creek St/water BD	26,100	25,900	-	-	-
Other	7,635	-	-	-	-
<b>Transfers In Total</b>	<b>202,335</b>	<b>201,300</b>	<b>141,800</b>	<b>150,100</b>	<b>24,800</b>
<b>Revenue Total</b>	<b>2,188,394</b>	<b>2,182,000</b>	<b>2,074,500</b>	<b>2,078,900</b>	<b>1,989,300</b>
	=====	=====	=====	=====	=====
<b>Expenditures:</b>					
Debt Service:					
B&I Commission (PBC)	1,000	1,100	1,100	1,100	-
City at-large tax supported					
2010A Moonlight Rd (2.77M)	178,636	190,600	190,600	186,600	177,500
2012A PBC Lease Revenue (City Hall)	422,075	449,200	449,200	480,600	-
2014A USD BD (50% city share; 85% B&I)	164,034	164,100	164,100	164,100	165,300
2014B Pool rehab (.54 M)	75,600	74,200	74,200	72,800	71,400
2014B (refi TR 0106)	241,400	237,700	237,700	239,000	240,200
2016C lease/purch land purchase (.678 M)	74,620	75,800	75,800	75,000	75,000
2018A Justice Center (13.085 M)	943,900	946,100	946,100	947,900	943,400
2018A Pool filter replacement (.175k)	22,600	22,000	22,000	21,300	20,500
2018 Lease/Purch - Golf Course	156,439	156,100	156,100	156,200	157,000
Kill Creek water/street BD (SI/WW/Wtr)	-	59,500	-	-	-
CIP-Gardner Lake Channel Improvements (.766 M)	-	91,900	91,900	91,900	91,900
<b>Debt Service Total</b>	<b>2,280,304</b>	<b>2,468,300</b>	<b>2,408,800</b>	<b>2,436,500</b>	<b>1,942,200</b>
<b>Expenditures Total</b>	<b>2,280,304</b>	<b>2,468,300</b>	<b>2,408,800</b>	<b>2,436,500</b>	<b>1,942,200</b>
	=====	=====	=====	=====	=====
<b>Surplus/(Shortfall)</b>	<b>(91,910)</b>	<b>(286,300)</b>	<b>(334,300)</b>	<b>(357,600)</b>	<b>47,100</b>
<b>Funds Available Dec 31</b>	<b>\$ 2,880,122</b>	<b>\$ 2,493,232</b>	<b>\$ 2,545,822</b>	<b>\$ 2,188,222</b>	<b>\$ 2,235,322</b>
	=====	=====	=====	=====	=====

# CITY OF GARDNER ANNUAL BUDGET



## Bond & Interest Fund

Benefit District

	2019 Actual	2020 Budget	2020 Estimate	2021 Budget	2022 Budget
<b>Funds Available Jan 1</b>	\$ 1,165,560	\$ (1,186,340)	\$ (939,906)	\$ (1,171,806)	\$ (1,363,406)
<b>Revenue:</b>					
<b>Special Assessments:</b>					
Moonlight BD	41,154	-	-	-	-
Cottage Creek Park	126	-	-	-	-
2009A Kill Creek Drive/ wtr BD (Symphony Farm:	220,618	224,000	224,000	222,000	224,600
2008B - Center ST Commons BD	5,732	-	-	-	-
2008B New Century BD -Stone Cr (Per)	30,112	73,700	73,700	76,600	74,300
2008B New Century BD - Lincoln Lane	26,985	51,200	51,200	49,800	48,300
2008B New Century BD - Sewer	11,528	21,800	21,800	21,200	20,600
2008B New Century BD- water/elec	16,007	30,300	30,300	34,500	33,400
2009A Univ Park BD-streets/water/elec	210,638	207,100	207,100	215,600	213,400
2009A Univ Park BD-sewer	42,910	42,500	42,500	41,100	44,800
2012A Kill Creek Sewer BD (Russell)	251,582	253,400	253,400	254,700	255,900
2011A Prairie Brooke BD	90,346	89,100	89,100	92,700	91,100
2014A USD BD (50% school)	164,034	164,100	164,100	164,100	165,300
2019 Tuscan Farms Sewer BD	-	-	-	-	94,500
2019 Tuscan Farms BD Phase 1	-	-	-	-	187,500
2019C Plaza South BD	-	-	-	-	90,400
2019D Waverly Plaza BD	-	-	-	-	200,800
Delinquent Specials	-	(95,000)	(95,000)	(97,800)	(94,800)
<b>Special Assessment Total</b>	1,111,772	1,062,200	1,062,200	1,074,500	1,650,100
2019 Tuscan Farms BD Phase 1	145,824			3,725,000	
2019C Plaza South BD	27,501			1,130,000	
2019D Waverly Plaza BD	79,187			2,510,000	
<b>Miscellaneous Total</b>	252,512	0	0	7,365,000	0
<b>Revenue Total</b>	1,364,284	1,062,200	1,062,200	8,439,500	1,650,100
<b>Expenditures:</b>					
Debt Service:					
Benefit District Supported:					
2009A Kill Creek Drive , water BD	1,215,515	-	-	-	-
2009A Univ Park BD-streets/water/elec	1,158,373	-	-	-	-
2009A Univ Park BD-sewer	233,750	-	-	-	-
2012A Kill Creek Sewer BD (Russell)	251,582	253,400	253,400	254,700	255,900
2011A Prairie Brooke BD	90,345	89,100	89,100	92,700	91,100
2013A (refi 2004D Moonlt Bus BD)	79,877	-	-	-	-
2014A USD BD (50% school)	164,034	164,100	164,100	164,100	165,300
2016A Partial Net Cash Refdg (2008B NCBD)	173,500	169,600	169,600	170,700	166,700
2017A Partial Net Cash Refdg (2009A UP)	83,600	453,000	453,000	461,300	464,000
Moonlight Road prop. Specials	-	54,100	54,100	-	-
2019A Tuscan Farms Sewer BD	-	-	-	-	94,500
2019A Tuscan Farms Phase 1 BD	19,174	-	63,300	3,788,300	187,500
Misc special assessments	-	-	-	-	-
2019C Plaza South Benefit District	-	-	12,200	1,145,300	90,400
2019D Waverly Plaza Benefit District	-	-	35,300	2,554,000	200,800
<b>Debt Service Total</b>	3,469,750	1,183,300	1,294,100	8,631,100	1,716,200
<b>Expenditures Total</b>	3,469,750	1,183,300	1,294,100	8,631,100	1,716,200
<b>Surplus/(Shortfall)</b>	(2,105,466)	(121,100)	(231,900)	(191,600)	(66,100)
<b>Funds Available Dec 31</b>	\$ (939,906)	\$ (1,307,440)	\$ (1,171,806)	\$ (1,363,406)	\$ (1,429,506)

# CITY OF GARDNER ANNUAL BUDGET



## Benefit District Fund Fund 403

	2019 Actual	2020 Budget	2020 Estimate	2021 Budget	2022 Budget
	-----	-----	-----	-----	-----
<b>Funds Available Jan 1</b>	\$ -	\$ -	\$ 6,028,281	\$ 6,045,281	\$ 6,045,281
<b>Revenue:</b>					
<b>Use of Money:</b>					
Interest on Project Funds	35,680	-	17,000	-	-
	-----	-----	-----	-----	-----
<b>Use of Money Total</b>	35,680	-	17,000	-	-
<b>Miscellaneous:</b>					
Debt Sale Proceeds	7,112,488	-	-	-	-
	-----	-----	-----	-----	-----
<b>Miscellaneous Total</b>	7,112,488	-	-	-	-
	-----	-----	-----	-----	-----
<b>Revenue Total</b>	7,148,168	-	17,000	-	-
	=====	=====	=====	=====	=====
<b>Expenditures:</b>					
<b>Capital Improvement:</b>					
Tuscan Farms Phase 1 Improvements (PW1904)	281,516	-	-	-	-
Tuscan Farms Lift Station (WW1905)	25,111	-	-	-	-
Waverly Plaza Improvements (PW1907)	785,311	-	-	-	-
Plaza South Improvements (PW1906)	27,949	-	-	-	-
	-----	-----	-----	-----	-----
<b>Capital Improvement Total:</b>	1,119,887	-	-	-	-
	-----	-----	-----	-----	-----
<b>Expenditures Total</b>	1,119,887	-	-	-	-
	=====	=====	=====	=====	=====
<b>Surplus/(Shortfall)</b>	6,028,281	-	17,000	-	-
<b>Funds Available Dec 31</b>	\$ 6,028,281	\$ -	\$ 6,045,281	\$ 6,045,281	\$ 6,045,281
	=====	=====	=====	=====	=====

# CITY OF GARDNER ANNUAL BUDGET



## Land Bank Fund 111

	2019 Actual	2020 Budget	2020 Estimate	2021 Budget	2022 Budget
	-----	-----	-----	-----	-----
<b>Funds Available Jan 1</b>	\$ -	\$ -	\$ 5,000	\$ 5,000	\$ 5,000
<b>Transfers In:</b>					
General Fund	5,000	-	-	-	-
	-----	-----	-----	-----	-----
<b>Transfers In Total</b>	5,000	-	-	-	-
	-----	-----	-----	-----	-----
<b>Revenue Total</b>	5,000	-	-	-	-
	=====	=====	=====	=====	=====
<b>Surplus/(Shortfall)</b>	5,000	-	-	-	-
<b>Funds Available Dec 31</b>	\$ 5,000	\$ -	\$ 5,000	\$ 5,000	\$ 5,000
	=====	=====	=====	=====	=====



# CITY OF GARDNER ANNUAL BUDGET



**Program: Information Services 1340**  
**Department: Finance 413**  
**Fund: Information Technology Services 602**

<b>Classification</b>	<b>FY 19 Actual</b>	<b>FY 20 Budget</b>	<b>FY 20 Estimate</b>	<b>FY 21 Budget</b>	<b>FY 22 Budget</b>
<b>Personal Services</b>					
Full-Time	\$ 221,457	\$ 219,200	\$ 227,300	\$ 227,300	\$ 234,100
Overtime	4,169	3,900	4,000	4,200	4,400
Health & Dental Insurance	48,630	46,200	50,600	51,800	56,000
Life Insurance	167	200	200	100	100
Social Security	16,938	17,100	17,700	17,700	18,200
Unemployment Compensation	219	200	200	500	500
KPERS Retirement	23,244	23,400	22,400	23,000	24,800
Deferred Compensations	1,669	1,600	1,700	1,700	1,700
<b>Total</b>	<b>316,493</b>	<b>311,800</b>	<b>324,100</b>	<b>326,300</b>	<b>339,800</b>
<b>Contractual Services</b>					
Outsourced Services	-	-	10,000	24,500	24,500
Telephone	40,742	26,700	40,700	40,700	40,700
Electricity	762	1,400	1,400	800	800
R&M - Equipment	17,505	20,300	20,300	17,900	17,900
Equip/Vehicle Rentals	7,334	2,200	2,200	2,200	2,200
Meetings/Training /Travel/Cont Ed	223	11,200	6,200	6,200	6,200
Information Technology Services	255,841	304,800	290,000	297,000	300,500
<b>Total</b>	<b>322,407</b>	<b>366,600</b>	<b>370,800</b>	<b>389,300</b>	<b>392,800</b>
<b>Commodities</b>					
Computer Supplies	47,988	10,000	45,000	50,000	55,000
Operating Supplies	1,346	600	600	-	-
<b>Total</b>	<b>49,334</b>	<b>10,600</b>	<b>45,600</b>	<b>50,000</b>	<b>55,000</b>
<b>Capital Outlay</b>					
Equipment	-	20,000	-	-	-
Computer	-	130,000	25,000	-	-
<b>Total</b>	<b>-</b>	<b>150,000</b>	<b>25,000</b>	<b>-</b>	<b>-</b>
<b>GF Allocations</b>					
GF Allocations	61,104	64,200	64,200	62,300	65,000
<b>Internal Services</b>					
Building Services	5,956	6,100	6,300	6,600	6,900
Risk Services	7,336	8,400	11,300	14,700	15,700
<b>Total</b>	<b>13,292</b>	<b>14,500</b>	<b>17,600</b>	<b>21,300</b>	<b>22,600</b>
<b>Total Expenditures</b>	<b>\$ 762,630</b>	<b>\$ 917,700</b>	<b>\$ 847,300</b>	<b>\$ 849,200</b>	<b>\$ 875,200</b>

# CITY OF GARDNER ANNUAL BUDGET



**Program: Building Services 3150**  
**Department: Public Works 431**  
**Fund: Building Services 603**

<b>Classification</b>	<b>FY 19 Actual</b>	<b>FY 20 Budget</b>	<b>FY 20 Estimate</b>	<b>FY 21 Budget</b>	<b>FY 22 Budget</b>
<b>Personal Services</b>					
Full-Time	\$ 67,565	\$ 66,500	\$ 69,300	\$ 69,300	\$ 71,400
Overtime	2,144	1,400	1,500	1,800	2,000
Life Insurance	56	100	100	-	-
Social Security	5,595	5,200	5,400	5,400	5,600
Unemployment Compensation	72	100	100	100	100
KPERS Retirement	7,226	7,200	6,900	7,100	7,700
Deferred Compensation	719	700	700	700	700
<b>Total</b>	<b>83,377</b>	<b>81,200</b>	<b>84,000</b>	<b>84,400</b>	<b>87,500</b>
<b>Contractual Services</b>					
Outsourced Services	48,153	31,300	34,500	36,700	36,700
Water	751	800	800	800	800
Trash Services	5,226	5,100	5,100	5,100	5,100
Telephone	422	500	400	500	500
Electric	43,737	40,000	50,000	55,000	60,000
Wastewater	981	1,100	1,100	1,100	1,100
Janitorial	43,180	124,100	125,700	123,200	123,200
R&M Building	1,979	10,300	10,300	16,200	16,200
Land/Building Rentals	1,650	1,500	1,500	1,500	1,500
Equip./Vehicle Rentals	305	100	100	300	300
Dues/Subscriptions	27	-	-	-	-
<b>Total</b>	<b>146,411</b>	<b>214,800</b>	<b>229,500</b>	<b>240,400</b>	<b>245,400</b>
<b>Commodities</b>					
Building & Grounds	10,306	14,000	14,000	14,000	14,000
Small Tools	939	500	500	500	500
Vehicle Supplies	35	-	-	100	100
Fuel and Fluids	1,542	2,600	2,600	2,600	2,600
Clothing & Uniforms	420	1,000	1,000	1,200	1,200
<b>Total</b>	<b>13,242</b>	<b>18,100</b>	<b>18,100</b>	<b>18,400</b>	<b>18,400</b>
GF Incoming Costs	61,104	64,200	64,200	62,500	65,200
<b>Internal Services</b>					
IT Services	3,655	4,500	3,600	3,200	3,300
Risk Services	8,173	9,700	9,500	10,000	10,400
<b>Total</b>	<b>11,828</b>	<b>14,200</b>	<b>13,100</b>	<b>13,200</b>	<b>13,700</b>
<b>Total Expenditures</b>	<b>\$ 315,962</b>	<b>\$ 392,500</b>	<b>\$ 408,900</b>	<b>\$ 418,900</b>	<b>\$ 430,200</b>

# CITY OF GARDNER ANNUAL BUDGET



**Program: Risk Services 1230**  
**Department: Administration 412**  
**Fund: Risk Services 601**

Classification	FY 19 Actual	FY 20 Budget	FY 20 Estimate	FY 21 Budget	FY 22 Budget
<b>Personal Services</b>					
Full-Time	\$ 55,730	\$ 55,200	\$ 57,500	\$ 57,500	\$ 59,200
Overtime	509	1,000	1,000	1,000	1,100
Health & Dental Insurance	4,253	200	8,500	8,700	9,400
Life Insurance	56	100	100	-	-
Social Security	4,433	4,300	4,500	4,500	4,600
Unemployment Compensation	58	100	100	100	100
KPERS Retirement	5,744	5,900	5,600	5,800	6,200
<b>Total</b>	70,783	66,800	77,300	77,600	80,600
<b>Contractual Services</b>					
Outsourced Services	72,012	92,100	92,700	92,700	92,700
Workers Compensation	148,226	194,400	160,000	169,200	170,000
General Liability	588,849	665,400	635,500	665,500	722,500
Work Comp Dividend	(13,703)	-	-	-	-
Meetings/Training/Travel/Cont Ed	20,551	22,600	22,700	24,300	24,300
Dues/Subscriptions	195	1,100	1,100	1,100	1,100
<b>Total</b>	816,130	975,600	912,000	952,800	1,010,600
<b>Commodities</b>					
Operating Supplies	460	1,200	1,100	1,100	1,100
<b>Total</b>	460	1,200	1,100	1,100	1,100
<b>GF Allocations</b>					
GF Allocations	61,104	64,200	64,200	62,300	65,000
<b>Internal Services</b>					
Building Services	4,320	4,500	4,400	5,800	6,000
IT	3,655	4,500	3,600	3,200	3,300
<b>Total</b>	7,975	9,000	8,000	9,000	9,300
<b>Total Expenditures</b>	\$ 956,452	\$ 1,116,800	\$ 1,062,600	\$ 1,102,800	\$ 1,166,600

# CITY OF GARDNER ANNUAL BUDGET



**Program: Utility Billing 1320**  
**Department: Finance 413**  
**Fund: Internal Service 604**

<b>Classification</b>	<b>FY 19 Actual</b>	<b>FY 20 Budget</b>	<b>FY 20 Estimate</b>	<b>FY 21 Budget</b>	<b>FY 22 Budget</b>
<b>Personal Services</b>					
Full-Time	\$ 397,092	\$ 397,200	\$ 407,800	\$ 407,800	\$ 420,100
Overtime	10,194	10,100	10,300	10,500	11,000
Health & Dental Insurance	78,872	82,200	88,800	88,500	96,500
Life Insurance	502	500	500	400	400
Social Security	31,114	31,200	32,000	32,000	33,000
Unemployment Compensation	405	400	400	800	900
KPERS Retirement	41,720	42,500	40,300	41,400	44,600
Deferred Compensation	911	500	900	900	900
<b>Total</b>	<b>560,810</b>	<b>564,600</b>	<b>581,000</b>	<b>582,300</b>	<b>607,400</b>
<b>Contractual Services</b>					
Outsourced Services	285,005	309,900	295,600	303,700	310,000
Telephone	1,576	1,700	1,600	1,000	1,000
R&M - Equipment	157	-	-	-	-
R&M - Vehicles	741	2,500	800	1,300	1,300
Equip./Vehicle Rentals	1,248	1,200	1,300	1,300	1,300
Meetings/Training/Travel/Cont E	2,718	3,200	-	3,200	3,200
Printing	786	100	200	400	200
Postage	1,120	1,800	1,000	1,200	1,200
Utility Assistance	15,000	15,000	15,000	25,000	25,000
<b>Total</b>	<b>308,351</b>	<b>335,400</b>	<b>315,500</b>	<b>337,100</b>	<b>343,200</b>
<b>Commodities</b>					
Vehicle Supplies	10	-	-	-	-
Furniture & Equipment	299	-	-	-	-
Fuel and Fluids	6,102	6,400	6,400	3,800	3,800
Operating Supplies	4,709	4,500	3,700	4,500	4,500
Clothing/Uniforms	722	1,900	1,300	1,000	1,000
<b>Total</b>	<b>11,842</b>	<b>12,800</b>	<b>11,400</b>	<b>9,300</b>	<b>9,300</b>
<b>GF Allocations</b>					
GF Allocations	159,300	167,000	167,000	151,600	159,900
<b>Internal Services</b>					
Building Services	13,247	13,500	13,200	19,900	20,800
IT Services	73,552	76,100	70,700	68,500	70,200
Risk Services	17,929	20,500	23,000	26,600	28,100
<b>Total</b>	<b>104,728</b>	<b>110,100</b>	<b>106,900</b>	<b>115,000</b>	<b>119,100</b>
<b>Total Expenses</b>	<b>\$ 1,145,031</b>	<b>\$ 1,189,900</b>	<b>\$ 1,181,800</b>	<b>\$ 1,195,300</b>	<b>\$ 1,238,900</b>
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**RECORD OF PROCEEDINGS  
OF THE GOVERNING BODY  
CITY OF GARDNER, KANSAS**

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June 15, 2020

The City Council of the City of Gardner, Kansas met in regular session on June 15, 2020, at 7:00 p.m. in the Council Chambers at Gardner City Hall, 120 East Main Street, Gardner, Kansas, with the Mayor Steve Shute presiding. Present were Councilmembers Todd Winters, Rich Melton, Mark Baldwin, Randy Gregorcyk and Tory Roberts. City staff present were City Administrator James Pruetting; Business & Economic Development Director Larry Powell; Police Chief James Belcher; Utilities Director Gonzalo Garcia; Public Works Director Michael Kramer; Finance Director Matthew Wolff; Parks and Recreation Director Jason Bruce; City Attorney Ryan Denk; and City Clerk Sharon Rose. Others present included those listed on the attached sign-in sheet and others who did not sign in.

**CALL TO ORDER**

There being a quorum of Councilmembers present, the meeting was called to order by Mayor Shute at 7:00 p.m.

**PLEDGE OF ALLEGIANCE**

Mayor Shute led those present in the Pledge of Allegiance.

**PRESENTATIONS**

**1. Presentation of the 2019 Audit and CAFR**

Finance Director Matt Wolff stated that this is the sixteenth year that the City has prepared a Comprehensive Annual Financial Report (CAFR); to date, all fifteen previous CAFRs were award winners. In our continued pursuit of excellence, this latest CAFR will again be submitted for a Certificate of Achievement for Excellence in Financial Reporting with the Government Finance Officers Association (GFOA). Past awards and work on the current CAFR goes to the Fiscal Services staff, present tonight. The Certificate of Achievement is the highest, most prestigious award for financial reporting available. Attempting to achieve the award is in itself aspiring to excellence. The City's independent auditing firm, Allen, Gibbs & Houlik, L.C. (AGH) completed the audit of the 2019 financial records. Staff is pleased to report that the auditors have again issued an "unmodified" opinion regarding the City's financial practices and reporting for its basic financial statements; an "unmodified" opinion is the highest possible opinion. Director Wolff turned the presentation over Mike Lowry, Senior Vice President, Assurance, AGH, to present findings of the 2019 audit. Mr. Lowry offered his thanks to Director Wolff, Fiscal Services Manager Nancy Tornado, and finance staff. The audit is a huge undertaking, in addition to their normal duties, and this year was more challenging doing it all remotely. Lowry reports everything went smoothly, given the circumstances. Audit standards require that they communicate certain matters related to the audit to the governing body. They are required to notify the governing body if there are any new accounting policies adopted by the city for the audit year. There were not. Not all numbers in the CAFR are hard numbers; there are some that are estimates. Material estimates for the city's CAFR relate to Other Post-Employment Benefits (OPEB), net pension liability related to KPERS, allowance for accounts receivable related to trade utility receivables. They audit estimates to ensure they concur with theory and philosophy and practice with how the city arrived at the estimates. The city employs outside actuaries to help develop the estimates for OPEB and net pension liability. AGH reviews the information sent to the actuaries to make sure the actuaries received the correct information. They review the actuary report to ensure accounting standards were followed. Regarding KPERS, they obtain the GASBY 68 report, which shows the allocation of net pension liability to the city, and verify that KPERS was correct. In all of these cases, AGH concurs with the city's estimates for those liabilities. Regarding the trade receivables, AGH reviews the AR accounts and aging for AR accounts, and reviews the city's processes and concur with them as well.

AGH is required to report if the city had any audit adjustments, as in the city presents a trial balance to the auditors, what the audit is based on, and did AGH make an adjustments? Their answer on this audit is no. To not have even one audit adjustment is a big deal. It speaks to the quality and technical skills of the finance staff. Regarding Financial Statement findings, there was one item labeled a 'control deficiency'. There are three types of control deficiencies: control deficiency, significant deficiency, material weakness. The audit standards require they report significant deficiency or material weakness to the governing body, but are not required for control deficiency. Those go to management. Management requested it be communicated to the governing body. It is not in the final report of required communication, and goes in the auditors file as an item to watch. It was related to capital assets in the

**RECORD OF PROCEEDINGS OF THE GOVERNING BODY  
CITY OF GARDNER, KANSAS**

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June 15, 2020

Wastewater department. Years ago, some assets were disposed of, but accounting records of capital assets did not get updated. Those assets were still on the books. The reason this is a 'control deficiency' is because the city implemented new internal controls in 2019 to review asset disposals. As staff was implementing the policy, they caught the error, corrected it properly, but due to nature and size, AGH still had to record it as a control deficiency. Fixed assets are a challenging area. The city's issue was not an unusual issue. Three goals to audit: 1) did the city comply with all laws and regulations? 2) were internal controls in place, and did they work? 3) do the financial statements accurately reflect the books and records? Mr. Lowry was pleased to note all three questions are answered yes. AGH issued an unmodified opinion, which is the highest level of opinion the city can receive. It can be viewed as AGH stamp of approval. Mayor Shute said with the challenging environment this spring, its breathtaking the great work put out by the finance staff. Shute recognized the finance staff in the audience with a round of applause.

**PUBLIC HEARING**

**PUBLIC COMMENTS**

There were no public comments.

**CONSENT AGENDA**

1. **Standing approval of the minutes as written for the regular meeting on June 1, 2020.**
2. **Standing approval of City expenditures prepared May 29, 2020 in the amount of \$413,423.65; and June 5, 2020 in the amount of \$610,355.31.**
3. **Consider a recommendation to insert two (2) valves for the Clearwell, chlorine contact basin, at Hillsdale WTP as part of the Hillsdale Expansion Project**
4. **Consider authorizing the purchase of one (1) 2020 Ford 450 4x4 crew cab diesel truck from Olathe Ford**
5. **Consider a recommendation to approve the Evergy Metro, City of Gardner and Southwest Power Pool Interconnection Agreement**
6. **Consider authorizing the execution of a participation agreement with AllPaid, Inc., dba GovPayNet**
7. **Consider authorizing an agreement for ad hoc planning services**

Councilmember Gregorcyk asked to remove Items 6 and 7 from the Consent Agenda.

Councilmember Gregorcyk made a motion to approve items 1-5 on the Consent Agenda.

Councilmember Baldwin Seconded.

With all of the Councilmembers voting in favor of the motion, the motion carried.

***Discussion of Consent Agenda Item 6, Consider authorizing the execution of a participation agreement with AllPaid, Inc., dba GovPayNet***

Councilmember Gregorcyk asked if the men and women on the police force comfortable with this? Police Chief Belcher confirmed they are. Gregorcyk asked if this would add to their risk. Belcher stated there is no additional risk. He continued, stating that currently when they are in the field and collect warrants, if someone has bond money, the officer could be 20 miles away with \$500 cash in their responsibility.

Councilmember Roberts expressed concerns with the climate today, people taken into custody, would they be uncomfortable being asked for their credit card. Chief Belcher noted it's up to the individual's discretion to use that method of payment or not. It's giving an option for paying. Other options would be using cash, or a bondsman, etc. Roberts understands there are options, but in today's climate, it can be misconstrued. Mayor Shute said

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there's a lack of understanding of what posting a bond is. Belcher said it guarantees that money goes to courts, and to the process in their criminal matter. If someone is on their way to work, and have no idea they have a warrant, and we pull them over for a traffic infraction and the warrant comes up, now they have an option of using a card to pay because most people don't carry large amounts of cash, versus them trying to call someone on the side of the road and being late to work and possibly lose their job. It adds a layer of protection. Mayor Shute said another alternative than to be taken into custody and being taken to the holding area. Councilmember Melton added that the car will then be towed and adds another expense. It's not uncommon for a warrant to take an officer off the road for a few hours at a time. Roberts appreciated the discussion on the record. Business Services Manager Amy Foster said they discussed this with Judge Lewis. This gives them an option to pay with a credit card, and it gets them back on their way. It promotes them to come to court to get their money back, minus the 5% fee that they are informed about when they agree to this option. If they are booked into jail and use a surety bond company, the fee is 7% - 10%, in addition to the time constraint. Judge Lewis is on board with this, to encourage them to come to court. If they post this way with their credit card, the city receives the funds, when they appear in court, the city issues the refund of the bail money. Shute clarified that this would be a field detainment and release of their own recognizance with bail paid. Chief Belcher agreed, and shared Leawood, Mission and Johnson County Sheriff's office use this service. Councilmember Baldwin clarified that this option provides for a 5% fee for a smoother and faster process for both the officer and the individual.

Councilmember Baldwin made a motion to approve Consent Agenda item 6.

Councilmember Winters Seconded.

With all of the Councilmembers voting in favor of the motion, the motion carried.

***Discussion of Consent Agenda Item 6, Consider authorizing an agreement for ad hoc planning services***

Councilmember Gregorcyk confirmed this is a 2-year agreement. City Administrator Pruetting clarified yes, it's a two-year agreement, but there are no minimums, pay as they are used. The city could use them for two weeks and it won't cost the city beyond that. Gregorcyk asked if this service is cheaper than hiring and self-performing. Pruetting said no, this is an interim solution until staff are hired. Gregorcyk clarified this is a short-term item. Pruetting confirmed and said it can help in the future if staff are backlogged.

Councilmember Gregorcyk made a motion to approve the Consent Agenda Item 7.

Councilmember Melton Seconded.

With all of the Councilmembers voting in favor of the motion, the motion carried.

**PLANNING & ZONING CONSENT AGENDA**

**1. Consider accepting the dedication of right-of-way and easements on final plat FP-20-06 for Hilltop Ridge 1<sup>st</sup> Plat**

Councilmember Gregorcyk made a motion to approve the Planning & Zoning Consent Agenda.

Councilmember Winters Seconded.

With all of the Councilmembers voting in favor of the motion, the motion carried.

**COMMITTEE RECOMMENDATIONS**

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**NEW BUSINESS**

**1. Consider adopting a Charter Ordinance repealing and replacing Charter Ordinance No. 12 relating to use of bonds**

Finance Director Matt Wolff stated this new charter ordinance provides language that enables the city to issue general obligation bonds for works (improvements, equipment, furnishing, and land acquisition) which are owned by other governmental, quasi-governmental, and nongovernmental entities for the purpose of supplying the City and its inhabitants with gas, water, electric, heat, street-railway, telephone, internet, or communication service. Charter Ordinance No. 28 would enable the City to issue G.O. bonds to construct water improvements for the Grata development so that it connects to WaterOne's system. Under the terms of the City's development agreement with Grata, the City is responsible for making water, electric and sewer improvements to serve the property. Because the property is within WaterOne's service area, the water main extension would be constructed at the City's expense but would be owned and operated by WaterOne. The new charter ordinance would allow the City to issue bonds to finance the costs of the WaterOne main extension.

Councilmember Melton made a motion to adopt a charter ordinance exempting the City of Gardner, Kansas from the provisions to K.S.A. 12-834 relating to bonds for gas, water, light, heat, street-railway or telephone service; providing substitute and additional provision on the same subject; and repealing Charter Ordinance No. 12 of the City.

Councilmember Winters Seconded.

With all of the Councilmembers voting in favor of the motion, the Charter Ordinance passed and was assigned Charter Ordinance number 28.

Melton:	Yes
Roberts:	Yes
Winters:	Yes
Baldwin:	Yes
Gregorcyk:	Yes

**2. Consider a recommendation to negotiate an Engineering Services contract with George Butler & Associates (GBA) for preliminary planning and design for the wastewater system east and south of I-35, and determine a location for the South Wastewater Treatment Plant**

Utilities Director Gonz Garcia stated that George Butler & Associates (GBA) was selected recently for the design of Prairie Trace Sanitary Sewer project. During the RFQ evaluation, they had the expertise, different team members had expertise. They have done previous work for the city, like designing the Kill Creek Wastewater Treatment plant. Staff recommends, rather than another RFQ process, that they use GBA for engineering services and preliminary design, and cost estimate and location of the South Wastewater Treatment plant. It would save an additional month in time.

Councilmember Gregorcyk noted for clarity, the wastewater fund is robust enough to handle the short-term debt. Director Garcia confirmed. This is just the preliminary design and there are enough funds in wastewater to absorb the cost. Finance Director Wolff said they will eventually wrap this into the bonds issued for construction.

Councilmember Gregorcyk made a motion to authorize the City Administrator to negotiate an Engineering Services contract with George Butler & Associates (GBA) for preliminary planning and design for the wastewater system east and south of I-35, and determine a location for the South Wastewater Treatment Plant.

Councilmember Melton Seconded.

With all of the Councilmembers voting in favor of the motion, the motion carried.



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#### 3. Consider accepting a voluntary annexation with landowner consent

City Administrator Pruetting said a request to voluntarily annex two unplatted tracts was received by the City, signed by Dan and Linda Meisinger, at 25800 W. 199<sup>th</sup> Street, approximately 37 acres. This would take the city limit to the halfway point between Cedar Niles and Clare Rd. The attached Voluntary Consent Annexation Agreements outline the terms agreed upon by the City and the property owner as conditions for this consent annexation. The terms are consistent with the direction of the governing body regarding annexation of rural properties in the City's planning and growth area. Consent annexations are not subject to resolution, notice, public hearing, and extension of services plan requirements that may apply to other annexations.

Councilmember Gregorcyk asked if the city is prepared as the city grows for the oncoming cost of maintenance of roads, policing. Pruetting noted the police are well prepared, and have been monitoring and enforcing in the area. Road maintenance is an ongoing conversation with Johnson County on how 199<sup>th</sup> Street will be maintained, as well as the evolution of truck traffic as they move forward. Pruetting said they are in a good position to manage that. Gregorcyk noted there is a cost and wants the city to be cognizant of that as part of the annexation. Pruetting has talked with KDOT and Johnson County; the heavy haul traffic has a direct impact on that road. Some of those costs should be borne by others, those are discussions he's having to protect Gardner citizens moving forward as the city takes over maintenance of the road. Traffic studies show 1500 trucks per week. Mayor Shute said they are working with Johnson County to mitigate that.

Councilmember Melton made a motion to accept the Voluntary Consent Annexation requests of Dan and Linda Meisinger and adopt an ordinance annexing land to the City of Gardner, Kansas.

Councilmember Gregorcyk Seconded.

With all of the Councilmembers voting in favor of the motion, the Ordinance passed and was assigned Ordinance number 2665.

Roberts:	Yes
Winters:	Yes
Baldwin:	Yes
Gregorcyk:	Yes
Melton:	Yes

#### 4. Consider adopting an ordinance amending Chapter 2.30 Planning Commission, of the City of Gardner, Kansas Municipal Code

City Administrator Jim Pruetting stated that on March 18, 2019, the Governing Body amended the "creation" ordinances for the Airport Advisory Board, Board of Building Code Appeals, and the Utility Advisory Commission to include language relative to those bodies that had previously been included in the Governing Body Rules of Procedure. The governing body had expressed a desire to remove the Boards and Commissions from the GBROP for the purpose of clarity due to the fact that they are not part of the governing body. All the amendments included application, appointment and removal clauses for those bodies. The Planning Commission was not included in those amendments due to the pending merger of the Planning Commission and Board of Zoning Appeals. The intent was to amend the relevant ordinance at the time of the merger to include language consistent with the city's other boards and commission, but that did not occur. The proposed ordinance completes that task and brings consistency to the processes for the application, appointment and removal of board and commission members.

Councilmember Baldwin noted in Section 2(m), it states "Planning Commission members wishing to be considered for reappointment after their term has expired shall follow the process as outlined above. When a member of the Planning Commission has served for a period of six consecutive years, that member generally will not be eligible for reappointment until the member has vacated the position for one full term. Board members may be reappointed beyond the six-year limit under exceptional circumstances." He noted the use of *generally* and *exceptional circumstances*. They will generally be off unless there are exceptional circumstances that are not defined, so what

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are they? Mayor Shute said an exceptional circumstance would be if there are no applicants for the position. They have to have a quorum. The Planning Commission is a statutorily governed body and must meet on a regular basis. Baldwin suggests noting that circumstance specifically. Pruetting noted that language came from the other ordinances. City Attorney Denk confirmed. Baldwin noted that this is the only special commission because it's quasi-judicial and this should be spelled out. Councilmember Winters said if there are applicants that simply don't qualify, how does that work? Shute noted the qualification for application is that they live in the city limits. Winters clarified if the applicants are not approved by the governing body. Shute said the interview team should select a candidate that can be agreed upon. Winters said if the governing body doesn't unanimously agree, then it goes back to the exceptional circumstance. Shute said they would restart the process. Baldwin noted the potential to then not have quorum. Denk noted it's relevant on the Planning Commission because there are certain approvals that have statutory time frames where if they don't act, the item is deemed approved. They must have sufficient membership on that body to take action. This is the language on the other boards as well. Shute noted that exceptional circumstances include extending terms of those whose terms have expired. Councilmember Gregorcyk asked what language do they want to see? Baldwin said instead of exceptional circumstances, it should say that 'board members may be reappointed beyond 6 year limit'. Shute added 'for purposes of maintaining a quorum'. Denk noted Kansas law that states they continue to hold their position until the successor is appointed and sworn in. Baldwin said the ordinance should say that. Denk noted there are other changes that he needs to make. Shute asked if they should table this. It's the last item on the agenda. Denk suggested they agree to revisit this after executive sessions, and take action then. Shute got consensus to defer action until later in the meeting.

**COUNCIL UPDATES**

Director Bruce said they are still having fireworks portion of the Independence Day celebration. Staff will send out more details, such as viewing, traffic flow, ect. Mayor Shute noted that Parks has had a tough job with many cancelations. He appreciates the work. Councilmember Pruetting asked Director Bruce address the deposit paid to entertainers. Bruce said the July 4<sup>th</sup> event involves months of planning in advance, deposits to secure talent. He never announced the headliner this year, and now doesn't plant to, because to secure the artist at the price point we had this year, the agency will keep the deposit and the artist will come next year. Shute said the price to secure the artist, given their trajectory; it will be a good price for next year.

Director Powell provided an update on fireworks. He received 11 tent permits; today was the deadline. Powell shared the various locations with permit holder names: Clay Boan at 191<sup>st</sup> & Gardner Rd, Mike Watson at 183<sup>rd</sup> & Gardner Rd, Julie Young has tents at 505 E. Main and 175<sup>th</sup> & I-35, Adam & Karyn Shay at Trade-Net, Karen Spielbusch at Walmart, Stan Bloom has tents at Hampton Inn and at Walgreens, Andy Phillips at the old Price Chopper site, Winston Slaver at 902 E. Warren, and Chris Myers at Tumbleweed. Set up will be different this year, because it's Saturday, June 27<sup>th</sup>. The Fire Department and city inspectors will be visiting each site for certification. Sales can begin on Sunday, June 28<sup>th</sup>. Shooting will be Friday-Sunday, July 3<sup>rd</sup> -5<sup>th</sup>.

Director Kramer provided an update on Gardner Lake. He's had questions recently about lake road maintenance. He wanted to discuss policies with council and ask if they want to update or change. Kramer provided a brief history of lake creation. The lake was created by a private company with grant funds, and was completed in 1939. The lake and associated properties were deeded to the city. In 1961, additional surveys were performed and the city tried to dedicate road easements. The city has historically taken the position that the roads at the lake are not city roads or city maintained. The county hasn't agreed with that stance. The roads have been treated by the city and the county to be private roadways. The city has historically not performed maintenance on any roads, with the exception of Lake Road 3. The city has done limited maintenance between 2010 and 2016. Lake Road 3 is listed as in City of Gardner limits, with four homes including the old beach house. Lake Road 3 is listed as City of Gardner, but for purposes of private driveway. The city offers no maintenance on any private driveways. But between 2010-2016, the city did minimal maintenance on Lake Road 3, including gravel repairs and snow removal. Kramer wants to know what the council thinks the policy should be regarding Lake Road 3. Those properties are providing some revenue in the way of city taxes, but other homes on private driveways, within the city, are not maintained by the city. On other lake roads, property owners are responsible for property in front. Sometimes residents will go together and hire someone to bring in surface material and share the cost.

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Councilmember Melton asked if Director Kramer was asking if the city wants to make this a driveway or a street? Kramer said he's asking if council wants the city to spend its resources to provide gravel and light maintenance. Melton asked if the residents are asking for it. Kramer said over the years, different residents will ask for assistance and have asked again recently. It's not a great deal of money. Lake Road 3 is different in that it's in the city. The homes are in the city. Mayor Shute noted Lake Road 3 is a private easement because it's not a public street, considered a private road in the Johnson County AIMS classification. The properties around the road and the road itself is in the City of Gardner; the residents pay property tax. Shute is disposed to maintain this road more than any other lake road because it is in the city. Councilmember Baldwin noted it's a private road, has been for years and is listed as such. That is no different than a private drive elsewhere. Shute said it's not a driveway; it services multiple homes. Baldwin said it's no different than 5 private driveways in the city. It's a private drive listed as such. Shute said it's owned by the city. Baldwin said it's listed as owned by the city as a private drive. It's no different than a private drive on any block. The city doesn't maintain it that, why would they maintain this one? Melton asked who owns the drive. Kramer noted the property is listed as owned by city for the purpose of a private driveway. Baldwin said someone has to be listed as owner, but it's a private drive. Councilmember Roberts noted that in other cases of private driveways, the homeowner maintains it. The city owns this land. Melton said it's like a street. Shute said the difference is a private driveway is owned by private homeowner. Melton said if he looks at the property on the MLS, it shows it ends at the curb/concrete. Baldwin suggested talking with the homeowners and quitclaim it to them. Kramer noted it's signed as a private drive. Councilmember Gregorcyk asked for a reminder of what the city has done in the past, have we given gravel or grading? Kramer said between 2010 and 2016, staff did provide minor maintenance. In 2016, staff had discussed internally and made the decision to treat it as every other private drive. The question has come up recently, and Kramer wants to have guidance on a clear policy to move forward. Baldwin said it's a private drive, but when available, use reclaimed asphalt from other projects and use it there rather than pay to have the old asphalt hauled away. Winters said if it's got a sign marking it a private drive, and only users that live there use that drive, he doesn't see an obligation to maintain it. Gregorcyk said they've done nominal repairs in past and set a precedence. They need to go to the homeowners and provide options: do it this one time and no other, use reclaimed as Baldwin suggested, and clarify to them this is a private drive. Shute noted they do pay some taxes, and are owed nominal services, one being access to their property. Baldwin said the city serviced for 6 years, but not for the first 50+ years, and aren't servicing it currently. When the annexations came up, past councils may have thought about making a private drive into a public street, they may not have wanted the annexations. Those annexations occurred with the understanding that this is a private drive, now they should continue down that path. Shute said that land was part of the city well before houses were there. That road was access to public beach house. Houses sprung up around it, but that land was already in the city. Baldwin said the beach road went straight. Shute said the rest was field, but was part of the city. Baldwin said they can see where the road ends and gravel driveway begins, as private driveway. Shute confirmed, but it was all in the city. Gregorcyk asked what is the cost to provide gravel and grading? Kramer said a truckload of ab-3 is about \$250. Houses supply \$300 a year in taxes each. Gregorcyk estimated \$250 on the road with \$1200 in tax revenue. Kramer asked if there was consensus to add this road back into their minimal maintenance every year or two. Gregorcyk wants to clarify going forward, provide a one-time repair, meet with homeowners to discuss ownership of that private road. Baldwin said the conversation should happen before they do anything. Gregorcyk said they need to clarify it, whether they continue maintenance or not, so that councils after them aren't dealing with it. Roberts said if they meet with homeowners and they want to keep it a private road, they are responsible for maintenance, but if not then it can be a public road. Winters asked if there are any other examples of this, outside of the lake, that the city maintains a private road. Kramer doesn't know of any owned by the city that are private roads. Shute asked if the lake association is an HOA? Kramer said they may be, but they don't maintain roadways. Baldwin and Shute said the city can deed it to them. Melton said they'd have to accept it. Baldwin said they could also state they don't maintain it, it would be up to them what they want to do with their private drive. Shute said they could look into that later, and asked if there is a present need for repair. Kramer said they have been asked to provide some maintenance. Shute asked if there are potholes that need filled. Kramer said that would make homeowners happy. Baldwin said they aren't resolving this issue of a private drive - it's a private drive, haven't maintained it for decades. Shute noted it's in the city, and been ignored. Melton recommends fixing it for now, gather options, and move forward with meeting with

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homeowners to discuss the future of the road. Baldwin asked why fix it now before talking with them? Shute said so people can access their homes. Baldwin said if they fix it now, the homeowners will think it's fine. Shute said they will determine in the next couple of months how to manage it. Baldwin said to Melton's point, they fix the road and then tell the homeowners they'll deed it to them, and the homeowners said no. Melton said they would have the option to not repair it, or the city can maintain control of the road and it's not a private drive and bring it into the city correctly. Baldwin said if it's a public street, then it's fine. Melton said they can have that discussion, but the at least the road will be fixed. Baldwin said they need to have the discussion before they treat it like a public street. Melton said the conversation will end up that the homeowners will want it as a public road. They should go on that assumption, treat it for now, meet with the homeowners and once the decision is made, have legal staff make it official. He said it may help build a bridge with some of the Gardner Lake residents. Shute said 98% of landowners not in the city, but the private streets are listed as in the city that get no maintenance. Baldwin said they are setting a precedence for every one of them. Shute said no, if this gets taken care of as a public street in the city, maybe it incentivizes them to annex into the city. Melton asked if there's consensus. Winters, Baldwin, Gregorcyk stated they want to wait and meet with homeowners. Shute instructed Public Works and Administration staff to meet with homeowners. Shute asked about Waverly and Santa Fe. Kramer provided construction updates. This week, they are working on the storm sewer between Poplar and Waverly. Once that's completed, by the end of next week, underground utilities will be complete and crews will move on to the surface, things residents can see. The project is on schedule to be completed around September. Waverly Road up to Madison is in on-going design. They discussed a roundabout at Madison and Waverly at the work session. Staff have concepts and hope to present them at a July meeting. Shute noted the project construction through September, and asked if staff has notified the school district. Kramer said they keep the school district up to date with the project and its impact on their bus routes.

Chief Belcher noted there is a CPAC meeting, June 29 at 7pm at Justice Center. Mayor Shute added that anyone interested in policing, especially in this climate, should attend.

Director Wolff announced that the next budget meeting will be July 6<sup>th</sup>.

City Attorney Denk noted he had the revised language for New Business Item 4, Ordinance 2667, ready for action. The first revision is Section Two of 2.30.010 (b) to add the sentence that states "Appointed members shall continue to serve beyond their three year term in the event that their successor in office has not been appointed. The second revision is Section Two of 2.30.010 (d): strike out 'the date they become ineligible to serve in such position, whichever comes first' and add "the third year anniversary date of their appointment, unless their success or has not been appointed, in which event up on the appointment of their successor". The third revision is Section Two of 2.30.010 (m): strike the last sentence "Board members may be reappointed beyond the six-year limit under exceptional circumstances." Add the sentence "The six (6) year restriction does not preclude a member from continuing to serve beyond the expiration of their term when their successor has not been appointed."

Councilmember Melton made a motion to adopt an ordinance amending Gardner Municipal Code (GMC) Section 2.30.010 and 2.30.020 and adding Section 2.30.070 relating to the organization relating to the Planning Commission and Board of Zoning Appeals for the City of Gardner, Kansas, as amended.

Councilmember Baldwin Seconded.

With all of the Councilmembers voting in favor of the motion, the Ordinance passed and was assigned Ordinance number 2667.

Winters:	Yes
Baldwin:	Yes
Gregorcyk:	Yes
Melton:	Yes
Roberts:	Yes

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City Administrator Pruetting noted that he has completed graduate certificate with the University of Kansas. Mayor Shute asked if that was a half year early; Pruetting clarified it was a full year early.

Councilmember Melton said everyone should come out to CPAC meeting. He thanked Director Powell for the update on fireworks tents and clarifying that there are no members of the governing body associated with fireworks tents. Melton noted there is no meeting until after the 4<sup>th</sup>, so everyone be safe.

Mayor Shute noted he was glad to see that Councilmember Gregorcyk was okay after a recent accident. Gregorcyk thanked the mayor for the acknowledgment, saying he's blessed to be here and glad to serve.

Councilmember Winters asked when are they discussing the city-wide clean up, or will there be a discussion. City Administrator Pruetting said it's already a budgeted item. If the preference by staff is to cancel, they will bring it to council, otherwise it's already approved, and staff plan to move forward. Mayor Shute noted the need for extra education on proper disposal of materials. Pruetting said staff have discussed, and will get assistance from the vendor.

Mayor Shute said he was fortunate to be a part of the vigil and demonstration/protest recently. There isn't any other municipality in the area that has a better relationship with the citizens of the community than the Gardner police department. They have done a lot of work enhancing the relationship by being involved in city events and functions and community efforts. The former police chief is now in the City Administrator role, the current chief is life-long resident. They treat citizens like family. The city, as an organization, needs to stand behind those who protect the citizens every day. Everyone is flawed, everyone makes mistakes, but everyone can learn from those mistakes and enhance effectiveness in our roles by working through mistakes. Shute thanked those who serve every day.

**EXECUTIVE SESSION**

**1. Consider entering into executive session to discuss matters of attorney-client privilege.**

Recess into executive session pursuant to K.S.A. 75-4319 (b) (2), to discuss matters of attorney-client privilege beginning at 8:25 pm; returning to regular session at 8:40 pm.

Councilmember Melton made a motion to recess into executive session pursuant to K.S.A. 75-4319 (b) (2), to discuss matters of attorney-client privilege beginning at 8:25 p.m.; and returning to regular session at 8:40 p.m.

Councilmember Baldwin seconded.

With all of the Councilmembers voting in favor of the motion, the motion carried.

Councilmember Melton made a motion to resume regular session at 8:40 p.m.;

Councilmember Baldwin seconded.

With all of the Councilmembers voting in favor of the motion, the motion carried.

Councilmember Melton made a motion to recess into executive session pursuant to K.S.A. 75-4319 (b) (2), to discuss matters of attorney-client privilege beginning at 8:42 p.m.; and returning to regular session at 8:57 p.m.

Councilmember Winters seconded.

With all of the Councilmembers voting in favor of the motion, the motion carried.

Councilmember Melton made a motion to resume regular session at 8:58 p.m.;

Councilmember Winters seconded.

With all of the Councilmembers voting in favor of the motion, the motion carried.

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Councilmember Melton made a motion to recess into executive session pursuant to K.S.A. 75-4319 (b) (2), to discuss matters of attorney-client privilege beginning at 8:58 p.m.; and returning to regular session at 9:13 p.m.

Councilmember Winters seconded.

With all of the Councilmembers voting in favor of the motion, the motion carried.

Councilmember Winters made a motion to resume regular session at 9:14 p.m.;

Councilmember Baldwin seconded.

With all of the Councilmembers voting in favor of the motion, the motion carried.

**2. Consider entering into executive session to discuss personnel matters of non-elected personnel.**

Recess into executive session pursuant to K.S.A. 75-4319 (b) (1), to discuss personnel matters of non-elected personnel beginning at 9:14 pm; returning to regular session at 9:29 pm.

Councilmember Gregorcyk made a motion to recess into executive session pursuant to K.S.A. 75-4319 (b) (1), to discuss personnel matters of non-elected personnel beginning at 9:14 p.m.; and returning to regular session at 9:29 p.m.

Councilmember Winters seconded.

With all of the Councilmembers voting in favor of the motion, the motion carried.

Councilmember Melton made a motion to resume regular session at 9:29 p.m.;

Councilmember Baldwin seconded.

With all of the Councilmembers voting in favor of the motion, the motion carried.

**ADJOURNMENT**

There being no further business to come before the Council, on a motion duly made by Councilmember Melton and seconded by Councilmember Baldwin the meeting adjourned at 9:29 p.m.

\_\_\_\_\_  
City Clerk

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June 19, 2020

The City Council of the City of Gardner, Kansas met in special session on June 19, 2020, at 6:00 p.m. in the Council Chambers at Gardner City Hall, 120 East Main Street, Gardner, Kansas, with the Mayor Steve Shute presiding. Present were Councilmembers Todd Winters, Rich Melton, Mark Baldwin, Randy Gregorcyk and Tory Roberts. City staff present were City Administrator James Pruetting; Finance Director Matthew Wolff; Utilities Director Gonzalo Garcia; and Sr. Management Analyst Amy Nasta. Others present included those listed on the attached sign-in sheet and others who did not sign in.

**CALL TO ORDER**

There being a quorum of Councilmembers present, the meeting was called to order by Mayor Shute at 6:00 p.m.

**PLEDGE OF ALLEGIANCE**

Mayor Shute led those present in the Pledge of Allegiance.

**EXECUTIVE SESSION**

**1. Consider entering into executive session to discuss matters of attorney-client privilege.**

Recess into executive session pursuant to K.S.A. 75-4319 (b) (2), to discuss matters of attorney-client privilege beginning at 6:01 pm; returning to regular session at 6:31 pm.

Councilmember Melton made a motion to recess into executive session pursuant to K.S.A. 75-4319 (b) (2), to discuss matters of attorney-client privilege beginning at 6:01 p.m.; and returning to regular session at 6:31 p.m.

Councilmember Baldwin seconded.

With all of the Councilmembers voting in favor of the motion, the motion carried.

Councilmember Winters attended the executive session, but did not return for the regular session and was absent for the remainder of the meeting..

Councilmember Gregorcyk made a motion to resume regular session at 6:31 p.m.;

Councilmember Melton seconded.

With all of the Councilmembers voting in favor of the motion, the motion carried.

**NEW BUSINESS**

**1. Consider adopting a resolution declaring a water watch for the City of Gardner, Kansas**

Utilities Director Gonzalo Garcia provided a presentation about the conditions necessary to trigger a water watch. He stated that since June 14, the water demand has gone above the water watch level on three occasions and had been above that level for five days consecutive days as of today. He said the Gardner Municipal Code states the governing body is empowered to declare by resolution that a water watch exists and ask for water conservation. He said high temperatures and scarce precipitation have contributed to water demand, adding that so far in June, there has been less than one inch of rain. He said the next steps after the issuance of the water watch are continuing to monitor daily usage, temperature, and rainfall, and updating the governing body as needed.

Councilmember Gregorcyk stated the next City Council meeting was scheduled for July 6, 2020 and that this was over two weeks away. He asked if staff was guesstimating the watch would last that long or if a special session would be needed to exit the watch. Director Garcia stated he hoped to stay at the watch level. Councilmember

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Gregorcyk stated he hoped the investment the community was making in Hillsdale meant this should not be an issue in the future, once Hillsdale was up and running. Director Garcia stated that, based on current construction, Hillsdale should be up and running by October. Councilmember Gregorcyk asked if this would be an issue next year. Director Garcia stated it shouldn't be.

Councilmember Roberts stated she wondered if usage was higher because of people filling backyard pools. Councilmember Melton stated usage could also be up because of people staying at home gardening, flushing toilets, and doing dishes. Councilmember Roberts added people were washing their hands more often.

Councilmember Melton asked if the water watch would limit the sale of bulk water. Mr. Garcia stated there should be no impact on bulk water sales as the watch was a preliminary phase. Mayor Shute stated there were not restrictions on bulk water sales until the water warning phase.

Director Garcia stated a study on interconnection had been performed in 2019, and two potential locations on 183<sup>rd</sup> Street had been identified. He said there were two interconnection options: a valve with a master meter for \$181,000 or a booster station that would also help Water Seven for \$326,000. He said he met with Water Seven District Manager Allan Soetaert about implementing the valve and master meter, continuing that Water Seven had originally offered to split the cost but now Mr. Soetaert felt there was no benefit to the connection, and all costs would need to be fully paid by Gardner.

Mayor Shute stated this connection was for if the water transmission line went down. Director Garcia stated it will need to be done in the future. Councilmember Gregorcyk asked if the city should wait until the new system is online and say that we will be able to help if Water Seven will split the cost. Councilmember Baldwin stated most of the conversation on cost splitting had been if the booster pump was selected, continuing that the question now was if a second connection was still necessary and if it was needed now. Councilmember Gregorcyk asked how much water a second connection would provide. Director Garcia stated up to one million gallons. Councilmember Gregorcyk suggested holding off knowing a new system was coming online in October, getting through the current financial challenges, and looking again at a later time.

Mayor Shute asked if the interconnection had been budgeted and stated it may make more sense to hold off until it can be budgeted as a CIP project of 2021 or 2022. Councilmember Baldwin stated it would need to be budgeted for 2023 or 2024 at this point. Mayor Shute stated a budget would not be passed until the end of July and asked if direction should be given to include the interconnection in the 2021-2022 budget. Finance Director Matthew Wolff stated even the biennial budget is revised every year and could be revised for capital projects.

Councilmember Gregorcyk asked if the interconnection would have any chemical cost. Director Garcia stated it would not.

Councilmember Baldwin stated the governing body should provide direction to look at when this project could be prioritized. Director Wolff stated council could provide a final decision on July 6, 2020. Director Garcia stated the CIP included a budget to do a preliminary design on a second transmission line in 2021 or 2022.

Councilmember Gregorcyk asked why Water Seven's appetite for paying for part of the interconnection had changed. Director Garcia stated it was because there is no benefit to Water Seven without the booster pump, but that Water Seven would pay for part of the booster pump. Councilmember Gregorcyk asked if staff should explore the vault option or the booster option. Director Garcia stated the booster pump had been acceptable to staff at one point, but the situation was now more complex.

Councilmember Baldwin made a motion to adopt a resolution declaring a Stage 1: Water Watch for the City of Gardner, Kansas, in accordance with Section 13.10.140 of the Gardner Municipal Code.

Councilmember Gregorcyk Seconded.

Councilman Gregorcyk called for a Point of Order during the vote to ask what period of time the water watch is in effect. Mayor Shute said until it's rescinded or repealed.



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With all of the Councilmembers voting in favor of the motion, the Resolution passed and was assigned Resolution number 2055.

Baldwin:	Yes
Gregorcyk:	Yes
Melton:	Yes
Roberts:	Yes
Winters:	Absent

**ADJOURNMENT**

There being no further business to come before the Council, on a motion duly made by Councilmember Baldwin and seconded by Councilmember Gregorcyk the meeting adjourned at 6:50 p.m.

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City Clerk

VEND NO INVOICE NO	SEQ#	VENDOR NAME VOUCHER P.O. NO	BNK	CHECK/DUE DATE	ACCOUNT NO	ITEM DESCRIPTION	CHECK AMOUNT	EFT, EPAY OR HAND-ISSUED AMOUNT
0000566 135809 135795	00	AMERICAN TOPSOIL, INC. 002684 002683	00	06/12/2020 06/12/2020	001-6120-461.52-01 531-4330-443.52-12	TOP SOIL DIRT	EFT: EFT:	32.00 64.00
VENDOR TOTAL *							.00	96.00
0001986 4605451-00 4605460-00 4609357-01 4604008-01 4609357-02 4609357-03 4612511-00 4615609-00 4610761-00	00	ANIXTER, INC. PI0240 007343 PI0242 007345 002685 002686 002687 002688 002689 002690 PI0241 007344	00	05/22/2020 05/29/2020 06/12/2020 06/12/2020 06/12/2020 06/12/2020 06/12/2020 06/12/2020 05/29/2020	403-4130-441.62-15 403-4130-441.62-15 501-4130-441.52-31 501-4130-441.53-02 501-4130-441.52-31 501-4130-441.52-31 501-4130-441.52-31 501-4130-441.52-31 501-4130-441.52-25	ELECTRIC CABINETS WIRE DEAD-END SHOES TWO 3XL GLOVES MOUNTING BRACKETS CONNECTORS WIRE FIBERGLASS CABINETS LED LIGHTS	EFT: EFT: EFT: EFT: EFT: EFT: EFT: EFT: EFT:	23,121.12 31,334.90 361.27 78.82 840.22 327.33 494.17 4,789.53 5,465.98
VENDOR TOTAL *							.00	66,813.34
0099999 64284	00	ANNA MORELAND 002678	00	06/12/2020	001-0000-207.10-20	RESTITUTION	913.90	
VENDOR TOTAL *							913.90	
0004986 06052020	00	BEAUCHAMP, THEODORE 002690	00	06/12/2020	521-4240-442.61-03	EASEMENT	4,877.00	
VENDOR TOTAL *							4,877.00	
0002420 BMS597457 BMS598516	00	BRENNTAG MID-SOUTH, INC PI0247 007234 PI0248 007247	00	06/03/2020 06/03/2020	521-4220-442.52-13 521-4220-442.52-13	CHEMICALS CHEMICALS	EFT: EFT:	2,486.25 940.80
VENDOR TOTAL *							.00	3,427.05
0004628 90102275	00	CALGON CARBON CORPORATION PI0245 006993	00	06/03/2020	521-4220-442.52-13	ACTIVATED CARBON	EFT:	2,430.00
VENDOR TOTAL *							.00	2,430.00
0004114 2145	00	CHAFFEE LOK-PRO 002690	00	06/12/2020	603-3150-431.31-15	LOCKSMITH	EFT:	150.00
VENDOR TOTAL *							.00	150.00
0000429 8404670380 8404670380 8404670380 8404670380 8404670380	00	CINTAS FIRE PROTECTION 002690 002690 002690 002690 002690	00	06/12/2020 06/12/2020 06/12/2020 06/12/2020 06/12/2020	501-4120-441.31-15 501-4130-441.31-15 521-4230-442.31-15 531-4320-443.31-15 531-4330-443.31-15	MONTHLY BILLING MONTHLY BILLING MONTHLY BILLING MONTHLY BILLING MONTHLY BILLING	EFT: EFT: EFT: EFT: EFT:	158.46 455.38 32.90 64.51 32.90
VENDOR TOTAL *							.00	744.15
0001643 MAY-20	00	CITY OF EDGERTON 002690	00	06/12/2020	531-4320-443.31-15	MONTHLY BILLING	16,691.47	
VENDOR TOTAL *							16,691.47	
0099999	00	DANA HERMON						

VEND NO INVOICE NO	SEQ#	VENDOR NAME VOUCHER P.O. NO	BNK	CHECK/DUE DATE	ACCOUNT NO	ITEM DESCRIPTION	CHECK AMOUNT	EFT, EPAY OR HAND-ISSUED AMOUNT
0099999 2002887.002	00	DANA HERMON 002677	00	06/12/2020	001-0000-347.01-00	BASEBALL REFUND	75.00	
						VENDOR TOTAL *	75.00	
0003716 DP2001928	00	DATAPROSE 002690	00	06/12/2020	604-1320-413.31-15	MONTHLY BILLING	EFT:	5,643.86
						VENDOR TOTAL *	.00	5,643.86
0004959 05	00	DIGITAL EARTH CONSULTING LLC 002690	00	06/12/2020	531-4320-443.31-15	SEWAGE SLUDGE DISPOSAL	EFT:	2,880.00
						VENDOR TOTAL *	.00	2,880.00
0003481 817001013-20 817001014-20	00	DPC INDUSTRIES INC PI0236 007246 PI0239 007320	00	05/26/2020 05/26/2020	521-4220-442.52-13 521-4220-442.52-13	CHEMICALS CHLORINE	EFT: EFT:	1,140.00 643.00
						VENDOR TOTAL *	.00	1,783.00
0099999 090601	00	ELIZABETH MARIA BENDER 002679	00	06/12/2020	001-0000-228.30-00	CASH BOND REFUND	54.00	
						VENDOR TOTAL *	54.00	
0000855 9618372	00	EWING IRRIGATION PRODUCTS, INC 002690	00	06/12/2020	001-6120-461.52-01	TURF SERVICE PROGRAM	1,498.80	
						VENDOR TOTAL *	1,498.80	
0002956 KSKA352507 KSKA352554 KSKA352507 KSKA352554	00	FASTENAL CO. 002690 002690 002690 002690	00	06/12/2020 06/12/2020 06/12/2020 06/12/2020	521-4230-442.53-02 521-4230-442.52-20 531-4330-443.53-02 531-4330-443.52-20	WORK GLOVES SPORTS DRINK WORK GLOVES SPORTS DRINK	EFT: EFT: EFT: EFT:	120.00 33.81 120.00 33.81
						VENDOR TOTAL *	.00	307.62
0099999 000064079	00	FISHWILD, CODY UT	00	06/04/2020	501-0000-229.00-00	FINAL BILL REFUND	15.00	
						VENDOR TOTAL *	15.00	
0001295 580743	00	FOLEY EQUIPMENT COMPANY PI0243 007346	00	05/29/2020	531-4320-443.61-04	TRACK LOADER&BRUSH MOWER	EFT:	48,935.00
						VENDOR TOTAL *	.00	48,935.00
0000086 015773823	00	GALLS, LLC 002690	00	06/12/2020	001-2120-421.53-02	PLASTIC HAT COVERS	EFT:	9.98
						VENDOR TOTAL *	.00	9.98
0000013 11967463	00	HACH COMPANY 002690	00	06/12/2020	521-4220-442.52-12	DOOR ASSEMBLY	EFT:	149.59
						VENDOR TOTAL *	.00	149.59
0004720 314626	00	HAMM, INC. 002690	00	06/12/2020	001-6120-461.52-01	BALLFIELD DIRT	411.85	

VEND NO INVOICE NO	SEQ#	VENDOR NAME VOUCHER P.O. NO NO	BNK	CHECK/DUE DATE	ACCOUNT NO	ITEM DESCRIPTION	CHECK AMOUNT	EFT, EPAY OR HAND-ISSUED AMOUNT
0004720	00	HAMM, INC.						
						VENDOR TOTAL *	411.85	
0002095 1200272893	00	HDR ENGINEERING, INC PI0246 007203	00	06/05/2020	001-3130-431.31-10	ENGINEERING	EFT:	2,295.25
						VENDOR TOTAL *	.00	2,295.25
0001536 177295 177294 177295 177295 2339087	00	ICE-MASTERS, LLC 002690 002690 002690 002690 002690	00	06/12/2020 06/12/2020 06/12/2020 06/12/2020 06/12/2020	001-3120-431.44-02 501-4130-441.44-02 521-4230-442.44-02 531-4330-443.44-02 603-3150-431.31-15	ICE MACHINE RENTAL ICE MACHINE RENTAL ICE MACHINE RENTAL ICE MACHINE RENTAL MONTHLY BILLING	EFT: EFT: EFT: EFT: EFT:	30.66 83.00 30.67 30.67 375.70
						VENDOR TOTAL *	.00	550.70
0099999 093079	00	JANELLE ESCALANTE 002680	00	06/12/2020	001-0000-207.10-20	RESTITUTION	500.00	
						VENDOR TOTAL *	500.00	
0099999 093743	00	JASTIN LEE LUCERO 002681	00	06/12/2020	001-0000-349.01-00	OVERPAYMENT	50.00	
						VENDOR TOTAL *	50.00	
0002671 105888591 161419073 105901600 105901600 105901600	00 0520 0520 0320 0420 0520	KANSAS GAS SERVICE 002692 002690 002690 002690 002690	00	06/12/2020 06/12/2020 06/12/2020 06/12/2020 06/12/2020	001-2110-421.40-04 501-4130-441.40-04 551-4520-445.40-04 551-4520-445.40-04 551-4520-445.40-04	MONTHLY BILLING MONTHLY BILLING MONTHLY BILLING MONTHLY BILLING MONTHLY BILLING	40.69 152.24 259.85 166.54 113.69	
						VENDOR TOTAL *	733.01	
0000112 50247 50247 50247 50249 50247	00	KANSAS ONE-CALL SYSTEM, INC. 002690 002690 002690 002690 002690	00	06/12/2020 06/12/2020 06/12/2020 06/12/2020 06/12/2020	001-3120-431.31-15 501-4130-441.40-06 521-4230-442.40-06 531-4320-443.31-15 531-4330-443.40-06	STORMWATER LOCATING SVC ELECTRIC LOCATING SERVICE WATERLINE LOCATING SVC LOCATES SEWERLINE LOCATING SVC	EFT: EFT: EFT: EFT: EFT:	157.80 157.80 157.80 30.00 157.80
						VENDOR TOTAL *	.00	661.20
0000332 53428 53428 53428 53428 53428 53428 53428	00	KANSAS STATE TREASURER 002690 002690 002690 002690 002690 002690 002690	00	06/12/2020 06/12/2020 06/12/2020 06/12/2020 06/12/2020 06/12/2020 06/12/2020	001-0000-207.10-17 001-0000-207.10-13 001-0000-207.10-14 001-0000-207.10-11 001-0000-207.10-12 001-0000-207.10-15 001-0000-207.10-16	MUNICIPAL COURT REVENUE MUNICIPAL COURT REVENUE MUNICIPAL COURT REVENUE MUNICIPAL COURT REVENUE MUNICIPAL COURT REVENUE MUNICIPAL COURT REVENUE MUNICIPAL COURT REVENUE	480.00 4,179.96 1,254.00 598.00 11,738.52 1,923.50 737.00	
						VENDOR TOTAL *	20,910.98	
0001426	00	KELLER FIRE & SAFETY						

VEND NO INVOICE NO	SEQ#	VENDOR NAME VOUCHER P.O. NO	BNK	CHECK/DUE DATE	ACCOUNT NO	ITEM DESCRIPTION	CHECK AMOUNT	EFT, EPAY OR HAND-ISSUED AMOUNT
0001426	00	KELLER FIRE & SAFETY						
5312409		PI0238 007311	00	05/19/2020	501-4140-441.61-03	CO2 FIRE PROTECTION	EFT:	46,421.61
5312409		PI0244 007347	00	05/19/2020	501-4140-441.61-03	CO2 FIRE PROTECTION	EFT:	9,450.26
						VENDOR TOTAL *	.00	55,871.87
0001626	00	KMEA GRDA OPERATING ACCT						
GRDA-GD-20-07		002690	00	06/12/2020	501-4120-441.41-01	MONTHLY BILLING	EFT:	274,561.84
						VENDOR TOTAL *	.00	274,561.84
0003399	00	KMEA WAPA OPERATING FUND						
WAPA-GA-20-06		002690	00	06/12/2020	501-4120-441.41-01	MONTHLY BILLING	EFT:	6,892.01
						VENDOR TOTAL *	.00	6,892.01
0099999	00	LOVELAND, WES & DESERIE						
000064085		UT	00	06/04/2020	501-0000-229.00-00	FINAL BILL REFUND	115.09	
						VENDOR TOTAL *	115.09	
0099999	00	LUIS CUELLAR						
68376		002682	00	06/12/2020	001-0000-349.01-00	OVERPAYMENT	209.00	
						VENDOR TOTAL *	209.00	
0003577	00	NEXT TO NATURE LANDSCAPE LLC						
57897		002690	00	06/12/2020	001-6120-461.52-01	MINOR PEAK PROJECT WALL	EFT:	3,221.00
						VENDOR TOTAL *	.00	3,221.00
0000144	00	O'REILLY AUTOMOTIVE, INC.						
0354-157472		002690	00	06/12/2020	501-4130-441.52-09	ENGINE OIL TR# 408	EFT:	98.52
0354-157472		002690	00	06/12/2020	501-4130-441.52-04	FILTERS TR# 408	EFT:	80.25
0354-157598		002690	00	06/12/2020	501-4130-441.52-04	BATTERIES TR# 408	EFT:	151.01
0354-158426		002690	00	06/12/2020	501-4130-441.52-04	FILTERS TR# 401	EFT:	66.19
0354-158427		002690	00	06/12/2020	501-4130-441.52-04	FILTERS TR# 400	EFT:	22.77
0354-158428		002690	00	06/12/2020	501-4130-441.52-09	MOTOR OIL TR# 400	EFT:	65.66
0354-158429		002690	00	06/12/2020	501-4130-441.52-09	MOTOR OIL TR# 401	EFT:	98.52
0354-159633		002690	00	06/12/2020	501-4130-441.52-04	FILTERS FOR P.M. TR# 407	EFT:	110.57
0354-159649		002690	00	06/12/2020	501-4130-441.52-09	MOTOR OIL FOR P.M. TR#407	EFT:	98.52
0354-159732		002690	00	06/12/2020	501-4130-441.52-09	BRAKE CLEANER -SHOP STOCK	EFT:	65.42
0354-161141		002690	00	06/12/2020	501-4130-441.52-04	P.M. FILTERS EQ# 426	EFT:	61.72
0354-161142		002690	00	06/12/2020	501-4130-441.52-09	DIESEL FUEL-ADDITIVE	EFT:	28.44
0354-161267		002690	00	06/12/2020	501-4130-441.52-09	HYDRAULIC OIL EQ# 426	EFT:	164.18
						VENDOR TOTAL *	.00	1,111.77
0000142	00	OLATHE WINWATER WORKS						
150161 00		002690	00	06/12/2020	521-4230-442.52-12	VALVE BOX LID RISERS	EFT:	660.00
						VENDOR TOTAL *	.00	660.00
0000145	00	PEPSI-COLA						
98687856		002690	00	06/12/2020	001-6110-461.52-15	CONCESSION BEVERAGES	EFT:	1.78
98687853		002690	00	06/12/2020	001-6110-461.52-15	CONCESSION BEVERAGES	EFT:	215.19
						VENDOR TOTAL *	.00	213.41
0002330	00	PRIME INDUSTRIAL PRODUCTS, INC						

VEND NO	SEQ#	VENDOR NAME		BNK	CHECK/DUE	ACCOUNT	ITEM	CHECK	EFT, EPAY OR
INVOICE		VOUCHER	P.O.		DATE	NO	DESCRIPTION	AMOUNT	HAND- ISSUED
NO		NO	NO						AMOUNT
0002330	00	PRIME INDUSTRIAL PRODUCTS, INC							
210052		002690		00	06/12/2020	521-4220-442.52-12	GRAB RINGS	EFT:	38.50
							VENDOR TOTAL *	.00	38.50
0004715	00	PROPET DISTRIBUTORS, INC							
129128		002690		00	06/12/2020	001-6120-461.52-01	TRASH CANS @ DISC GOLF	EFT:	1,802.00
							VENDOR TOTAL *	.00	1,802.00
0004932	00	QUADIENT LEASING USA, INC.							
05172020		002690		00	06/12/2020	001-1120-411.47-04	POSTAGE MACHINE REFILL	EFT:	35.00
05172020		002690		00	06/12/2020	001-1140-411.47-04	POSTAGE MACHINE REFILL	EFT:	22.00
05172020		002690		00	06/12/2020	001-1150-411.47-04	POSTAGE MACHINE REFILL	EFT:	48.00
05172020		002690		00	06/12/2020	001-1310-413.47-04	POSTAGE MACHINE REFILL	EFT:	696.00
05172020		002690		00	06/12/2020	001-1330-413.47-04	POSTAGE MACHINE REFILL	EFT:	6.00
05172020		002690		00	06/12/2020	001-2110-421.47-04	POSTAGE MACHINE REFILL	EFT:	12.00
05172020		002690		00	06/12/2020	001-3110-431.47-04	POSTAGE MACHINE REFILL	EFT:	214.00
05172020		002690		00	06/12/2020	001-3130-431.47-04	POSTAGE MACHINE REFILL	EFT:	2.00
05172020		002690		00	06/12/2020	001-6105-461.47-04	POSTAGE MACHINE REFILL	EFT:	207.00
05172020		002690		00	06/12/2020	001-7110-471.47-04	POSTAGE MACHINE REFILL	EFT:	164.00
05172020		002690		00	06/12/2020	001-7120-471.47-04	POSTAGE MACHINE REFILL	EFT:	7.00
05172020		002690		00	06/12/2020	501-4110-441.47-04	POSTAGE MACHINE REFILL	EFT:	38.00
05172020		002690		00	06/12/2020	551-4520-445.47-04	POSTAGE MACHINE REFILL	EFT:	34.00
05172020		002690		00	06/12/2020	604-1320-413.47-04	POSTAGE MACHINE REFILL	EFT:	1,514.00
							VENDOR TOTAL *	.00	2,999.00
0003305	00	RICOH USA INC							
5059635736		002690		00	06/12/2020	531-4320-443.43-02	MONTHLY BILLING	EFT:	10.80
							VENDOR TOTAL *	.00	10.80
0000946	00	RIGHT-WAY JANITORIAL INC							
2901		PI0250	007319	00	05/11/2020	603-3150-431.42-01	MONTHLY BILLING	EFT:	10,254.42
							VENDOR TOTAL *	.00	10,254.42
0004869	00	RITZ SAFETY, LLC							
35571		002690		00	06/12/2020	521-4230-442.53-02	SHIRTS	EFT:	704.75
35571		002690		00	06/12/2020	531-4330-443.53-02	SHIRTS	EFT:	704.75
							VENDOR TOTAL *	.00	1,409.50
0004713	00	SALTUS TECHNOLOGIES							
2006-06		PI0249	007342	00	06/01/2020	001-2110-421.31-15	DIGITICKET YEARLY LICENSE	EFT:	13,824.00
							VENDOR TOTAL *	.00	13,824.00
0001566	00	STAPLES BUSINESS ADVANTAGE							
8058481599		002690		00	06/12/2020	001-2110-421.52-20	OFFICE SUPPLIES	EFT:	111.15
							VENDOR TOTAL *	.00	111.15
0004418	00	STEEL IMAGES, INC.							
01282020		000169		00	01/31/2020	001-6110-461.54-51	CREDIT FOR DBL PYMT	EFT:	846.00-
							VENDOR TOTAL *	.00	846.00-
0003836	00	UNIVERSAL SIGN & DISPLAY LLC							

VEND NO	SEQ#	VENDOR NAME							EFT, EPAY OR
INVOICE		VOUCHER	P.O.	BNK	CHECK/DUE	ACCOUNT	ITEM	CHECK	HAND-ISSUED
NO		NO	NO		DATE	NO	DESCRIPTION	AMOUNT	AMOUNT
0003836	00	UNIVERSAL SIGN & DISPLAY LLC							
10966		002690		00	06/12/2020	001-6110-461.47-53	SPONSORSHIP BANNERS	1,020.00	
10966		002690		00	06/12/2020	001-6120-461.52-20	SAFETY SUPPLIES-SIGNAGE	600.00	
							VENDOR TOTAL *	1,620.00	
0002484	00	US FOOD SERVICE							
4990852		002690		00	06/12/2020	001-6110-461.52-15	CONCESSION FOOD	EFT:	178.24
							VENDOR TOTAL *	.00	178.24
0004600	00	WILSON & COMPANY, INC							
90271		PI0237	007282	00	05/27/2020	130-3130-431.62-04	RELOCATION	EFT:	476.00
							VENDOR TOTAL *	.00	476.00
							EFT/EPAY TOTAL ***		509,666.25
							TOTAL EXPENDITURES ****	48,675.10	509,666.25
						GRAND TOTAL *****			558,341.35

PREPARED 6/12/20, 8:37:02  
PROGRAM GM342U  
CITY OF GARDNER

NEGATIVE CHECK REGISTER

VENDOR NUMBER VENDOR NAME		AMOUNT
4418	STEEL IMAGES, INC.	846.00-



VEND NO INVOICE NO	SEQ# VOUCHER	VENDOR NAME P.O. NO	BNK	CHECK/DUE DATE	ACCOUNT NO	ITEM DESCRIPTION	CHECK AMOUNT	EFT, EPAY OR HAND-ISSUED AMOUNT
0099999 000064079	00 UT	FISHWILD, CODY	00	06/12/2020	501-0000-229.00-00	FINAL BILL REFUND	CHECK #: 128332	15.00-
VENDOR TOTAL *							.00	15.00-
0001446 EMP1-GD-2020-05002695	00	KMEA EMP #1 OPERATING ACCT	00	06/16/2020	501-0000-351.13-00	DOGWOOD INJ.	EFT:	95,600.70-
EMP1-GD-2020-05002694			00	06/16/2020	501-4120-441.41-01	EMP1 & DOGWOOD INJ.	EFT:	197,810.45
VENDOR TOTAL *							.00	102,209.75
0099999 000064085	00 UT	LOVELAND, WES & DESERIE	00	06/12/2020	501-0000-229.00-00	FINAL BILL REFUND	CHECK #: 128338	115.09-
VENDOR TOTAL *							.00	115.09-
0004418 01282020	00	STEEL IMAGES, INC.	00	01/31/2020	001-6110-461.54-51	CREDIT FOR DBL PYMT	EFT:	846.00-
VENDOR TOTAL *							.00	846.00-
HAND ISSUED TOTAL ***								130.09-
EFT/EPAY TOTAL ***								101,363.75
TOTAL EXPENDITURES ****							.00	101,233.66
GRAND TOTAL *****								101,233.66

PREPARED 6/16/20, 10:09:40  
PROGRAM GM342U  
CITY OF GARDNER

NEGATIVE CHECK REGISTER

VENDOR NUMBER VENDOR NAME		AMOUNT
4418	STEEL IMAGES, INC.	846.00-

VEND NO	SEQ#	VENDOR NAME		BNK	CHECK/DUE	ACCOUNT	ITEM	CHECK	EFT, EPAY OR
INVOICE		VOUCHER	P.O.		DATE	NO	DESCRIPTION	AMOUNT	HAND-ISSUED
NO		NO	NO						AMOUNT
0004834	00	ADVENTHEALTH							
571214		002993		00	06/19/2020	601-1230-412.31-15	POST OFFER PHYSICALS	EFT:	1,219.00
VENDOR TOTAL *								.00	1,219.00
0002636	00	ALTEC CAPITAL SERVICES, LLC							
01074960		002699		00	06/19/2020	501-4130-441.44-02	LEASE PAYMENT	EFT:	3,667.41
01074961		002700		00	06/19/2020	501-4130-441.44-02	LEASE PAYMENT	EFT:	3,502.11
01074962		002701		00	06/19/2020	501-4130-441.44-02	LEASE PAYMENT	EFT:	3,645.52
01074963		002702		00	06/19/2020	501-4130-441.44-02	LEASE PAYMENT	EFT:	4,620.94
01074964		002703		00	06/19/2020	501-4130-441.44-02	LEASE PAYMENT	EFT:	5,821.88
VENDOR TOTAL *								.00	21,257.86
0002582	00	AMINO BROTHERS CO, INC							
3-PW1702		PI0267	007236	00	05/28/2020	130-3130-431.62-04	INTERSECTION RECONSTRUCT.	EFT:	389,323.18
3-PW1702		PI0255	007351	00	05/28/2020	403-3130-431.62-17	STORM SEWER	EFT:	157,764.20
3-PW1702		PI0254	007350	00	05/28/2020	521-4240-442.62-18	WATER FUND	EFT:	138,818.10
VENDOR TOTAL *								.00	685,905.48
0099999	00	ANDREW MICHAEL KELLY							
97073		002697		00	06/19/2020	001-0000-207.10-20	RESTITUTION	647.50	
VENDOR TOTAL *								647.50	
0001986	00	ANIXTER, INC.							
4621310-00		002704		00	06/19/2020	501-4130-441.52-31	PVC CONDUIT	EFT:	260.77
VENDOR TOTAL *								.00	260.77
0001674	00	AQUIONICS, INC							
0049797-IN		002705		00	06/19/2020	531-4320-443.52-12	ARC TUBE & QUARTZ SLEEVE	EFT:	2,813.84
VENDOR TOTAL *								.00	2,813.84
0004876	00	ARTHUR GALLAGHER RISK MANAGEMENT							
3363822		002994		00	06/19/2020	601-1230-412.45-02	PD SPECIAL EVENT ASSURANC	EFT:	253.00
VENDOR TOTAL *								.00	253.00
0004860	00	AT&T MOBILITY							
06082020		002706		00	06/19/2020	001-2110-421.40-03	DEPT. CELL PHONES	1,854.20	
VENDOR TOTAL *								1,854.20	
0001773	00	BHC RHODES							
36873		PI0258	007293	00	06/12/2020	001-3130-431.31-10	PROFESSIONAL SERVICES	EFT:	1,890.00
36682		PI0252	007339	00	05/15/2020	403-4330-443.62-10	TASK ORDER 2	EFT:	1,290.00
VENDOR TOTAL *								.00	3,180.00
0002847	00	BLACK HILLS ENERGY							
06092020		002707		00	06/19/2020	501-4120-441.31-15	MONTHLY BILLING	EFT:	2,586.96
VENDOR TOTAL *								.00	2,586.96
0002420	00	BRENNTAG MID-SOUTH, INC							
BMS602825		PI0257	007234	00	06/10/2020	521-4220-442.52-13	CHEMICALS	EFT:	2,486.25
VENDOR TOTAL *								.00	2,486.25
0001834	00	C & C GROUP							

VEND NO INVOICE NO	SEQ#	VENDOR NAME VOUCHER P.O. NO	BNK	CHECK/DUE DATE	ACCOUNT NO	ITEM DESCRIPTION	CHECK AMOUNT	EFT, EPAY OR HAND-ISSUED AMOUNT
0001834 32225	00	C & C GROUP 002708	00	06/19/2020	501-4120-441.43-02	GENERATOR REPAIRS	EFT:	3,346.76
						VENDOR TOTAL *	.00	3,346.76
0000312 143964	00	C & G MERCHANTS SUPPLY, INC. 002709	00	06/19/2020	001-2110-421.52-20	CUPS	55.55	
						VENDOR TOTAL *	55.55	
0000001 313696625	00 0620	CENTURYLINK 002710	00	06/19/2020	001-3116-431.40-03	MONTHLY BILLING	20.11	
313696625	0620	002711	00	06/19/2020	001-3120-431.40-03	MONTHLY BILLING	37.36	
313680665	0620	002714	00	06/19/2020	001-6110-461.40-03	CP PHONES	62.74	
313823146	0620	002712	00	06/19/2020	521-4220-442.40-03	MONTHLY BILLING	52.20	
313014430	0620	002713	00	06/19/2020	521-4220-442.40-03	MONTHLY BILLING	469.15	
320501840	0620	002995	00	06/19/2020	602-1340-413.40-03	MONTHLY BILLING	56.92	
314117591	0620	002996	00	06/19/2020	602-1340-413.40-03	MONTHLY BILLING	1,576.53	
						VENDOR TOTAL *	2,275.01	
0000429 5017372943	00	CINTAS FIRE PROTECTION 002715	00	06/19/2020	521-4220-442.31-15	MONTHLY BILLING	EFT:	71.45
						VENDOR TOTAL *	.00	71.45
0001059 02222020	00	COSENTINO FOOD STORES 002997	00	06/19/2020	001-6110-461.54-51	FOOD FOR DADDY DAUGHTER	1,395.70	
						VENDOR TOTAL *	1,395.70	
0004795 9402261815	00	CRAFCO, INC. 002716	00	06/19/2020	117-3120-431.43-06	COLD PATCH ASPHALT	EFT:	570.00
						VENDOR TOTAL *	.00	570.00
0003655 177136499	00	CROWN EQUIPMENT CORP 002717	00	06/19/2020	501-4120-441.43-02	LIFT TRUCK BATTERY REPAIR	EFT:	469.65
						VENDOR TOTAL *	.00	469.65
0001557 198657	00	DATCO, INC 002718	00	06/19/2020	001-2120-421.53-02	HAT	17.00	
						VENDOR TOTAL *	17.00	
0099999 000064421	00	ECONOMIC AND EMPLOYMENT UT	00	06/11/2020	501-0000-229.00-00	MANUAL CHECK	357.50	
						VENDOR TOTAL *	357.50	
0004946 9279570154	00 062000	EVERGY 002719	00	06/19/2020	521-4220-442.40-05	MONTHLY BILLING	6,862.75	
						VENDOR TOTAL *	6,862.75	
0002956 KSKA352619	00	FASTENAL CO. 002723	00	06/19/2020	501-4130-441.52-12	PARTS	EFT:	6.73
KSKA352663		002724	00	06/19/2020	501-4130-441.52-12	BATTERIES & CABLE TIES	EFT:	88.28
KSKA352597		002720	00	06/19/2020	521-4230-442.52-20	SPORTS DRINK	EFT:	49.72

VEND NO INVOICE NO	SEQ#	VENDOR NAME VOUCHER P.O. NO NO	BNK	CHECK/DUE DATE	ACCOUNT NO	ITEM DESCRIPTION	CHECK AMOUNT	EFT, EPAY OR HAND- ISSUED AMOUNT
0002956	00	FASTENAL CO.						
KSKA352617		002722	00	06/19/2020	521-4230-442.52-12	SPRAY PAINT	EFT:	166.32
KSKA352597		002721	00	06/19/2020	531-4330-443.52-20	SPORTS DRINK	EFT:	49.72
VENDOR TOTAL *							.00	360.77
0001917	00	FLAME-OUT						
51101		002725	00	06/19/2020	501-4120-441.31-15	FIRE EXTINGUISHER INSPECT	EFT:	103.50
51102		002726	00	06/19/2020	501-4120-441.31-15	FIRE EXTINGUISHER INSPECT	EFT:	54.00
51103		002727	00	06/19/2020	501-4120-441.31-15	FIRE EXTINGUISHER INSPECT	EFT:	54.00
VENDOR TOTAL *							.00	211.50
0099999	00	FLORO, DONALD						
000062509		UT	00	06/15/2020	501-0000-229.00-00	FINAL BILL REFUND	30.76	
VENDOR TOTAL *							30.76	
0000086	00	GALLS, LLC						
015802787		002728	00	06/19/2020	001-2120-421.53-02	PANTS - SKEEN	EFT:	99.30
015853493		002729	00	06/19/2020	001-2120-421.53-02	SHIRTS - SKEEN	EFT:	294.90
015853494		002730	00	06/19/2020	001-2120-421.53-02	PANTS - SKEEN	EFT:	49.65
015853528		002731	00	06/19/2020	001-2120-421.53-02	PANTS & SHIRTS - GERING	EFT:	219.96
OR15910724		PI0261 007348	00	06/02/2020	001-2120-421.52-20	TACTICAL GEAR	EFT:	20,635.20
VENDOR TOTAL *							.00	21,299.01
0000088	00	GARDNER ANIMAL HOSPITAL, P.A. INC.						
6371		PI0266 007358	00	06/16/2020	001-2130-421.31-17	ANIMAL SHELTER FEES	23,700.00	
VENDOR TOTAL *							23,700.00	
0003767	00	GEO SPECIALTY CHEMICALS, INC.						
742235		PI0251 007245	00	05/29/2020	521-4220-442.52-13	CHEMICALS	EFT:	13,940.16
VENDOR TOTAL *							.00	13,940.16
0000181	00	GRAINGER						
9542736153		002732	00	06/19/2020	521-4220-442.52-12	PRESSURE GAUGE	EFT:	147.00
VENDOR TOTAL *							.00	147.00
0001840	00	GT DISTRIBUTORS INC						
INV0770887		002733	00	06/19/2020	001-2120-421.53-02	HOLSTER - SKEEN	EFT:	122.00
INV0770837		002734	00	06/19/2020	001-2120-421.53-02	FLEX CUFFS	EFT:	64.75
VENDOR TOTAL *							.00	186.75
0000013	00	HACH COMPANY						
11979566		002735	00	06/19/2020	521-4220-442.53-02	GLOVES	EFT:	71.97
VENDOR TOTAL *							.00	71.97
0001368	00	HAROLD, LLOYD						
1304		002760	00	06/19/2020	531-4320-443.52-12	AIR MIXER	EFT:	3,310.00
VENDOR TOTAL *							.00	3,310.00
0099999	00	HARROD, PERY						
000062223		UT	00	06/15/2020	501-0000-229.00-00	FINAL BILL REFUND	53.40	

VEND NO	SEQ#	VENDOR NAME							EFT, EPAY OR
INVOICE		VOUCHER	P.O.	BNK	CHECK/DUE	ACCOUNT	ITEM	CHECK	HAND-ISSUED
NO		NO	NO		DATE	NO	DESCRIPTION	AMOUNT	AMOUNT
<hr/>									
0099999	00	HARROD, PERY							
VENDOR TOTAL *								53.40	
0000481	00	HOLLIDAY SAND AND GRAVEL							
1500101117		002736		00	06/19/2020	001-3120-431.47-38	SPOILS	EFT:	214.50
1500101568		002738		00	06/19/2020	001-3120-431.47-38	SPOILS	EFT:	71.50
1500087007		002998		00	06/19/2020	001-3120-431.47-38	SPOILS	EFT:	858.00
1500087009		002999		00	06/19/2020	001-3120-431.47-38	SPOILS	EFT:	929.50
1500102044		002737		00	06/19/2020	117-3120-431.43-11	SPOILS	EFT:	286.00
1500110779		002739		00	06/19/2020	117-3120-431.43-11	SPOILS	EFT:	71.50
1500120375		002740		00	06/19/2020	117-3120-431.43-11	SPOILS	EFT:	286.00
VENDOR TOTAL *								.00	2,717.00
0000102	00	ICMA RETIREMENT TRUST - 457							
351557		002764		00	06/19/2020	721-0000-202.03-04	CONTRIBUTIONS	CHECK #:	101 8,059.48
VENDOR TOTAL *								.00	8,059.48
0004224	00	INNOVATIVE CONCESSIONS ENTERPRISES							
KCSERV000796		002741		00	06/19/2020	001-6110-461.52-15	CONCESSION FOOD		630.24
VENDOR TOTAL *								630.24	
0004633	00	INTEGRITY LOCATING SERVICES, LLC							
3929		002745		00	06/19/2020	001-3120-431.31-15	LOCATING SERVICES	EFT:	1,607.00
4213		002749		00	06/19/2020	001-3120-431.31-15	LOCATING SERVICES	EFT:	2,479.75
3929		002742		00	06/19/2020	501-4130-441.40-06	LOCATING SERVICES	EFT:	1,607.00
4213		002746		00	06/19/2020	501-4130-441.40-06	LOCATING SERVICES	EFT:	2,479.75
3929		002743		00	06/19/2020	521-4230-442.40-06	LOCATING SERVICES	EFT:	1,607.00
4213		002747		00	06/19/2020	521-4230-442.40-06	LOCATING SERVICES	EFT:	2,479.75
3929		002744		00	06/19/2020	531-4330-443.40-06	LOCATING SERVICES	EFT:	1,607.00
4213		002748		00	06/19/2020	531-4330-443.40-06	LOCATING SERVICES	EFT:	2,479.75
VENDOR TOTAL *								.00	16,347.00
0099999	00	JILL ADAMS							
2003433.002		002698		00	06/19/2020	001-6110-461.47-53	GIRLS SB REFUND		50.00
VENDOR TOTAL *								50.00	
0002760	00	KA-COMM, INC							
174417		002750		00	06/19/2020	001-2120-421.43-05	REPLACE ANTENNA	EFT:	68.75
VENDOR TOTAL *								.00	68.75
0000300	00	KANSAS DEPT OF REVENUE							
0169-42M6-M57K		002986		00	06/19/2020	001-0000-207.20-00	MAY '20 SALES TAX	CHECK #:	103 1,919.26
0169-8528-7GC5		002991		00	06/19/2020	501-0000-207.20-00	MAY '20 SALES TAX	CHECK #:	103 43,007.59
0169-8528-7GC5		002987		00	06/19/2020	501-4110-441.48-02	MAY '20 SALES TAX	CHECK #:	103 112.41
0169-8528-7GC5		002988		00	06/19/2020	501-4120-441.48-02	MAY '20 SALES TAX	CHECK #:	103 84.82
0169-8528-7GC5		002989		00	06/19/2020	501-4130-441.48-02	MAY '20 SALES TAX	CHECK #:	103 58.49
0169-8528-7GC5		002990		00	06/19/2020	501-4140-441.48-02	MAY '20 SALES TAX	CHECK #:	103 183.20
0169-42M6-M57K		002985		00	06/19/2020	551-0000-207.20-00	MAY '20 SALES TAX	CHECK #:	103 519.76
VENDOR TOTAL *								.00	45,885.53
0002806	00	KANSAS GOLF AND TURF, INC							

VEND NO INVOICE NO	SEQ#	VENDOR NAME VOUCHER P.O. NO	BNK	CHECK/DUE DATE	ACCOUNT NO	ITEM DESCRIPTION	CHECK AMOUNT	EFT, EPAY OR HAND-ISSUED AMOUNT	
0002806 02-222239 02-223061 02-223062	00	KANSAS GOLF AND TURF, INC 002751 002752 002753	00	06/19/2020 06/19/2020 06/19/2020	001-6120-461.43-02 001-6120-461.43-02 001-6120-461.43-02	MOWER REPAIR MOWER REPAIR MOWER REPAIR	EFT: EFT: EFT:	27.44 18.51 3,044.86	
VENDOR TOTAL *							.00	3,090.81	
0001439 40783	00	KANSAS JUDICIAL COUNCIL 002754	00	06/19/2020	001-2110-421.47-02	KANSAS INSTRUCTION BOOK	95.00		
VENDOR TOTAL *							95.00		
0000112 50248	00	KANSAS ONE-CALL SYSTEM, INC. 002755	00	06/19/2020	501-4130-441.40-06	LOCATES	EFT:	13.20	
VENDOR TOTAL *							.00	13.20	
0001440 2020014	00	KCMPRDA 003000	00	06/19/2020	001-6105-461.46-02	KCMPRA DUES	75.00		
VENDOR TOTAL *							75.00		
0000319 2020-2	00	KERIT PI0253 007341	00	05/29/2020	601-1230-412.45-01	KERIT WC COMPENSATIONS	EFT:	79,171.00	
VENDOR TOTAL *							.00	79,171.00	
0003513 KMEA-DG-GR-200700	00	KMEA- DOGWOOD 002756	00	06/19/2020	501-4120-441.41-01	MONTHLY BILLING	EFT:	228,163.59	
VENDOR TOTAL *							.00	228,163.59	
0000805 KMGA-GA-2020-0500	00	KMGA GAS SUPPLY OPERATING FUND 002757	00	06/19/2020	501-4110-441.46-02	ANNUAL MEMBERSHIP DUES	EFT:	35.00	
VENDOR TOTAL *							.00	35.00	
0000076 266416944	00	KONICA MINOLTA BUSINESS SOLUTIONS 003002	00	06/19/2020	602-1340-413.43-02	MONTHLY BILLING	EFT:	230.00	
VENDOR TOTAL *							.00	230.00	
0002489 1547142 1547147 1547148	00	KPERS 002765 002766 002767	00	06/19/2020 06/19/2020 06/19/2020	721-0000-202.03-05 721-0000-202.03-01 721-0000-202.03-01	06182020 PAY PERIOD 06182020 PAY PERIOD 06182020 PAY PERIOD	CHECK #: CHECK #: CHECK #:	112 112 112	777.50 110.49 39,021.67
VENDOR TOTAL *							.00	39,909.66	
0003568 1547153	00	KPERS RETIREMENT 002767	00	06/19/2020	721-0000-202.03-03	06182020 PAY PERIOD	CHECK #:	118	2,107.31
VENDOR TOTAL *							.00	2,107.31	
0002490 1547145 1547150	00	KPF 002767 002767	00	06/19/2020 06/19/2020	721-0000-202.03-05 721-0000-202.03-02	06182020 PAY PERIOD 06182020 PAY PERIOD	CHECK #: CHECK #:	113 113	96.97 25,636.14
VENDOR TOTAL *							.00	25,733.11	
0004789	00	LAW OFFICE OF DAVID J. GRUMMON							

VEND NO INVOICE NO	SEQ#	VENDOR NAME VOUCHER P.O. NO NO	BNK	CHECK/DUE DATE	ACCOUNT NO	ITEM DESCRIPTION	CHECK AMOUNT	EFT, EPAY OR HAND-ISSUED AMOUNT
0004789 718 717	00	LAW OFFICE OF DAVID J. GRUMMON 002758 002759	00	06/19/2020 06/19/2020	001-1330-413.31-02 001-1330-413.31-02	COURT APPT ATTY FEES COURT APPT ATTY FEES	EFT: EFT:	190.80 224.40
						VENDOR TOTAL *	.00	415.20
0004949 L86147	00	LEGAL RECORD, THE 003003	00	06/19/2020	130-3130-431.62-04	PROPOSALS	7.87	
						VENDOR TOTAL *	7.87	
0000117 INV966283	00	LIFEGUARD STORE, INC., THE 003001	00	06/19/2020	001-6130-461.53-02	STAFF CLOTHING	EFT:	20.00
						VENDOR TOTAL *	.00	20.00
0099999 000064309	00	LITTLE JOE'S ASPHALT UT	00	06/15/2020	501-0000-229.00-00	FINAL BILL REFUND	380.92	
						VENDOR TOTAL *	380.92	
0000123 94176 06162020 94176 06162020	00	MARC 002761 002762	00	06/19/2020 06/19/2020	521-4230-442.46-01 531-4330-443.46-01	CLASS REGISTRATION CLASS REGISTRATION	EFT: EFT:	148.50 148.50
						VENDOR TOTAL *	.00	297.00
0099999 000047387	00	MAWIEN, DUT UT	00	06/05/2020	501-0000-229.00-00	MANUAL CHECK	CHECK #: 128308	142.17-
						VENDOR TOTAL *	.00	142.17-
0000233 15017	00	MAXIMUM LAWN CARE PI0259 007297	00	06/11/2020	001-3120-431.31-15	BUSH HOG MOWING	EFT:	270.00
						VENDOR TOTAL *	.00	270.00
0099999 000042455	00	MCANANY CONSTRUCTION UT	00	06/17/2020	501-0000-229.00-00	MANUAL CHECK	76.74	
						VENDOR TOTAL *	76.74	
0000498 14689	00	MID-AMERICA PUMP PI0256 007352	00	05/31/2020	521-4220-442.43-02	SUBMERSIBLE PUMP REBUILD	EFT:	27,375.91
						VENDOR TOTAL *	.00	27,375.91
0001382 1040664	00	MISSION COMMUNICATIONS, LLC 002762	00	06/19/2020	531-4320-443.31-15	SERVICE PACKAGE	EFT:	563.40
						VENDOR TOTAL *	.00	563.40
0000489 INV-3270	00	NEW DIRECTIONS BEHAVIORAL HEALTH 003004	00	06/19/2020	601-1230-412.31-15	EAP SVC ANNUAL COSTS	EFT:	671.60
						VENDOR TOTAL *	.00	671.60
0004985 06102020	00	ORRICK & ERSKINE, LLP PI0262 007349	00	06/10/2020	130-3130-431.62-04	DOMAIN AQUISITION	EFT:	11,463.93
						VENDOR TOTAL *	.00	11,463.93
0000256	00	OTTAWA COOP						



VEND NO INVOICE NO	SEQ#	VENDOR NAME VOUCHER P.O. NO NO	BNK	CHECK/DUE DATE	ACCOUNT NO	ITEM DESCRIPTION	CHECK AMOUNT	EFT, EPAY OR HAND-ISSUED AMOUNT
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48397 0520		002762	00	06/19/2020	001-3120-431.52-09	FUEL	EFT:	277.67
48397 0520		002762	00	06/19/2020	521-4220-442.52-01	FUEL	EFT:	60.52
48397 0520		002762	00	06/19/2020	521-4220-442.52-09	FUEL	EFT:	255.14
48397 0520		002762	00	06/19/2020	521-4230-442.52-09	FUEL	EFT:	85.42
VENDOR TOTAL *							.00	678.75
0001569	00	PAYCOR, INC						
INV00968244		002767	00	06/19/2020	001-1310-413.31-15	PAYROLL SERVICES	CHECK #: 107	638.48
VENDOR TOTAL *							.00	638.48
0000145	00	PEPSI-COLA						
99769405		002762	00	06/19/2020	001-6110-461.52-15	CONCESSION BEVERAGES	EFT:	386.19
VENDOR TOTAL *							.00	386.19
0004385	00	POMP'S TIRE SERVICE, INC.						
1180040102		002762	00	06/19/2020	001-3120-431.43-05	TIRES FOR SWEEPER	EFT:	958.44
VENDOR TOTAL *							.00	958.44
0000149	00	PRAXAIR DISTRIBUTION INC						
96700610		002762	00	06/19/2020	001-3116-431.44-02	CYLINDER RENTAL	EFT:	42.45
96963623		002762	00	06/19/2020	001-3116-431.44-02	CYLINDER RENTAL	EFT:	151.85
96964037		002762	00	06/19/2020	001-6120-461.44-02	CYLINDER RENTAL	EFT:	141.45
96974657		002762	00	06/19/2020	501-4120-441.44-02	CYLINDER RENTAL	EFT:	409.22
VENDOR TOTAL *							.00	744.97
0004715	00	PROPET DISTRIBUTORS, INC						
130015		002762	00	06/19/2020	001-6120-461.52-01	DOGGIE BAGS	EFT:	358.95
VENDOR TOTAL *							.00	358.95
0000198	00	QUALITY REFRIGERATION, INC.						
12585		002762	00	06/19/2020	001-6110-461.52-15	ICE MACHINE START UP	EFT:	289.05
VENDOR TOTAL *							.00	289.05
0099999	00	R&D HOMES, LLC						
000063397		UT	00	06/17/2020	501-0000-229.00-00	MANUAL DEPOSIT REFUND	25.19	
VENDOR TOTAL *							25.19	
0000946	00	RIGHT-WAY JANITORIAL INC						
2910		PI0263 007353	00	06/10/2020	603-3150-431.42-01	MONTHLY BILLING	EFT:	10,440.03
VENDOR TOTAL *							.00	10,440.03
0099999	00	ROBSON, CAITLIN						
000059923		UT	00	06/15/2020	501-0000-229.00-00	FINAL BILL REFUND	50.32	
VENDOR TOTAL *							50.32	
0003945	00	SANTA FE STORAGE, LLC						
12013		002762	00	06/19/2020	501-4140-441.63-73	STORAGE UNITS	EFT:	210.00
12013		002762	00	06/19/2020	521-4240-442.63-73	STORAGE UNITS	EFT:	210.00
VENDOR TOTAL *							.00	420.00
0004964	00	SCHLAGEL & ASSOCIATES, P.A.						

VEND NO	SEQ#	VENDOR NAME		BNK	CHECK/DUE	ACCOUNT	ITEM	CHECK	EFT, EPAY OR
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05/2020		002770		00	06/18/2020	001-1120-411.52-20	REGAL PLASTIC / REGAL GRA	EFT:	4,412.26
05/2020		002850		00	06/18/2020	001-1120-411.52-20	SCHUTTE LUMBER COMPANY	EFT:	139.81
05/2020		002855		00	06/18/2020	001-1120-411.52-20	TRAILS WEST ACE HDWE	EFT:	18.11
05/2020		002771		00	06/18/2020	001-1130-411.31-15	CANVA 02684-0422327	EFT:	12.95
05/2020		002772		00	06/18/2020	001-1130-411.31-15	GRAMMARLY COALVCTTN	EFT:	139.95
05/2020		002774		00	06/18/2020	001-1140-411.46-02	AMAZON PRIME	EFT:	12.99-
05/2020		002775		00	06/18/2020	001-1140-411.46-02	AMAZON PRIME	EFT:	12.99-
05/2020		002776		00	06/18/2020	001-1140-411.46-02	AMAZON PRIME	EFT:	12.99-
05/2020		002779		00	06/18/2020	001-1140-411.52-20	SQ IN FULL BLOOM TOO	EFT:	60.99
05/2020		002780		00	06/18/2020	001-1140-411.52-20	DOLLAR-GENERAL #1347	EFT:	8.00
05/2020		002781		00	06/18/2020	001-1140-411.52-20	TLF TOBLERS CENTRAL DESI	EFT:	67.36
05/2020		002782		00	06/18/2020	001-1310-413.46-01	KS DEPT OF ADMINISTRAT	EFT:	75.00
05/2020		002787		00	06/18/2020	001-2120-421.52-20	DXE MEDICAL INC	EFT:	139.50
05/2020		002788		00	06/18/2020	001-2120-421.52-20	BRETS AUTOWORKS 0000522	EFT:	928.46
05/2020		002789		00	06/18/2020	001-2120-421.43-05	BRETS AUTOWORKS 0000522	EFT:	246.18
05/2020		002790		00	06/18/2020	001-2120-421.43-05	BRETS AUTOWORKS 0000522	EFT:	619.66
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05/2020		002794		00	06/18/2020	001-2120-421.43-05	OREILLY AUTO PARTS 354	EFT:	3.49
05/2020		002795		00	06/18/2020	001-2120-421.43-05	TRAILS WEST ACE HDWE	EFT:	9.38
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05/2020		002797		00	06/18/2020	001-2120-421.53-02	SP ASP INC	EFT:	10.93
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05/2020		002799		00	06/18/2020	001-2120-421.52-20	GERKEN RENT ALL GARDNER	EFT:	28.38
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05/2020		002801		00	06/18/2020	001-3110-431.52-20	ZOOM.US	EFT:	17.96
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05/2020		002829		00	06/18/2020	001-3120-431.52-04	OLATHE FORD LINCOLN MERCU	EFT:	27.47

VEND NO	SEQ#	VENDOR NAME		BNK	CHECK/DUE	ACCOUNT	ITEM	CHECK	EFT, EPAY OR
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05/2020		002837		00	06/18/2020	001-3120-431.43-02	WINTERS AUTOMOTIVE & TRAN	EFT:	65.00
05/2020		002838		00	06/18/2020	001-3120-431.52-02	TRAILS WEST ACE HDWE	EFT:	31.99
05/2020		002839		00	06/18/2020	001-3120-431.52-08	CMI	EFT:	24.89
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05/2020		002843		00	06/18/2020	001-3120-431.53-02	E EDWARDS WORK WEAR (OLA	EFT:	431.96
05/2020		002845		00	06/18/2020	001-3120-431.52-08	TRAILS WEST ACE HDWE	EFT:	13.93
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05/2020		002827		00	06/18/2020	001-3130-431.52-04	SQ DANS MUFFLER MA	EFT:	50.00
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05/2020		002944		00	06/18/2020	001-6120-461.31-15	IPY WATCHMEN SECURITY SVC	EFT:	113.13
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05/2020		002978		00	06/18/2020	001-6120-461.52-01	TRAILS WEST ACE HDWE	EFT:	16.98
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VEND NO	SEQ#	VENDOR NAME							EFT, EPAY OR
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05/2020		002866		00	06/18/2020	501-4110-441.31-15	SANTA FE SELF STORAGE	EFT:	540.54
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05/2020		002875		00	06/18/2020	501-4130-441.52-04	INLAND TRUCK PARTS	EFT:	13.70
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05/2020		002877		00	06/18/2020	501-4130-441.52-04	DITCH WITCH OLATHE 010106	EFT:	97.95
05/2020		002878		00	06/18/2020	501-4130-441.52-12	TRAILS WEST ACE HDWE	EFT:	21.21
05/2020		002879		00	06/18/2020	501-4130-441.52-12	THE HOME DEPOT #2218	EFT:	28.90
05/2020		002880		00	06/18/2020	501-4130-441.52-04	ELLIOTT EQUIPMENT COMPANY	EFT:	251.79
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05/2020		002882		00	06/18/2020	501-4130-441.52-04	IBS OF KANSAS CITY	EFT:	84.57
05/2020		002883		00	06/18/2020	501-4130-441.52-12	REEVES WIEDEMAN - OLATHE	EFT:	27.73
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05/2020		002885		00	06/18/2020	521-4220-442.52-20	PRICE CHOPPER #117	EFT:	10.78
05/2020		002886		00	06/18/2020	521-4220-442.52-20	PRICE CHOPPER #117	EFT:	6.99
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05/2020		002888		00	06/18/2020	521-4220-442.47-04	THE UPS STORE 5784	EFT:	66.61
05/2020		002891		00	06/18/2020	521-4220-442.52-20	WAL-MART #5307	EFT:	6.24
05/2020		002892		00	06/18/2020	521-4220-442.52-20	WM SUPERCENTER #5307	EFT:	10.02
05/2020		002893		00	06/18/2020	521-4220-442.47-04	THE UPS STORE 5784	EFT:	33.85
05/2020		002894		00	06/18/2020	521-4220-442.52-20	WAL-MART #5307	EFT:	2.12
05/2020		002895		00	06/18/2020	521-4220-442.52-20	WM SUPERCENTER #5307	EFT:	10.36
05/2020		002896		00	06/18/2020	521-4220-442.52-20	WM SUPERCENTER #5307	EFT:	14.37
05/2020		002897		00	06/18/2020	521-4220-442.52-20	PRICE CHOPPER #117	EFT:	25.96
05/2020		002898		00	06/18/2020	521-4220-442.52-20	WAL-MART #5307	EFT:	32.92

VEND NO	SEQ#	VENDOR NAME							EFT, EPAY OR
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05/2020		002899		00	06/18/2020	521-4220-442.52-20	WAL-MART #5307	EFT:	17.84
05/2020		002900		00	06/18/2020	521-4220-442.52-20	WM SUPERCENTER #5307	EFT:	21.22
05/2020		002901		00	06/18/2020	521-4220-442.52-20	WAL-MART #5307	EFT:	11.76
05/2020		002902		00	06/18/2020	521-4220-442.52-20	WM SUPERCENTER #5307	EFT:	21.00
05/2020		002903		00	06/18/2020	521-4220-442.52-20	WM SUPERCENTER #5307	EFT:	9.52
05/2020		002904		00	06/18/2020	521-4220-442.52-20	WM SUPERCENTER #5307	EFT:	21.05
05/2020		002905		00	06/18/2020	521-4220-442.47-04	THE UPS STORE 5784	EFT:	16.41
05/2020		002906		00	06/18/2020	521-4220-442.52-20	WAL-MART #5307	EFT:	18.87
05/2020		002907		00	06/18/2020	521-4220-442.52-20	WM SUPERCENTER #5307	EFT:	59.85
05/2020		002908		00	06/18/2020	521-4220-442.47-04	THE UPS STORE 5784	EFT:	14.34
05/2020		002909		00	06/18/2020	521-4220-442.52-20	PRICE CHOPPER #117	EFT:	2.34
05/2020		002910		00	06/18/2020	521-4220-442.52-20	OREILLY AUTO PARTS 354	EFT:	14.45
05/2020		002911		00	06/18/2020	521-4220-442.47-04	THE UPS STORE 5784	EFT:	72.31
05/2020		002912		00	06/18/2020	521-4220-442.52-20	MICRO CENTER #191 RETAIL	EFT:	599.93
05/2020		002913		00	06/18/2020	521-4220-442.47-04	USPS PO 1933770514	EFT:	5.64
05/2020		002914		00	06/18/2020	521-4220-442.31-15	AMERICAN BACKFLOW PROD	EFT:	98.99
05/2020		002915		00	06/18/2020	521-4220-442.52-12	TRAILS WEST ACE HDWE	EFT:	30.57
05/2020		002916		00	06/18/2020	521-4220-442.52-20	OREILLY AUTO PARTS 354	EFT:	114.36
05/2020		002917		00	06/18/2020	521-4220-442.52-01	OREILLY AUTO PARTS 354	EFT:	45.35
05/2020		002809		00	06/18/2020	521-4230-442.52-04	NAPA AUTO PARTS GARDNER	EFT:	3.37
05/2020		002812		00	06/18/2020	521-4230-442.43-02	TRAILS WEST ACE HDWE	EFT:	3.89
05/2020		002824		00	06/18/2020	521-4230-442.52-04	OREILLY AUTO PARTS 354	EFT:	27.98
05/2020		002846		00	06/18/2020	521-4230-442.31-15	BLED SOES EQUIPMENT INC	EFT:	193.82
05/2020		002859		00	06/18/2020	521-4230-442.52-20	STAPLS7307808291000001	EFT:	51.61
05/2020		002918		00	06/18/2020	521-4230-442.43-02	ORSCHLN FARM AND HOME ST	EFT:	79.80
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05/2020		002930		00	06/18/2020	531-4320-443.52-01	INDUSTRIAL SALES CO INC	EFT:	46.40
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05/2020		002935		00	06/18/2020	531-4320-443.31-15	STORAGECRAFT TECHNOLOGY C	EFT:	52.53
05/2020		002936		00	06/18/2020	531-4320-443.52-20	WM SUPERCENTER #5307	EFT:	23.33
05/2020		002937		00	06/18/2020	531-4320-443.52-12	CMI	EFT:	40.74
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05/2020		002939		00	06/18/2020	531-4320-443.52-12	SMITTYS LAWN & GARDEN EQU	EFT:	305.26
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05/2020		002941		00	06/18/2020	531-4320-443.52-12	TRAILS WEST ACE HDWE	EFT:	15.97
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VEND NO	SEQ#	VENDOR NAME		BNK	CHECK/DUE	ACCOUNT	ITEM	CHECK	EFT, EPAY OR
INVOICE		VOUCHER	P.O.		DATE	NO	DESCRIPTION	AMOUNT	HAND- ISSUED
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05/2020		002856		00	06/18/2020	531-4330-443.52-20	STAPLS7307686120000001	EFT:	153.76
05/2020		002858		00	06/18/2020	531-4330-443.52-20	STAPLS7307808291000001	EFT:	51.61
05/2020		002922		00	06/18/2020	531-4330-443.44-02	BLEDSES EQUIPMENT INC	EFT:	178.07
05/2020		002923		00	06/18/2020	531-4330-443.52-12	TRAILS WEST ACE HDWE	EFT:	62.97
05/2020		002924		00	06/18/2020	531-4330-443.52-12	CMI	EFT:	2.99
05/2020		002925		00	06/18/2020	531-4330-443.52-20	WAL-MART #4475	EFT:	41.89
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05/2020		002778		00	06/18/2020	601-1230-412.31-15	AMZN MKTP US MC41889D1	EFT:	56.00
05/2020		002793		00	06/18/2020	601-1230-412.31-15	SAINT LUKES HEALTH	EFT:	42.00
05/2020		002784		00	06/18/2020	602-1340-413.52-06	ZONES INC	EFT:	332.75
05/2020		002785		00	06/18/2020	602-1340-413.47-05	AMAZON WEB SERVICES	EFT:	.97
05/2020		002786		00	06/18/2020	602-1340-413.52-06	SSLS.COM	EFT:	15.08
05/2020		002983		00	06/18/2020	602-1340-413.47-05	ZOOM.US	EFT:	17.96
05/2020		002849		00	06/18/2020	603-3150-431.52-01	THE HOME DEPOT 2218	EFT:	280.09
05/2020		002851		00	06/18/2020	603-3150-431.52-01	CMI	EFT:	11.78
05/2020		002852		00	06/18/2020	603-3150-431.52-01	THE HOME DEPOT #2218	EFT:	36.17
05/2020		002853		00	06/18/2020	603-3150-431.52-01	TRAILS WEST ACE HDWE	EFT:	27.98
05/2020		002854		00	06/18/2020	603-3150-431.52-01	TRAILS WEST ACE HDWE	EFT:	34.01
05/2020		002783		00	06/18/2020	604-1320-413.52-20	STAPLS7307730818000001	EFT:	114.91
05/2020		002807		00	06/18/2020	604-1320-413.52-04	NAPA AUTO PARTS GARDNER	EFT:	3.21
VENDOR TOTAL *								.00	20,851.84
0000160	00	SHAWNEE COPY CENTER INC.							
121845		002762		00	06/19/2020	001-2110-421.47-02	BUSINESS CARDS	EFT:	80.00
121846		002762		00	06/19/2020	001-2110-421.47-02	BUSINESS CARDS	EFT:	60.00
121848		002762		00	06/19/2020	001-2110-421.47-02	BUSINESS CARDS	EFT:	60.00
122002		002762		00	06/19/2020	521-4210-442.52-20	BUSINESS CARDS	EFT:	30.00
122002		002762		00	06/19/2020	531-4310-443.52-20	BUSINESS CARDS	EFT:	30.00
VENDOR TOTAL *								.00	260.00
0004159	00	SHRED-IT USA LLC							
8129846864		002762		00	06/19/2020	001-2110-421.31-15	SHREDDING SERVICES	45.80	
VENDOR TOTAL *								45.80	
0001786	00	SMITTY'S LAWN & GARDEN EQUIPMENT							
8775		002762		00	06/19/2020	001-6120-461.43-02	POLE SAW	602.98	
VENDOR TOTAL *								602.98	
0000163	00	SOUTHWEST JOHNSON COUNTY E.D.C.							
06122020		PI0268	007360	00	06/12/2020	105-1120-411.31-15	2020 INVESTMENT DUES	EFT:	22,500.00
VENDOR TOTAL *								.00	22,500.00
0001709	00	SPRINT							
403233312-222		002762		00	06/19/2020	001-1120-411.40-03	MONTHLY BILLING	EFT:	38.52
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403233312-222		002762		00	06/19/2020	001-1305-413.40-03	MONTHLY BILLING	EFT:	48.52

VEND NO	SEQ#	VENDOR NAME							EFT, EPAY OR
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403233312-222	002762			00	06/19/2020	001-6120-461.40-03	MONTHLY BILLING	EFT:	265.03
403233312-222	002762			00	06/19/2020	001-7110-471.40-03	MONTHLY BILLING	EFT:	55.49
403233312-222	002762			00	06/19/2020	001-7120-471.40-03	MONTHLY BILLING	EFT:	115.56
403233312-222	002762			00	06/19/2020	501-4110-441.40-03	MONTHLY BILLING	EFT:	77.04
403233312-222	002762			00	06/19/2020	501-4120-441.40-03	MONTHLY BILLING	EFT:	75.54
403233312-222	002762			00	06/19/2020	501-4130-441.40-03	MONTHLY BILLING	EFT:	152.45
403233312-222	002762			00	06/19/2020	521-4220-442.40-03	MONTHLY BILLING	EFT:	152.58
403233312-222	002762			00	06/19/2020	521-4220-442.40-03	MONTHLY BILLING	EFT:	10.00
403233312-222	002762			00	06/19/2020	521-4230-442.40-03	MONTHLY BILLING	EFT:	65.54
403233312-222	002762			00	06/19/2020	531-4320-443.40-03	MONTHLY BILLING	EFT:	119.45
403233312-222	002762			00	06/19/2020	531-4330-443.40-03	MONTHLY BILLING	EFT:	125.56
403233312-222	002762			00	06/19/2020	602-1340-413.40-03	MONTHLY BILLING	EFT:	561.52
403233312-222	002762			00	06/19/2020	603-3150-431.40-03	MONTHLY BILLING	EFT:	38.52
403233312-222	002762			00	06/19/2020	604-1320-413.40-03	MONTHLY BILLING	EFT:	183.12
VENDOR TOTAL *								.00	2,643.72
0004418	00	STEEL IMAGES, INC.							
01282020	000169			00	01/31/2020	001-6110-461.54-51	CREDIT FOR DBL PYMT	EFT:	846.00-
VENDOR TOTAL *								.00	846.00-
0004984	00	SUPERIOR EXCAVATING, LLC							
1-WW1902	PI0265	007355	00	06/05/2020	403-3130-431.62-04	INFRASTRUCTURE & ASSET		EFT:	18,159.19
1-WW1902	PI0264	007354	00	06/05/2020	403-4330-443.62-10	INFRASTRUCTURE & ASSET		EFT:	14,786.08
VENDOR TOTAL *								.00	32,945.27
0002545	00	SWANK MOTION PICTURES, INC							
1718271	002762			00	06/19/2020	001-6110-461.54-51	JULY MOVIE	EFT:	435.00
VENDOR TOTAL *								.00	435.00
0002484	00	US FOOD SERVICE							
096300	002762			00	06/19/2020	001-6110-461.52-15	CONCESSION FOOD	EFT:	1,473.83
VENDOR TOTAL *								.00	1,473.83
0003221	00	WEX BANK							
65867399	002762			00	06/19/2020	501-4120-441.52-09	FUEL	EFT:	233.50
65867399	002762			00	06/19/2020	501-4130-441.52-09	FUEL	EFT:	1,511.97
65867399	002762			00	06/19/2020	521-4220-442.52-09	FUEL	EFT:	275.73
65867399	002762			00	06/19/2020	521-4230-442.52-09	FUEL	EFT:	920.04
65867399	002762			00	06/19/2020	531-4320-443.52-09	FUEL	EFT:	556.10
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VENDOR TOTAL *								.00	3,801.95
0099999	00	WILSON, ERIKA							
000063945	UT			00	06/15/2020	501-0000-229.00-00	FINAL BILL REFUND	77.85	





PREPARED 6/19/20, 8:28:27  
PROGRAM GM342U  
CITY OF GARDNER

NEGATIVE CHECK REGISTER

VENDOR NUMBER VENDOR NAME		AMOUNT
4418	STEEL IMAGES, INC.	846.00-

VEND NO INVOICE NO	SEQ#	VENDOR NAME VOUCHER P.O. NO NO	BNK	CHECK/DUE DATE	ACCOUNT NO	ITEM DESCRIPTION	CHECK AMOUNT	EFT, EPAY OR HAND-ISSUED AMOUNT
0099999 97073	00	ANDREW MICHAEL KELLY 002697	00	06/19/2020	001-0000-207.10-20	RESTITUTION	CHECK #: 128341	647.50-
VENDOR TOTAL *							.00	647.50-
0001986 4631218-00 4626747-00 4597273-00	00	ANIXTER, INC. 003006 PI0270 007359 PI0272 007362	00	06/26/2020 06/12/2020 06/09/2020	501-4130-441.52-31 501-4130-441.52-31 501-4130-441.52-31	WIRE TRANSFORMERS & CUTOUTS ELECTRIC POLES	EFT: EFT: EFT:	1,475.45 5,326.62 11,691.93
VENDOR TOTAL *							.00	18,494.00
0000058 7589-06162020 7589-06162020 7589-06162020	00	ANSWER KANSAS CITY, LTD. INC. 003007 003008 003009	00	06/26/2020 06/26/2020 06/26/2020	501-4110-441.40-03 521-4230-442.31-15 531-4330-443.31-15	MONTHLY BILLING MONTHLY BILLING MONTHLY BILLING	EFT: EFT: EFT:	153.66 13.66 13.66
VENDOR TOTAL *							.00	180.98
0003515 2252803 2252798 2252798 2252790 2252797 2252789 2252792 2252794 2252795 2252801 2252802 2252800 2252796 2252799 2252793	00	AUGUSTINE EXTERMINATORS INC 003010 003010 003010 003010 003010 003010 003010 003010 003010 003010 003010 003010 003010 003010 003010 003010	00	06/26/2020 06/26/2020 06/26/2020 06/26/2020 06/26/2020 06/26/2020 06/26/2020 06/26/2020 06/26/2020 06/26/2020 06/26/2020 06/26/2020 06/26/2020 06/26/2020 06/26/2020 06/26/2020	603-3150-431.31-15 603-3150-431.31-15 603-3150-431.31-15 603-3150-431.31-15 603-3150-431.31-15 603-3150-431.31-15 603-3150-431.31-15 603-3150-431.31-15 603-3150-431.31-15 603-3150-431.31-15 603-3150-431.31-15 603-3150-431.31-15 603-3150-431.31-15 603-3150-431.31-15 603-3150-431.31-15 603-3150-431.31-15	MONTHLY BILLING MONTHLY BILLING MONTHLY BILLING MONTHLY BILLING MONTHLY BILLING MONTHLY BILLING MONTHLY BILLING MONTHLY BILLING MONTHLY BILLING MONTHLY BILLING MONTHLY BILLING MONTHLY BILLING MONTHLY BILLING MONTHLY BILLING MONTHLY BILLING MONTHLY BILLING	EFT: EFT: EFT: EFT: EFT: EFT: EFT: EFT: EFT: EFT: EFT: EFT: EFT: EFT: EFT: EFT:	49.44 29.87 29.87 39.14 28.84 39.14 49.44 49.44 28.84 28.84 25.75 39.14 58.71 49.44 96.00
VENDOR TOTAL *							.00	641.90
0002420 BMS608903	00	BRENNTAG MID-SOUTH, INC PI0269 007290	00	06/18/2020	521-4220-442.52-13	CHEMICALS	EFT:	5,362.14
VENDOR TOTAL *							.00	5,362.14
0001834 33002	00	C & C GROUP 003025	00	06/26/2020	603-3150-431.31-15	REPAIRS	EFT:	629.21
VENDOR TOTAL *							.00	629.21
0004699 06252020	00	CARLTON, ZACHARY 003022	00	06/26/2020	001-6110-461.47-53	STATE UMPIRE	300.00	
VENDOR TOTAL *							300.00	
0003080 89624	00	CATES HEATING & AIR COND SVC INC 003010	00	06/26/2020	603-3150-431.31-15	REPAIRS	EFT:	228.52
VENDOR TOTAL *							.00	228.52
0000001	00	CENTURYLINK						

VEND NO	SEQ#	VENDOR NAME							EFT, EPAY OR
INVOICE		VOUCHER	P.O.	BNK	CHECK/DUE	ACCOUNT	ITEM	CHECK	HAND-ISSUED
NO		NO	NO		DATE	NO	DESCRIPTION	AMOUNT	AMOUNT
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0004817	00	CONVERGEONE, INC							
IE9052878		003011		00	06/26/2020	602-1340-413.47-05	VEEAM RENEWAL	EFT:	1,518.00
							VENDOR TOTAL *	.00	1,518.00
0002336	00	DAVIS, PHIL							
06192020		003011		00	06/26/2020	001-6110-461.54-51	DJ SERVICES	150.00	
							VENDOR TOTAL *	150.00	
0001917	00	FLAME-OUT							
51108		003017		00	06/26/2020	603-3150-431.31-15	FIRE EXTINGUISHER INSPECT	EFT:	76.50
							VENDOR TOTAL *	.00	76.50
0099999	00	FOSTER, LOWELL							
000057997		UT		00	06/25/2020	501-0000-229.00-00	FINAL BILL REFUND	100.00	
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06012020		003011		00	06/26/2020	603-3150-431.40-02	MONTHLY BILLING	EFT:	64.50
06012020		003011		00	06/26/2020	603-3150-431.40-02	MONTHLY BILLING	EFT:	64.50
06012020		003011		00	06/26/2020	603-3150-431.40-02	MONTHLY BILLING	EFT:	70.00
06012020		003011		00	06/26/2020	603-3150-431.40-02	MONTHLY BILLING	EFT:	15.00
06012020		003011		00	06/26/2020	603-3150-431.40-02	MONTHLY BILLING	EFT:	15.00
06012020		003011		00	06/26/2020	603-3150-431.40-02	MONTHLY BILLING	EFT:	25.00
06012020		003011		00	06/26/2020	603-3150-431.40-02	MONTHLY BILLING	EFT:	30.00
06012020		003011		00	06/26/2020	603-3150-431.40-02	MONTHLY BILLING	EFT:	36.00
06012020		003011		00	06/26/2020	603-3150-431.40-02	MONTHLY BILLING	EFT:	25.00
06012020		003011		00	06/26/2020	603-3150-431.40-02	MONTHLY BILLING	EFT:	36.00
06012020		003011		00	06/26/2020	603-3150-431.40-02	MONTHLY BILLING	EFT:	25.00
							VENDOR TOTAL *	.00	431.00
0003536	00	GERKEN RENT-ALL							
320347-1		003011		00	06/26/2020	001-6110-461.54-51	PORTABLE TOILET	92.59	
							VENDOR TOTAL *	92.59	
0004990	00	GOLUBSKI, MICHAEL							
06252020		003023		00	06/26/2020	001-6110-461.47-53	STATE UMPIRE	150.00	
							VENDOR TOTAL *	150.00	
0004702	00	HILL, KYLE							
06252020		003026		00	06/26/2020	001-6110-461.47-53	STATE UMPIRE	250.00	
							VENDOR TOTAL *	250.00	
0000481	00	HOLLIDAY SAND AND GRAVEL							
1500091905		003011		00	06/26/2020	001-3120-431.47-38	DEBRIS	EFT:	214.50
							VENDOR TOTAL *	.00	214.50
0004224	00	INNOVATIVE CONCESSIONS ENTERPRISES							

VEND NO INVOICE NO	SEQ#	VENDOR NAME VOUCHER P.O. NO	BNK	CHECK/DUE DATE	ACCOUNT NO	ITEM DESCRIPTION	CHECK AMOUNT	EFT, EPAY OR HAND-ISSUED AMOUNT
0004224 KCSERV000804	00	INNOVATIVE CONCESSIONS ENTERPRISES 003011	00	06/26/2020	001-6110-461.52-15	CONCESSION FOOD	581.76	
VENDOR TOTAL *							581.76	
0004859 7566975	00	JACKSON LEWIS 003011	00	06/26/2020	001-1140-411.31-02	LEGAL SERVICE ADVICE	EFT:	73.00
VENDOR TOTAL *							.00	73.00
0003478 06172020	00	JCPRD 003014	00	06/26/2020	001-6110-461.47-53	LITTLE BALLERS REVENUE	2,947.17	
VENDOR TOTAL *							2,947.17	
0099999 2002850.002	00	JOHANLEEZ VAZQUEZ-RAMIREZ 002516	00	05/22/2020	001-0000-347.11-00	SR BLDG REFUND	CHECK #: 128248	170.00-
2002850.002		002516	00	06/19/2020	001-0000-347.11-00	SR BLDG REFUND	170.00	
2002851.002		002517	00	05/22/2020	001-0000-228.40-00	SR BLDG DEPOSIT REFUND	CHECK #: 128248	85.00-
2002851.002		002517	00	06/19/2020	001-0000-228.40-00	SR BLDG DEPOSIT REFUND	85.00	
VENDOR TOTAL *							255.00	255.00-
0099999 000063435	00	KAUFFMAN, GAYLE UT	00	06/22/2020	501-0000-229.00-00	MANUAL CHECK	75.55	
VENDOR TOTAL *							75.55	
0004498 06252020	00	KIND, PHILLIP 003026	00	06/26/2020	001-6110-461.47-53	STATE UMPIRE	300.00	
VENDOR TOTAL *							300.00	
0004769 11615059	00	KRONOS SAASHR, INC 003011	00	06/26/2020	602-1340-413.47-05	MONTHLY BILLING	EFT:	1,691.17
VENDOR TOTAL *							.00	1,691.17
0004811 03152020	00	LESTER, JORDYN 003016	00	06/26/2020	001-6105-461.46-01	MILEAGE REIMBURSEMENT	158.99	
VENDOR TOTAL *							158.99	
0004981 1	00	LITTLE JOES' ASPHALT INC PI0271 007361	00	06/16/2020	117-3120-431.62-05	PAVEMENT MGMT ASPHALT	135,888.05	
VENDOR TOTAL *							135,888.05	
0003700 840460	00	MCANANY VAN CLEAVE & PHILLIPS PA 003011	00	06/26/2020	001-1120-411.31-02	LEGAL SERVICES	EFT:	1,097.25
840461		003011	00	06/26/2020	001-1120-411.31-02	LEGAL SERVICES	EFT:	20.50
840459		PI0274 007364	00	06/17/2020	001-1120-411.31-02	LEGAL SERVICES	EFT:	17,581.60
840470		PI0275 007365	00	06/07/2020	001-1120-411.31-02	LEGAL SERVICES	EFT:	11,000.00
VENDOR TOTAL *							.00	29,699.35
0004957 2020144	00	NEXGRID, LLC PI0273 007363	00	06/09/2020	501-4140-441.63-73	ELECTRIC SMART METERS	EFT:	37,515.49
VENDOR TOTAL *							.00	37,515.49
0004698	00	PARKE, STEPHEN						

VEND NO INVOICE NO	SEQ#	VENDOR NAME VOUCHER P.O. NO	BNK	CHECK/DUE DATE	ACCOUNT NO	ITEM DESCRIPTION	CHECK AMOUNT	EFT, EPAY OR HAND-ISSUED AMOUNT
0004698 06252020	00	PARKE, STEPHEN 003020	00	06/26/2020	001-6110-461.47-53	STATE UMPIRE	550.00	
						VENDOR TOTAL *	550.00	
0000145 97574014	00	PEPSI-COLA 003011	00	06/26/2020	001-6110-461.52-15	CONCESSION BEVERAGES	EFT:	584.66
						VENDOR TOTAL *	.00	584.66
0003825 06252020	00	ROSE, MUSTAFA 003026	00	06/26/2020	001-6110-461.47-53	STATE UMPIRE	350.00	
						VENDOR TOTAL *	350.00	
0003945 11941	00	SANTA FE STORAGE, LLC 003011	00	06/26/2020	001-6110-461.44-02	MONTHLY BILLING	EFT:	845.00
						VENDOR TOTAL *	.00	845.00
0000160 121982	00	SHAWNEE COPY CENTER INC. 003018	00	06/26/2020	001-1310-413.47-02	ACCT PAYABLE CHECKS	EFT:	968.00
						VENDOR TOTAL *	.00	968.00
0099999 000060721	00	SMITH, JESSICA UT	00	06/24/2020	501-0000-229.00-00	FINAL BILL REFUND	124.90	
						VENDOR TOTAL *	124.90	
0099999 000064259	00	SNELLING, SETH & SHELBY FELVUS UT	00	06/25/2020	501-0000-229.00-00	FINAL BILL REFUND	30.87	
						VENDOR TOTAL *	30.87	
0000373 LG-20-000734	00	STATE OF KANSAS 003011	00	06/26/2020	521-9100-491.75-00	2020A COI	341.25	
LG-20-000734		003011	00	06/26/2020	521-9100-491.75-00	2020A COI	3.75	
LG-20-000734		003011	00	06/26/2020	521-9100-491.75-00	2020A COI	30.00	
						VENDOR TOTAL *	375.00	
0004418 01282020	00	STEEL IMAGES, INC. 000169	00	01/31/2020	001-6110-461.54-51	CREDIT FOR DBL PYMT	EFT:	846.00-
						VENDOR TOTAL *	.00	846.00-
0099999 000062203	00	SUMMERS, ALEXIS UT	00	06/24/2020	501-0000-229.00-00	FINAL BILL REFUND	14.86	
						VENDOR TOTAL *	14.86	
0004785 2553998	00	SUMNERONE, INC 003011	00	06/26/2020	501-4110-441.43-02	MONTHLY BILLING	EFT:	82.14
2547176		003011	00	06/26/2020	602-1340-413.43-02	MONTHLY BILLING	EFT:	179.20
2548725		003011	00	06/26/2020	602-1340-413.43-02	MONTHLY BILLING	EFT:	264.91
2554809		003011	00	06/26/2020	602-1340-413.43-02	MONTHLY BILLING	EFT:	130.31
2556445		003011	00	06/26/2020	602-1340-413.43-02	MONTHLY BILLING	EFT:	262.40
						VENDOR TOTAL *	.00	918.96
0004378	00	SUNSHINE PROMO USA INC.						

VEND NO	SEQ#	VENDOR NAME							EFT, EPAY OR
INVOICE		VOUCHER	P.O.	BNK	CHECK/DUE	ACCOUNT	ITEM	CHECK	HAND-ISSUED
NO		NO	NO		DATE	NO	DESCRIPTION	AMOUNT	AMOUNT
-----									
0004378	00	SUNSHINE PROMO USA INC.							
26432		003011		00	06/26/2020	001-6110-461.54-51	PORCH PARADE SIGNS	222.50	
							VENDOR TOTAL *	222.50	
0004482	00	SUPERION, LLC							
282615		PI0276	007366	00	06/09/2020	602-1340-413.47-05	ASP TECHNICAL FEE	EFT:	7,441.15
							VENDOR TOTAL *	.00	7,441.15
0000203	00	SUPERIOR BOWEN ASPHALT, L.L.C.							
23989		003011		00	06/26/2020	117-3120-431.43-11	OP FRAP INTERMEDIATE	EFT:	358.97
24088		003011		00	06/26/2020	117-3120-431.43-06	OP FRAP INTERMEDIATE	EFT:	997.88
							VENDOR TOTAL *	.00	1,356.85
0002545	00	SWANK MOTION PICTURES, INC							
BO 1718767		003012		00	06/26/2020	001-6110-461.54-51	ENTERTAINMENT	EFT:	450.00
							VENDOR TOTAL *	.00	450.00
0004493	00	THIRSTY COCONUT							
13002		003012		00	06/26/2020	001-6130-461.52-15	CONCESSION BEVERAGES	640.00	
13044		003012		00	06/26/2020	001-6130-461.52-15	CONCESSION BEVERAGES	960.00	
							VENDOR TOTAL *	1,600.00	
0000176	00	TIME WARNER CABLE							
25056001060520		003013		00	06/26/2020	602-1340-413.47-05	MONTHLY BILLING	90.93	
							VENDOR TOTAL *	90.93	
0002484	00	US FOOD SERVICE							
5200065		003013		00	06/26/2020	001-6110-461.52-15	CONCESSION FOOD	EFT:	1,579.98
							VENDOR TOTAL *	.00	1,579.98
0001126	00	VALIDITY SCREENING SOLUTIONS							
190791		003013		00	06/26/2020	601-1230-412.31-15	POST OFFER BACKGROUND CK	EFT:	1,513.60
							VENDOR TOTAL *	.00	1,513.60
0099999	00	WENGER, MATTHEW							
000060959		UT		00	06/25/2020	501-0000-229.00-00	FINAL BILL REFUND	48.50	
							VENDOR TOTAL *	48.50	
0004697	00	WYSER, REAGAN							
06252020		003021		00	06/26/2020	001-6110-461.47-53	STATE UMPIRE	EFT:	500.00
							VENDOR TOTAL *	.00	500.00
							HAND ISSUED TOTAL ***		902.50-
							EFT/EPAY TOTAL ***		112,067.96
							TOTAL EXPENDITURES ****	144,924.73	111,165.46
							*****		256,090.19
							GRAND TOTAL		

PREPARED 6/26/20, 8:48:51  
PROGRAM GM342U  
CITY OF GARDNER

NEGATIVE CHECK REGISTER

VENDOR NUMBER VENDOR NAME		AMOUNT
4418	STEEL IMAGES, INC.	846.00-

## COUNCIL ACTION FORM

## CONSENT AGENDA ITEM NO. 4

**MEETING DATE:** JULY 6, 2020

**STAFF CONTACT:** MICHAEL KRAMER, DIRECTOR OF PUBLIC WORKS

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**Agenda Item:** Consider authorizing the execution of an agreement with BHC Rhodes, Inc. to design the US-56, Sycamore Street to Moonlight Road improvements

**Strategic Priority:** Infrastructure and Asset Management  
Fiscal Stewardship  
Quality of Life

**Department:** Public Works

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### **Staff Recommendation:**

Staff recommends authorizing an agreement with BHC Rhodes, Inc. to design street improvements of US-56, Sycamore Street to Moonlight Road, in an amount of \$233,150.00.

### **Background/Description of Item:**

KDOT awarded the City of Gardner \$2,000,000 in funding for Pavement Restoration of US-56 from Sycamore Street to Moonlight Road for 2021. The project is expected to include pavement reconstruction, removal and replacement of curb and gutter, pavement, driveways, and sidewalk, base treatment and appurtenances. The design will include coordination of improvements for the Price Chopper development.

The total project cost, not including the Price Chopper specific improvements, is estimated to be \$3.7 million dollars, and is reflected in the 5-year CIP, with matching funds to be paid through the special highway fund.

On May 29, 2020 the City advertised a Request for Proposals to perform design services for this project and received 6 responses. The proposals were evaluated by a selection committee and BHC Rhodes was unanimously selected to perform the work.

### **Financial Impact:**

The city is responsible for funding the design, utility relocation, and right-of-way acquisition for this project. KDOT City Connecting Link Funding will reimburse the city for project costs up to a maximum reimbursement of \$2,000,000. The city's funds will come from bonds paid through the Special Highway Fund. Applications for CARS funding assistance have also been submitted and may provide up to \$734,200 towards the project.

### **Attachments Included:**

- Agreement
- Estimated Hours

### **Suggested Motion:**

Authorize the City Administrator to execute an agreement with BHC Rhodes, Inc. to design street improvements of US-56, Sycamore Street to Moonlight Road, in an amount of \$233,150.00.



## AGREEMENT FOR PROFESSIONAL SERVICES

This agreement ["Agreement"], is made as of this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_ by and between the City of Gardner, Kansas, [hereinafter "City"], and Brungardt Honomichl & Co., P.A., [hereinafter referred to as "Consultant"].

### RECITALS

WHEREAS, Consultant represents that it is a duly qualified professional services firm, experienced in the review of development application documents and public improvement plans and related services; and

WHEREAS, in the judgment of the City of Gardner, it is necessary and desirable to employ the services of Consultant for said services.

NOW, THEREFORE, in consideration of the foregoing recitals and the mutual covenants contained herein, the parties hereto agree as follows:

### AGREEMENT

#### 1.0 Term of Agreement.

The term of this Agreement shall be from July 2020 to December 2021 unless a different term is specified within the Scope of Services as described on Exhibit A or unless terminated earlier in accordance with the provisions of Article 2 below. In the event that the services rendered under this Agreement may extend beyond any one budget year, the continuation of this Agreement from year to year is contingent upon the approval of sufficient budgetary authority for the continuation of this Agreement by the City Council in the establishment of its annual budget.

#### 2.0 Termination.

2.1 Termination Without Cause. Notwithstanding any other provision of this Agreement, at any time and without cause, City shall have the right, in its sole discretion, to terminate this Agreement by giving 10 days written notice to Consultant.

2.2 Termination for Cause. Notwithstanding any other provision of this Agreement, should Consultant fail to perform any of its obligations hereunder, within the time and in the manner herein provided, or otherwise violate any of the terms of this Agreement, City may immediately terminate this Agreement by giving Consultant written notice of such termination, stating the reason for termination.

2.3 Delivery of Work Product and Final Payment Upon Termination. In the event of termination, Consultant, within 14 days following the date of termination, shall deliver to City all materials and work product subject to Section 13.1 (Ownership of Documents) and shall submit to City an invoice showing the services performed, hours worked, and copies of receipts for reimbursable expenses up to the date of termination.

- 2.4 Payment Upon Termination. Upon termination of this Agreement by City, the City shall pay Consultant the reasonable value of Services rendered by Consultant prior to termination; provided, however, City shall not in any manner be liable for lost profits that might have been made by Consultant had the Agreement not been terminated or had Consultant completed the Services required by this Agreement. In this regard, Consultant shall furnish to City such financial information as in the judgment of the City is necessary for City to determine the reasonable value of the Services rendered by Consultant. In determining the reasonable value of Services, appropriate consideration shall be given to the defective or deficient nature of the Services rendered. The foregoing is cumulative and does not affect any right or remedy that City may have in law or equity.
- 2.5 Authority to Terminate. The City Council has the authority to terminate this Agreement on behalf of the City. In addition, the City Administrator or Department Director, in consultation with the City Attorney, shall have the authority to terminate this Agreement on behalf of the City.
- 3.0 Scope of Services.
- 3.1 Consultant's Specified Services. The Scope of Services to be performed by Consultant under this Agreement is as described in Exhibit A to the Agreement, attached and incorporated by reference.
- 3.2 Performance Standard. Consultant shall perform all work hereunder in a manner consistent with the level of competency and standard of care normally observed by a person practicing in Consultant's profession. City has relied upon the professional ability and training of Consultant as a material inducement to enter into this Agreement. Consultant hereby agrees to provide all services under this Agreement in accordance with generally accepted professional practices and standards of care, as well as the requirements of applicable federal, state and local laws, it being understood that acceptance of Consultant's work by City shall not operate as a waiver or release of liability. If City determines that any of Consultant's work is not in accordance with such level of competency and standard of care, City, in its sole discretion, shall have the right to do any or all of the following: (a) require Consultant to meet with City to review the quality of work and resolve matters of concern; (b) require Consultant to repeat the work at no additional charge until it is satisfactory; (c) terminate this Agreement pursuant to the provisions of Article 2; or (d) pursue any and all other remedies at law or in equity.
- 3.3 Assigned Personnel.
- 3.3.1 Consultant shall only assign competent personnel to perform work hereunder. In the event that at any time City, in its sole discretion, desires the removal of any person or persons assigned by Consultant to perform work hereunder, Consultant shall remove such person or persons immediately upon receiving written notice from City.
- 3.3.2 With respect to this Agreement, the Consultant shall employ the following key personnel: Randy Gorton, P.E., PTOE, David Nolte, P.E., David

Smalling, P.E., PTOE, Katie Bushong, P.E., CFM, Joe White, and other designated staff as appropriate.

- 3.3.3 In the event that any of Consultant's personnel assigned to perform services under this Agreement become unavailable due to resignation, sickness or other factors outside of Consultant's control, Consultant shall be responsible for timely provision of adequately qualified replacements.
- 3.3.4 The Consultant shall designate Randy Gorton, P.E., PTOE as Principal ([randall.gorton@ibhc.com](mailto:randall.gorton@ibhc.com), (913) 663-1900) on the Project. As principal on this project, this person shall be the primary contact with the Project Representative and shall have authority to bind Consultant. So long as the individual named above remains actively employed or retained by Consultant, he/she shall perform the function of principal on the Project, unless otherwise agreed to in writing signed by both parties. The Consultant will supply a direct name, phone number and email and will notify the City if this contact information changes during the contract period.
- 3.3.5 City shall designate Tim McEldowney ([tmceldowney@gardnerkansas.gov](mailto:tmceldowney@gardnerkansas.gov)) 913-856-0959 as the Project Representative to represent the City in coordinating this project with Consultant, with authority to transmit instructions and define policies and decisions of City. The written consent of the Department Director, and if applicable, City Administrator and/or City Council, shall be required to approve any increase in Project cost as defined in Exhibit B.

#### 4.0 Time of Performance.

The services described herein shall be provided during the period described in this Agreement, or in accordance with the schedule, set forth in the Scope of Services.

#### 5.0 Payment.

- 5.1 Payment shall be made by City only for services rendered and upon submission of a payment request upon completion and City approval of the work performed as defined in Exhibit B. In consideration for the full performance of the services set forth in Exhibit A, City agrees to pay Consultant pursuant to rates stated in Exhibit B to this Agreement, attached and incorporated by reference.
- 5.2 Consultant shall bill City monthly for all work performed. The bill submitted by Consultant shall itemize the work for which payment is requested. City agrees to pay Consultant within thirty (30) days of approval. Consultant agrees to submit herewith such financial information as shall be required by City to enable the City to properly report such payments as required by state or federal law.
- 5.3 All invoices should be sent to Tim McEldowney.
- 5.4 Right to Withhold Payment. City may decline to make payment, may withhold funds, and, if necessary, may demand the return of some or all of the amounts previously paid to Consultant, to protect City from loss because of:
  - 1) Defective Work not remedied by Consultant nor, in the opinion of City, likely to be remedied by Consultant;

- 2) Claims resulting from the negligent acts of the Consultant by third parties against City or City's property;
  - 3) Failure by Consultant to pay Subcontractors or others in a prompt and proper fashion;
  - 4) Evidence that the balance of the Work cannot be completed in accordance with this Agreement for the unpaid balance of the Contract Price;
  - 5) Evidence that the Work will not be completed in the Contract Time required for substantial or final completion;
  - 6) Persistent failure to carry out the Work in accordance with this Agreement;
  - 7) Damage arising from the service provided by the Consultant to City or a third party to whom City is, or may be, liable; or
  - 8) Conditions unfavorable for the prosecution of Work, or because of conditions which, in the opinion of the Engineer, warrant such action.
- 5.5 City agrees to pay Consultant an amount not to exceed the sum of **\$233,150.00** for performing services detailed in Exhibit A. This not to exceed amount may be increased for additional services as requested by the City and upon execution of a mutually acceptable amendment or change order signed by authorized representatives of City and Consultant.
- 5.6 If a portion of Consultant's statement is disputed by City, the undisputed portion shall be paid by City by the due date. City shall advise Consultant in writing of the basis for any disputed portion of any statement.
- 5.7 See Exhibit B for Schedule of Hourly Billing Rates. These rates are effective for services rendered through the term of this Agreement and are subject to revision thereafter, with no increase in Agreement amount. These rates are applicable to any additional service beyond the scope of services specified in Exhibit A which have been agreed to by the parties through a properly written and executed change order.

#### 6.0 Cash Basis and Budget Laws.

The right of the City to enter into this Agreement is subject to the provisions of the Cash Basis Law (K.S.A. 10-1112 and 10-1113), the Budget Law (K.S.A. 79-2935), and other laws of the State of Kansas. This Agreement shall be construed and interpreted so as to ensure that the City shall at all times stay in conformity with such laws, and as a condition of this Agreement the City reserves the right to unilaterally sever, modify, or terminate this Agreement at any time if, in the opinion of its legal counsel, the Agreement may be deemed to violate the terms of such laws, or if mill levy funds generated are less than anticipated.

#### 7.0 Indemnification.

To the fullest extent permitted by law, with respect to the performance of its obligations in this Contract or implied by law, and whether performed by Consultant or any permitted subcontractors hired by Consultant, the Consultant agrees to indemnify and hold harmless the City, and its agents, servants, and employees from and against any and all claims, damages, and losses arising out of personal injury, death, or property damage, caused by the negligent or intentional acts, errors, or omissions of the Consultant or its subcontractors. Consultant shall also pay for City's reasonable attorneys' fees, expert fees, and costs incurred in the defense of such a claim.

## 8.0 Insurance.

8.1 The Consultant shall procure and maintain, at its sole expense, throughout the duration of this Agreement, insurance of such types (on an occurrence basis unless otherwise agreed to) and in at least such amounts as required herein (and not less than as required in any bid documents or other contract documents), from an insurance company licensed to do business in the State of Kansas, the following insurance coverages as may be necessary to protect the Consultant and the City and agents of the City against all hazards or risks of loss as hereinafter specified:

- ☐ Workers' Compensation and Employer's Liability - Demonstrate compliance with K.S.A. 44-532(b) including maintenance of insurance providing the statutory limits under the Kansas Workers Compensation Act; the Consultant shall also be protected against claims for injury, disease, or death of employees, which, for any reason, may not fall within the provisions of a worker's compensation law. This policy shall include an "all states" endorsement.
- ☐ Commercial General Liability for bodily injury and property damage liability claims arising from the injuries to members of the public or damage to property of others arising out of any act or omission of the Consultant or its agents, employees or Subcontractors with limits of not less than \$1,000,000 per occurrence and \$2,000,000 in the aggregate. The property damage liability coverage shall contain no exclusion relative to blasting, explosion, and collapse of building or damage to underground property and/or facilities.;
- ☐ Commercial Automobile Liability for bodily injury and property damage with limits of not less than \$1,000,000 each accident for all owned, non-owned and hired automobiles.
- ☐ Professional Liability - The Consultant shall maintain Professional Liability insurance in an amount not less than \$500,000, and shall provide the City with certification thereof.

8.2 The City shall be named as additional insured on such policies, except Workers' Compensation and Professional Liability. Satisfactory certificates of insurance shall be filed with the City prior to starting any work on this Contract. The certificates shall state that thirty (30) days written notice will be given to the City before any policy coverage thereby is changed or canceled.

8.3 Industry Ratings - The City will only accept coverage from an insurance carrier who offers proof that it:

- 1) Is licensed to do business in the State of Kansas;
- 2) Carries a Best's policyholder rating of A or better;

AND

3) Carries at least a Class X financial rating.

OR

Is a company mutually agreed upon by the City and Consultant.

9.0 Conflict of Interest.

Consultant covenants that it presently has no interest and that it will not acquire any interest, direct or indirect, that represents a financial conflict of interest under state law or that would otherwise conflict in any manner or degree with the performance of its services hereunder, including under 31 U.S.C.S. Section 1352. Consultant further covenants that in the performance of this Agreement no person having any such interests shall be employed.

10.0 Nondiscrimination.

Consultant must comply with the Kansas Act Against Discrimination and if applicable, execute a Certificate of Nondiscrimination and Affirmative Action as provided in K.S.A. §44-1030. The Consultant further agrees that the Consultant shall abide by the Kansas Age Discrimination in Employment Act (K.S.A. 44-1111 et seq.) and the applicable provision of the Americans with Disabilities Act (42 U.S.C. 1201 et seq.) as well as all other federal, state and local laws, ordinances and regulations applicable to this project and to furnish any certification required by any federal, state or local governmental agency in connection therewith.

11.0 Facilities and Equipment.

Consultant shall furnish at its own cost and expense all labor, tools, equipment, materials, transportation, and any other accessories, services and facilities required to complete the Project as designated, described in accordance with this Agreement, including any attached exhibits and any addendums to this Agreement. The City expressly denies responsibility for or ownership of any item purchased until the same is delivered to and accepted by the City.

12.0 Accessibility.

Consultant will comply with the Rehabilitation Act of 1973, as amended, Section 504, which prohibits discrimination against handicapped persons in employment services, participation and access to all programs receiving federal financial assistance. Consultant shall also comply with applicable requirements with the Americans with Disabilities Act (ADA), as amended, which is a federal anti-discrimination statute designed to remove barriers which prevent qualified individuals with disabilities from enjoying equal treatment by state and local governments and their agencies in employment practices and accessibility in public services and programs.

13.0 Records, Ownership and Inspection.

13.1 Ownership of Documents.

All documents prepared by Consultant in the performance of this Agreement, although instruments of professional service, are and shall be the property of City, whether the

project for which they are made is executed or not. Any reuse of documents prepared by Contractor/Consultant by the city on other projects not contemplated under this Agreement shall be at the City's sole risk, without liability to Contractor/Consultant.

**13.2 Open Records.**

In recognition of the City's obligations under the Kansas Open Records Act ("KORA"), Consultant acknowledges that this Agreement along with any reports and/or records provided pursuant to this Agreement are public documents and are subject to disclosure under KORA.

**13.3 Maintenance of Records.**

Except as otherwise authorized by the City, Consultant shall retain such documentation for a period of three (3) years after receipt of final expenditure report under this contract, unless action, including but not limited to litigation or audit resolution proceedings, necessitate maintenance of records beyond this three (3) year period.

**14.0 Independent Contractor.**

It is the express intent of the parties that this Contract shall not create an employer-employee relationship. Employees of the Consultant shall not be deemed to be employees of the City and employees of the City shall not be deemed to be employees of the Contractor. The Contractor and the City shall be responsible to their respective employees for all salary and benefits. Neither the Contractor's employees nor the City's employees shall be entitled to any salary, wages, or benefits from the other party, including but not limited to overtime, vacation, retirement benefits, workers' compensation, sick leave or injury leave. Contractor shall also be responsible for maintaining worker's compensation insurance, unemployment insurance for its employees, and for payment of all federal, state, local and any other payroll taxes with respect to its employee's compensation.

**15.0 Compliance with Laws.**

15.1 The Consultant shall observe and comply with all applicable federal, state, and local laws, regulations, standards, ordinances or codes and shall be in compliance with all applicable licensure and permitting requirements at all times.

15.2 Pursuant to K.S.A. 16-113, if the Consultant does not have a resident agent in the State of Kansas, it shall execute and file "Certificate of Appointment of Process of Agent" with the Clerk of the District Court of Johnson County, Kansas. These forms may be obtained at the Office of the Clerk of the District Court. Consultant shall be responsible for the filing fee. This certificate is pursuant to the General Statutes of Kansas, and shall be filed prior to the formal execution of the Contract Documents. Failure to comply with these requirements shall disqualify the Consultant for the awarding of the Contract.

**16.0 Assignment.**

Neither party hereto shall assign, delegate, sublet, or transfer any interest in or duty under this Agreement without the prior written consent of the other, and no such transfer shall be of any force or effect whatsoever unless and until the other party shall have so consented. The subcontracting, assignment, delegation or transfer of the Services shall in no way

relieve the Consultant of its primary responsibility for the quality and performance of such Services.

17.0 Confidentiality.

All reports and documents prepared by Consultant in connection with the performance of this Agreement are confidential until released by City to the public. Consultant shall not make any such documents or information available to any individual or organization not employed by Consultant or City without the written consent of City before any such release.

18.0 Notices.

All notices hereunder shall be given in writing and sent as follows:

To City: Tim McEldowney, PE  
120 E Main Street  
Gardner, KS 66030  
[tmceldowney@gardnerkansas.gov](mailto:tmceldowney@gardnerkansas.gov)

To Consultant: Randy Gorton, PE, PTOE  
BHC RHODES  
7101 College Blvd  
Suite 400  
Overland Park, KS 66210  
or  
[randall.gorton@ibhc.com](mailto:randall.gorton@ibhc.com)

19.0 Amendments.

19.1 This document represents the entire and integrated agreement between City and Consultant and supersedes all prior negotiations, representations, and agreements, either written or oral.

19.2 This document may be amended only by written instrument, signed by both City and Consultant.

20.0 No Third Party Beneficiaries.

City and Consultant specifically agree that this Agreement is not intended to create any third party beneficiary relationship nor to authorize anyone not a party to this Agreement to maintain a suit for personal injuries or property damage pursuant to the terms or provisions of this Agreement; the duties, obligations and responsibilities of the parties to this Agreement with respect to third parties shall remain as imposed by law.

21.0 Force Majeure.

City shall not be responsible for any delay or failure of performance resulting from fire, flood, other acts of God, vandalism, strike, labor dispute of a third party, domestic or international unrest, delay in receipt of supplies, energy shortage or failure, or any other cause beyond its reasonable control.



22.0 Titles.

The titles in this Agreement are solely for convenience of reference. They are not a part of this Agreement and shall have no effect on its construction or interpretation.

23.0 Negotiations.

City and Consultant agree that disputes relative to the project should first be addressed by negotiations between the parties. If direct negotiations fail to resolve the dispute, the party initiating the claim that is the basis for the dispute shall be free to take such steps as it deems necessary to protect its interests; provided, however, that notwithstanding any such dispute Consultant shall proceed with the work as per this Agreement as if no dispute existed; and provided further that no dispute will be submitted to arbitration without both parties' express written consent.

24.0 Costs and Attorney Fees.

If on account of a continued default or breach by either party of such party's obligations under the terms of this agreement after any notice and opportunity to cure as may be required hereunder, it shall be necessary for the other party to employ one or more attorneys to enforce or defend any of such other party's rights or remedies hereunder, then, in such event, any reasonable amounts incurred by such other party, including but not limited to attorneys' fees, experts' fees and all costs, shall be paid by the breaching or defaulting party.

25.0 Severability.

If any term or portion of this Agreement is held to be invalid, illegal, or otherwise unenforceable by a court of competent jurisdiction, the remaining provisions of this Agreement shall continue in full force and effect.

26.0 Authority to Enter into Agreement.

Consultant has all requisite power and authority to conduct its business and to execute, deliver, and perform the Agreement. Each party warrants that the individuals who have signed this Agreement have the legal power, right, and authority to make this Agreement and to bind each respective party.

27.0 Incorporation of Appendices.

Exhibit A - Scope of Services and Exhibit B - Fees are attached hereto and made a part hereof as if fully set out herein.

28.0 Entire Agreement.

This Agreement represents the entire agreement between the Parties hereto and any provision not contained herein shall not be binding upon either party, nor have any force or effect.

29.0 Governing Law and Venue.

This Agreement shall be governed by the laws of the State of Kansas and, in the event of litigation, the sole and exclusive venue shall be within the District Court of Johnson County, Kansas.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

CITY OF GARDNER, KANSAS

CONSULTANT

\_\_\_\_\_  
James Pruetting, City Administrator

\_\_\_\_\_  
Its Authorized Agent  
Randall J. Gorton, P.E., PTOE  
Vice-President  
Brungardt Honomichl & Co., P.A.

ATTEST:

\_\_\_\_\_  
Sharon Rose, City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Ryan Denk, City Attorney

## **EXHIBIT A - SCOPE OF SERVICES**

Consultant shall provide professional services on an hourly not to exceed basis that may include the following:

### **1. DATA COLLECTION**

- A. Attend a pre-design meeting to establish the City's design criteria for the project.
- B. Develop design criteria for the project and prepare a design memorandum that is to be submitted to the City.
- C. Develop a detailed design schedule. Submit a copy to the City and provide digital updates at scheduled progress meetings. The schedule should include the following milestones: Data Collection, Survey and Basemapping, Field Check Plans to the City, Approximate Utility Coordination Meeting Dates, Right-of-way / Easements to the City, Approximate Public Meeting / Individual Stakeholder Meeting Dates, Final Plans to the City.
- D. Contact utility companies to determine the location of existing facilities, collect as-built plans and determine location of planned improvements.
- E. Review and summarize signal warrants at Mulberry
- F. Review and coordinate Price Chopper improvements at the intersection between QT and Walgreen. Insert intersection & traffic signal improvement plans from Price Chopper's consultant
- G. ADA inventory within the project limits
- H. Calculate the total area of disturbance to determine whether a Stormwater Pollution Prevention Plan (SWPPP) is required. A total area of disturbance of over one (1) acre triggers the NPDES permit requirement. Prepare and submit NOI to KDHE. (SWPPP will be developed and maintained by the contractor)

### **2. SURVEY AND BASEMAPPING**

- A. Perform field surveys to obtain sufficient detail for the project design. For all work within the right-of-way, the surveyor shall install and maintain traffic control in accordance with the latest edition of the Manual on Uniform Traffic Control Devices (MUTCD) prior to and during the work. The surveyor shall also notify all property owners along the project of the topographic survey prior to any work being done. Horizontal and Vertical Control including the MX9 and scanning. Detailed extraction and additional field topo (utilities, storm, etc.)
- B. Obtain ownership certification information from the title company to determine right-of-way lines, property lines, easement limits and ownership information. It is anticipated that information for the Walgreen tract (1) will be obtained.
- C. R/W Calculations

- D. QA/QC of basemap and survey data deliverable
- E. Compile and process survey data to create basemapping and produce Digital Terrain Model (DTM). Include existing property lines and easements using legal descriptions, tract plots and Title Reports. Field check project base maps for existing features.

### **3. FIELD CHECK PLANS**

- A. Prepare the following Field Check Plan sheets:

- Title Sheet.
- General Notes and Legend.
- Quantities.
- General Layout and Survey Data Sheet.
- Typical Sections.
- Plan & Profiles.
- Intersection Details.
- Roadway Details. (Develop Corridor template)
- Eastbound left turn lane at Cedar
- Storm Sewer Profiles & Details (new tops, re-alignment)
- Erosion Control Plan & Details.
- Street Lighting Plan & Details.
- Pavement Marking and Signing Plan & Details.
- Construction Phasing Plan.
- Traffic Control Details.
- Cross Sections.

- B. Submit three (3) sets of field check plans to the City for review and comment. In addition, submit a copy of the field check plans to the City and KDOT in electronic format.
- C. Prepare a cost estimate.
- D. Meet with City staff and perform a field check of the site to compare the plans with the actual field conditions.
- E. Revise the field check plans as per City/KDOT plan review comments and field check comments.
- F. Submit electronically a field check plan set to each utility company along with a list identifying potential conflicts. Also included in the submittal to the utility companies will be a notification indicating a tentative project letting date which has been established by the Project Manager.
- G. Field Check Plans status meeting with the City. The consultant shall prepare and submit meeting minutes to the City within two days following the meeting.
- H. Conduct a utility coordination meeting.

- I. Attend a public meeting (open house)
- J. Provide Quality Assurance and Quality Control.

#### **4. RIGHT-OF-WAY, EASEMENTS AND TRACT MAPS**

A. Prepare individual tract maps. Submit one (1) set of colored preliminary right-of-way plans and separate tract maps to the City for review. A separate drawing will be submitted for each type of taking (right-of-way, temporary construction easement, utility easement, and sidewalk easement) for each parcel. It is anticipated that takings will be needed from Walgreens - one (1) tracts.

B. Prepare legal descriptions of each taking for each tract on separate sheets. Each legal description shall be in the following format:

Heading: EXHIBIT "A"

Heading Information: Tract # (Line 1), Owner (Line 2), Type of Taking (Line 3)

Body: Legal Description & R.L.S. Seal, with signature and date

It is anticipated that takings will be needed from Walgreens - one (1) tract. A hard copy as well as an electronic copy of the legal descriptions shall be submitted to the City.

C. Provide field stakes at each property to delineate the temporary and permanent easements and the right-of-way within two (2) weeks after providing the tract maps. Provide field stakes at each property listed in a condemnation action should condemnation be required.  
NOT APPLICABLE

D. Incorporate City review comments.

E. Prior to submitting the legal descriptions to the City, the consultant will perform an additional title search and provide copies of the deeds and easements to the City.

F. When property is being acquired, the consultant shall obtain an Ownership, Encumbrance and Easement Report (O&E&E). With regards to Ownership & Encumbrance Reports (O&E) as well as O&E&E reports, reports must be prepared by a Title Company.

G. Provide Quality Assurance and Quality Control.

#### **5. FINAL PLANS**

A. Prepare the following Final Plan sheets:

Title Sheet.

General Notes and Legend.

Quantities.  
General Layout and Survey Data Sheet.  
Typical Sections.  
Plan & Profiles.  
Intersection Details.  
Roadway Details.  
Eastbound left turn lane at Cedar  
Storm Sewer Profiles & Details.  
Erosion Control Plan & Details.  
Street Lighting Plan & Details.  
Traffic Signal Plan & Details.  
Pavement Marking and Signing Plan & Details.  
Pavement Joint Plan (Concrete)  
Construction Phasing Plan.  
Traffic Control Details.  
Drainage Area Map and Calculations.  
Cross Sections.

- B. Submit three (3) sets of final plans to the City for review and comment. In addition, submit a copy of the final plans to the City and KDOT in electronic format.
- C. Revise plans as per City/KDOT plan review comments.
- D. Prepare a revised cost estimate.
- E. Submit Final Plans to the City. Once all comments have been addressed and the plans have been finalized, submit a copy of the final plans to the City. In addition, submit a copy of the final plans to the City in electronic format. The PDF document shall be bookmarked to reflect the index of the cover/title sheet.
- F. Prepare specifications/Project Manual utilizing the "front end" documents from the City. Develop Special Conditions and Measurement & Payment. Provide electronic file for City to review
- F. Bidding services such as attending the pre-bid conference, answering contractor questions during advertisement, preparing written addenda to the bidding documents, attending the bid opening and evaluating the bids.
- G. Final Plans status meeting with the City. The consultant shall prepare and submit meeting minutes to the City within two days following the meeting.
- H. Conduct a utility coordination meeting.
- I. Attend a public meeting (open house)
- J. Provide Quality Assurance and Quality Control.

## 6. CONSTRUCTION ADMINISTRATION

A. Coordinate with Geotechnical Sub Consultant for 10 borings and pavement design of concrete and asphaltic concrete:

Drill 10 borings to a depth of 5 feet each within the pavement

Laboratory testing will include:

- 10 Dry Density
- 10 moisture content
- 3 Atterberg limits
- 5 pavement core thickness measurements

A geotechnical report that will include the pavement design of the road based on traffic counts provided by the City

Traffic Control during the coring process

B. Provide technical assistance during construction. Technical assistance includes but is not limited to answering questions during the bidding process and/or during construction, reviewing shop drawings and catalog cuts, attending a preconstruction meeting if requested by the Project Manager.

C. Provide "As-Built" drawings from markups provided by the inspector/City

## EXHIBIT B - FEES

The City shall compensate the Consultant for the performance of professional services described in the Scope of Services on an hourly basis at the rates listed below up to a maximum amount per the attached task breakdown. Standalone tasks may be performed under a separate agreement with compensation established outside this agreement. Certain tasks may also include the use of subconsultants with a rate schedule that differs from what is listed below; in those instances, the Consultant will review the subconsultant(s) rate schedule(s) with City staff to verify that the proposed rates are compatible with City expectations in order to be paid under this agreement. Reimbursable expenses incurred as part of the work will be charged to the City in accordance with the reimbursable expense schedule listed below.

These rates may be adjusted each calendar year by the Consultant as each year's standard billing rates are set. A copy of each annual updated rate schedule will be submitted to the City in writing.

<b>Title</b>	<b>Rate</b>	<b>Title</b>	<b>Rate</b>
Principal/Program Manager/ Project Advisor	\$195.00	Construction Manager	\$150.00
Project Manager	185.00	Lead Construction Technician	140.00
Sr. Traffic Engineer	180.00	Construction Technician II	120.00
Traffic Engineer	155.00	Construction Technician I	100.00
Sr. Project Engineer	165.00	GIS Supervisor	150.00
Project Engineer	145.00	GIS Analyst III	110.00
Utilities Manager	145.00	GIS Analyst II	90.00
Design/Staff Engineer	115.00	GIS Analyst I	80.00
Landscape Architect	115.00	Survey Manager	165.00
Sr. Designer	145.00	Sr. Land Surveyor	165.00
Designer	135.00	Project Surveyor	130.00
Senior Eng. Technician	130.00	Sr. Survey Technician	110.00
Engineering Technician	100.00	Survey Technician	85.00
Technician	75.00	Survey Crew Chief	110.00
Resident Project Engineer	145.00	Crew Member	85.00
		Clerical	65.00



**Reimbursable Expenses:**

<u>DESCRIPTION</u>	<u>UNIT</u>	<u>PRICE</u>
A. Passenger Vehicle	Per mile	IRS rate
B. Survey Vehicle	Per mile	\$0.70
C. Project Related Travel		Actual Cost
D. Telephone & Conference Call Service		Actual Cost
E. In House Reproduction	Sq. Ft.	\$0.15
F. Outsourced Reproduction		Actual Cost
G. Freight & Postage		Actual Cost
H. Survey Total Station	Per Hour	\$15.00
I. Survey GPS RTK Receiver	Per Hour	\$30.00
J. Survey Robotic Total Station	Per Hour	\$40.00
K. Trimble SX10 Scanner	Per Hour	\$120.00
L. Other Laser Scanning		Price per Project
M. Quickview Air HD Camera	Per Hour	\$10.00
N. Camera & Lidar Based UAV		Price per Project
O. SiteVision AR Unit	Per Hour	\$10.00

Task No.	<div>Scope of Services</div> <div>US 56 Highway Street Restoration - Sycamore to Moonlight Gardner, Kansas</div> <div>Prepared By: BHC RHODES (June, 2020)</div> <div><div>DRAFT</div></div>	Phase	Task	2020 Labor (Hours) / Rate									Labor		Reimbursable Expenses	Total Task Fee
				Public Works						Surveying						
				Prin. Prog. Man. Randy Gorton	Project Manager Nolte	Sr. Traffic Eng. David Smalling	Project Eng. Katie Bushong	Design Eng. Collin Schmidt	Sr. Eng. Tech. Drummond	Proj. Surveyor	Crew Chief	Crew Member				
				\$195	\$180	\$180	\$145	\$115	\$130	\$130	\$110	\$85				
	Task (Dates: Start to Finish)											Hours	Cost			
1.	Data Collection (Dates: X/X/XX to X/X/XX)															
A.	Attend a pre-design meeting to establish the City's design criteria for the project.	71	782		4		4					8	\$1,300		\$1,300	
B.	Develop design criteria for the project and prepare a design memorandum that is to be submitted to the City.	71	780		3							3	\$540		\$540	
C.	Develop a detailed design schedule. Submit a copy to the City and provide digital updates at scheduled progress meetings. The schedule should include the following milestones: Data Collection, Survey and Basemapping, Field Check Plans to the City, Approximate Utility Coordination Meeting Dates, Right-of-way / Easements to the City, Approximate Public Meeting / Individual Stakeholder Meeting Dates, Final Plans to the City.	71	780		3							3	\$540		\$540	
D.	Contact utility companies to determine the location of existing facilities, collect as-built plans and determine location of planned improvements.	71	770				4					4	\$580		\$580	
E.	Review and summarize signal warrants at Mulberry	71	770			24						24	\$4,320		\$4,320	
F.	Review and coordinate Price Chopper improvements at the intersection between QT and Walgreen. Insert intersection & traffic signal improvement plans from Price Chopper's consultant	71	770		24	10	20					54	\$9,020		\$9,020	
G.	ADA inventory within the project limits	71	770				2	10				12	\$1,440		\$1,440	
H.	Calculate the total area of disturbance to determine whether a Stormwater Pollution Prevention Plan (SWPPP) is required. A total area of disturbance of over one (1) acre triggers the NPDES permit requirement. Prepare and submit NOI to KDHE. (SWPPP will be developed and maintained by the contractor)	71	748				10					10	\$1,450		\$1,450	
	Task 1 Subtotal				34	34	40	10				118	\$19,190	\$0	\$19,190	
2.	Surveys and Basemapping (Dates: X/X/XX to X/X/XX)															
A.	Perform field surveys to obtain sufficient detail for the project design. For all work within the right-of-way, the surveyor shall install and maintain traffic control in accordance with the latest edition of the Manual on Uniform Traffic Control Devices (MUTCD) prior to and during the work. The surveyor shall also notify all property owners along the project of the topographic survey prior to any work being done. Horizontal and Vertical Control including the MX9 and scanning. Detailed extraction and additional field topo (utilities, storm, etc.)	71	772							105	135	135	375	\$39,975	\$2,000	\$41,975
B.	Obtain ownership certification information from the title company to determine right-of-way lines, property lines, easement limits and ownership information. It is anticipated that information for the Walgreen tract (1) will be obtained.	71	772							4				\$520	\$450	\$970
C.	R/W Calculations	71	772							20				\$2,600		\$2,600
D.	QA/QC of basemap and survey data deliverable	71	772							6				\$780		\$780
E.	Compile and process survey data to create basemapping and produce Digital Terrain Model (DTM). Include existing property lines and easements using legal descriptions, tract plots and Title Reports. Field check project base maps for existing features.	71	720		2				4				6	\$880		\$880
	Task 2 Subtotal				2				4	135	135	135	381	\$44,755	\$2,450	\$47,205

Task No.	Scope of Services US 56 Highway Street Restoration - Sycamore to Moonlight Gardner, Kansas Prepared By: BHC RHODES (June, 2020)	Phase	Task	2020 Labor (Hours) / Rate									Labor		Reimbursable Expenses	Total Task Fee
				Public Works						Surveying						
				Prin. Prog. Man. Randy Gorton	Project Manager Nolte	Sr. Traffic Eng. David Smalling	Project Eng. Katie Bushong	Design Eng. Collin Schmidt	Sr. Eng. Tech. Drummond	Proj. Surveyor	Crew Chief	Crew Member				
				\$195	\$180	\$180	\$145	\$115	\$130	\$130	\$110	\$85	Hours	Cost		
3.	Field Check Plans (Dates: X/X/XX to X/X/XX)															
A.	Prepare the following field check plan sheets.															
	Title Sheet.	72	730				2		4				6	\$810		\$810
	General Notes and Legend.	72	730				2		2				4	\$550		\$550
	Quantities.	72	732				2		2				4	\$550		\$550
	General Layout and Survey Data Sheet.	72	730				2		6				8	\$1,070		\$1,070
	Typical Sections.	72	734				4		30				34	\$4,480		\$4,480
	Plan & Profiles.	72	736		2		15		30				47	\$6,435		\$6,435
	Intersection Details.	72	738		2		20		30				52	\$7,160		\$7,160
	Roadway Details. (Develop Corridor template)	72	744				15		6				21	\$2,955		\$2,955
	Eastbound left turn lane at Cedar	72	744		2		10		16				28	\$3,890		\$3,890
	Storm Sewer Profiles & Details (new tops, re-alignment)	72	740		2		10		20				32	\$4,410		\$4,410
	Erosion Control Plan & Details.	72	748				6		10				16	\$2,170		\$2,170
	Street Lighting Plan & Details.	72	750		2		4		6				12	\$1,720		\$1,720
	Traffic Signal Plan & Details. (N/A)	72	752											\$0		\$0
	Pavement Marking and Signing Plan & Details.	72	754			10	2		20				32	\$4,690		\$4,690
	Construction Phasing Plan.	72	756			10	4		15				29	\$4,330		\$4,330
	Traffic Control Details.	72	756			10			15				25	\$3,750		\$3,750
	Drainage Area Map and Calculations. (N/A – pipe replacement)	72	740											\$0		\$0
	Cross Sections.	72	758				15		25				40	\$5,425		\$5,425
B.	Submit three (3) sets of field check plans to the City for review and comment. In addition, submit a copy of the field check plans to the City and KDOT in electronic format.	72	780		2		2		6				10	\$1,430	\$250	\$1,680
C.	Prepare a cost estimate.	72	732		6		4						10	\$1,660		\$1,660
D.	Meet with City staff and perform a field check of the site to compare the plans with the actual field conditions.	72	782		4		4						8	\$1,300	\$50	\$1,350
E.	Revise the field check plans as per City/KDOT plan review comments and field check comments.	72	780		2		10		20				32	\$4,410		\$4,410
F.	Submit electronically a field check plan set to each utility company along with a list identifying potential conflicts. Also included in the submittal to the utility companies will be a notification indicating a tentative project letting date which has been established by the Project Manager.	72	780				4						4	\$580		\$580
G.	Field Check Plans status meeting with the City. The consultant shall prepare and submit meeting minutes to the City within two days following the meeting.	72	782		6		4						10	\$1,660		\$1,660
H.	Conduct a utility coordination meeting.	72	770		2		2		2				6	\$910	\$50	\$960
I.	Attend a public meeting (open house)	72	770		4		4						8	\$1,300	\$50	\$1,350
J.	Provide Quality Assurance and Quality Control.	72	784	8	8	8	4						28	\$5,020		\$5,020
	Task 3 Subtotal			8	44	38	151		265				506	\$72,665	\$400	\$73,065

Task No.	Scope of Services US 56 Highway Street Restoration - Sycamore to Moonlight Gardner, Kansas Prepared By: BHC RHODES (June, 2020)	Phase	Task	2020 Labor (Hours) / Rate									Labor		Reimbursable Expenses	Total Task Fee
				Public Works						Surveying						
				Prin. Prog. Man. Randy Gorton	Project Manager Nolte	Sr. Traffic Eng. David Smalling	Project Eng. Katie Bushong	Design Eng. Collin Schmidt	Sr. Eng. Tech. Drummond	Proj. Surveyor	Crew Chief	Crew Member				
				\$195	\$180	\$180	\$145	\$115	\$130	\$130	\$110	\$85				
Labor																
Cost																
Hours																
Cost																
4.																
A.	Right-of-Way, Easements and Tract Maps (Dates: X/X/XX to X/X/XX)	72	772							4			4	\$520	\$0	\$520
B.	Prepare individual tract maps. Submit one (1) set of colored preliminary right-of-way plans and separate tract maps to the City for review. A separate drawing will be submitted for each type of taking (right-of-way, temporary construction easement, utility easement, and sidewalk easement) for each parcel. It is anticipated that takings will be needed from Walgreens - one (1) tracts.	72	772							4			4	\$520	\$0	\$520
C.	Prepare legal descriptions of each taking for each tract on separate sheets. Each legal description shall be in the following format: Heading: EXHIBIT "A" Heading Information: Tract # (Line 1), Owner (Line 2), Type of Taking (Line 3) Body: Legal Description & R.L.S. Seal, with signature and date It is anticipated that takings will be needed from Walgreens - one (1) tract. A hard copy as well as an electronic copy of the legal descriptions shall be submitted to the City.	72	772							4			4	\$520	\$0	\$520
D.	Provide field stakes at each property to delineate the temporary and permanent easements and the right-of-way within two (2) weeks after providing the tract maps. Provide field stakes at each property listed in a condemnation action should condemnation be required. NOT APPLICABLE	72	772											\$0		\$0
E.	Incorporate City review comments.	72	772							2			2	\$260		\$260
F.	Prior to submitting the legal descriptions to the City, the consultant will perform an additional title search and provide copies of the deeds and easements to the City.	72	772							1			1	\$130		\$130
G.	When property is being acquired, the consultant shall obtain an Ownership, Encumbrance and Easement Report (O&E&E). With regards to Ownership & Encumbrance Reports (O&E) as well as O&E&E reports, reports must be prepared by a Title Company.	72	772											\$0	\$250	\$250
H.	Provide Quality Assurance and Quality Control.	72	784							2			2	\$260		\$260
Task 4 Subtotal										13			13	\$1,690	\$250	\$1,940

Task No.	Scope of Services US 56 Highway Street Restoration - Sycamore to Moonlight Gardner, Kansas Prepared By: BHC RHODES (June, 2020)	Phase	Task	2020 Labor (Hours) / Rate									Labor		Reimbursable Expenses	Total Task Fee
				Public Works						Surveying						
				Prin. Prog. Man. Randy Gorton	Project Manager Nolte	Sr. Traffic Eng. David Smalling	Project Eng. Katie Bushong	Design Eng. Collin Schmidt	Sr. Eng. Tech. Drummond	Proj. Surveyor	Crew Chief	Crew Member				
				\$195	\$180	\$180	\$145	\$115	\$130	\$130	\$110	\$85				
	Task (Dates: Start to Finish)												Hours	Cost		
5.	Final Plans (Date: X/X/XX to X/X/XX)															
A.	Prepare the following final plan sheets.															
	Title Sheet.	73	730						2				2	\$260		\$260
	General Notes and Legend.	73	730						2				2	\$260		\$260
	Quantities.	73	732		2		10		4				16	\$2,330		\$2,330
	General Layout and Survey Data Sheet.	73	730						2				2	\$260		\$260
	Typical Sections.	73	734				2		6				8	\$1,070		\$1,070
	Plan & Profiles.	73	736		2		10		20				32	\$4,410		\$4,410
	Intersection Details.	73	738		6		16		32				54	\$7,560		\$7,560
	Roadway Details.	73	744						4				4	\$520		\$520
	Eastbound left turn lane at Cedar	73	744		2		4		12				18	\$2,500		\$2,500
	Storm Sewer Profiles & Details.	73	740				6		10				16	\$2,170		\$2,170
	Erosion Control Plan & Details.	73	748				10		15				25	\$3,400		\$3,400
	Street Lighting Plan & Details.	73	750		4				15				19	\$2,670		\$2,670
	Traffic Signal Plan & Details.	73	752											\$0		\$0
	Pavement Marking and Signing Plan & Details.	73	754			4			16				20	\$2,800		\$2,800
	Pavement Joint Plan (Concrete)	73	754		2		10		16				28	\$3,890		\$3,890
	Construction Phasing Plan.	73	756			6			10				16	\$2,380		\$2,380
	Traffic Control Details.	73	756			4	2		10				16	\$2,310		\$2,310
	Drainage Area Map and Calculations.	73	740											\$0		\$0
	Cross Sections.	73	758				6		20				26	\$3,470		\$3,470
B.	Submit three (3) sets of final plans to the City for review and comment. In addition, submit a copy of the final plans to the City and KDOT in electronic format.	73	780		2		2		6				10	\$1,430	\$250	\$1,680
C.	Revise plans as per City/KDOT plan review comments.	73	780		2		4		16				22	\$3,020		\$3,020
D.	Prepare a revised cost estimate.	73	732		6		8						14	\$2,240		\$2,240
E.	Submit Final Plans to the City. Once all comments have been addressed and the plans have been finalized, submit a copy of the final plans to the City. In addition, submit a copy of the final plans to the City in electronic format. The PDF document shall be bookmarked to reflect the index of the cover/title sheet.	73	780		2		4		4				10	\$1,460		\$1,460
F.	Prepare specifications/Project Manual utilizing the "front end" documents from the City. Develop Special Conditions and Measurement & Payment. Provide electronic file for City to review	73	780		35								35	\$6,300		\$6,300
F.	Bidding services such as attending the pre-bid conference, answering contractor questions during advertisement, preparing written addenda to the bidding documents, attending the bid opening and evaluating the bids.	73	786		10		6		2				18	\$2,930		\$2,930
G.	Final Plans status meeting with the City. The consultant shall prepare and submit meeting minutes to the City within two days following the meeting.	73	782		6		4						10	\$1,660	\$50	\$1,710
H.	Conduct a utility coordination meeting.	73	770		2		2		2				6	\$910		\$910
I.	Attend a public meeting (open house)	73	770		6		6								\$150	
J	Provide Quality Assurance and Quality Control.	73	784		8	8	6	4					26	\$4,660		\$4,660
	Task 5 Subtotal				8	97	20	116	226				455	\$66,870	\$450	\$67,170

Task No.	Scope of Services US 56 Highway Street Restoration - Sycamore to Moonlight Gardner, Kansas Prepared By: BHC RHODES (June, 2020)	Phase	Task	2020 Labor (Hours) / Rate											Reimbursable Expenses	Total Task Fee
				Public Works						Surveying						
				Prin. Prog. Man. Randy Gorton	Project Manager Nolte	Sr. Traffic Eng. David Smalling	Project Eng. Katie Bushong	Design Eng. Collin Schmidt	Sr. Eng. Tech. Drummond	Proj. Surveyor	Crew Chief	Crew Member				
				\$195	\$180	\$180	\$145	\$115	\$130	\$130	\$110	\$85	Hours	Cost		
6.	Construction Administration (Dates: X/X/XX to X/X/XX)															
A	Coordinate with Geotechnical Sub Consultant for 10 borings and pavement design of concrete and asphaltic concrete: -Drill 10 borings to a depth of 5 feet each -Core 5 locations within the pavement -Laboratory testing will include: o10 Dry Density o10 moisture content o3 Atterberg limits o5 pavement core thickness measurements -A geotechnical report that will include the pavement design of the road based on traffic counts provided by your team Traffic Control during the coring process	74											\$0	\$10,000	\$10,000	
B.	Provide technical assistance during construction. Technical assistance includes but is not limited to answering questions during the bidding process and/or during construction, reviewing shop drawings and catalog cuts, attending a preconstruction meeting if requested by the Project Manager.	74	790	4	24		32						60	\$9,740	\$50	\$9,790
C.	Provide "As-Built" drawings from markups provided by the inspector/City	74	790		2		8		24				34	\$4,640	\$150	\$4,790
Task 6 Subtotal				4	24		32						94	\$14,380	\$10,200	\$24,580
Project Total				20	201	92	339	10	495	148	135	135	1,567	\$219,550	\$13,750	\$233,150

## Additional Services

The services provided for this project are limited to those listed in the Scope of Services. Any additional services will be performed at an hourly rate or a lump sum basis as agreed to prior to initiating the additional service. Additional services may include but are not limited to the following:

1. Concept Study.
2. Right-of-Way Plans.
3. Office Check Plans.
4. "Open House" Public Meetings.
5. Provide a two-person survey team to survey new utility locations (horizontal and vertical).
6. Permitting (i.e. KDWR, KHS, KDFW, KDHE, KDOT, USACE 404, NPDES).
7. Specifications, other than Special Provisions not already written by the City.
8. "As-Built" Plans.
9. Utility Design.
10. Waterline Design.
11. Environmental Studies / Reports / Mitigation.
12. Geotechnical Analysis / Reports.
13. Construction Staking.
14. Inspection - Construction Observation & Documentation.
15. Testing Services.



## COUNCIL ACTION FORM

## CONSENT AGENDA ITEM No. 5

**MEETING DATE:** JULY 6, 2020

**STAFF CONTACT:** MICHAEL KRAMER, DIRECTOR OF PUBLIC WORKS

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**Agenda Item:** Consider authorizing an agreement for 188<sup>th</sup> Street Benefit District Improvements

**Strategic Priority:** Infrastructure and Asset Management  
Fiscal Stewardship

**Department:** Public Works

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### Staff Recommendation:

Staff recommends authorizing an agreement with RD Johnson for the 188<sup>th</sup> Street Benefit District Improvements for a total of \$796,950.00, and authorizing the City Administrator to approve construction related Change Orders up to an additional \$80,000.00 (10%).

### Background/Description of Item:

The governing body approved a petition from Plaza South Developers, New Life Community Church, and Olathe Medical Center for the creation of a Special Benefit District for the construction of 188<sup>th</sup> Street, together with construction of a water main extension on the north side, and authorized the improvements in accordance with Kansas Statutes.

An Invitation to Bid notice was published online at [www.drexeltech.com](http://www.drexeltech.com) in their distribution plan room, in The Legal Record, and on the City's website. Bids for the project were received and publicly opened on June 25, 2020.

A summary of the bids received follows:

<u>Bidder</u>	<u>Total Bid</u>
RD Johnson	\$796,950.00
Kansas Heavy Construction	\$833,530.25
Gunter Construction Co.	\$863,173.50
Amino Brothers	\$894,925.75
Engineer's Estimate	\$955,685.85

Staff anticipates issuing a Notice to Proceed by July 20, 2020. The contractor must have the project substantially complete by November 17, 2020 in order to avoid liquidated damages.

The design engineer reviewed the bid documents and references for RD Johnson and recommends award of the project.

### Financial Impact:

Funding for this project will come from the Plaza South Special Benefit District. The City issued temporary notes to provide temporary financing for the project. After the improvements are complete, the City will issue long-term bonds to provide permanent financing. The cost of the

improvements will be assessed one-hundred percent (100%) against the Plaza South Special Benefit District.

**Attachments Included:**

- Bid Document
- Plan holders List
- Bid Tabulation

**Suggested Motion:**

Authorize the City Administrator to execute an agreement with RD Johnson for the 188<sup>th</sup> Street Benefit District Improvements for a total of \$796,950.00 and authorize the City Administrator to approve construction related Change Orders up to an additional \$80,000.00 (10%).



# BID FORM

PROJECT # PW 1906

All Bid Pricing is to be in accordance with all General Conditions, Special Conditions, and Minimum Specifications as stated within this Request for Bid. Failure to complete the following form(s) shall result in your Bid being deemed non-responsive and rejected without any further evaluation.

Item	Description	Unit	Quantity	UNIT PRICE	TOTAL
1	Mobilization	LS	1	50,000	50,000
2	Clearing and Grubbing / Demo	LS	1	15,700	15,700
3	Roadway Grading	Sta.	11.4	2,300	26,220
4	Flyash Subgrade Stabilization	SY	5241	6.80	35,638.80
5	2" Asphaltic Concrete Surface (HMA Commercial Grade Class A)	TONS	496	75	37,200
6	8" Asphaltic Concrete Base (HMA Commercial Grade Class A)	TONS	1977	69.60	137,599.20
7	4" Under Curb Asphaltic Concrete Base (HMA Commercial Grade Class A)	TONS	115	70	8,050
8	Type B Curb and Gutter	LF	1871	17	31,807
9	10' Concrete Trail (4")	LF	961	43	41,323
10	5' Concrete Sidewalk (4")	LF	993	21	20,853
11	Sidewalk Ramp - Type I ADA	EA	7	1,600	11,200
12	Sidewalk Ramp - Type II ADA	EA	3	1,950	5,850
13	7" Concrete Commercial Entrance	SY	378	65	24,570
14	Storm Sewer Pipe (15" HDPP)	LF	49	45	2,205
15	Storm Sewer Pipe (18" HDPP)	LF	49	50	2,450
16	Storm Sewer Pipe (30" HDPE)	LF	839	55	46,145
17	Storm Sewer Pipe (60" HDPE)	LF	83	125	10,375
18	Curb Inlet (6' x 4')	EA	2	5,000	10,000
19	Curb Inlet (6' x 5')	EA	2	6,050	12,100
20	Curb Inlet (6' x 7')	EA	1	6,750	6,750
21	60" HDPE End Section	EA	1	3,100	3,100
22	KDOT Light 24" Rip-Rap	SY	45	55	2,475
23	Adjust Sanitary Sewer Manhole	EA	3	950	2,850
24	12" Sanitary Sewer Force Main Relocation	LF	108	170	18,360
25	2" HDPE	LF	146	10	1,460
26	Street Lighting	LS	1	60,000	60,000
27	Construction Staking	LS	1	5,500	5,500
28	Pavement Marking	LS	1	5,400	5,400
29	Permanent Signing	EA	12	360	4,320
30	Tubular Markers	EA	7	105	735

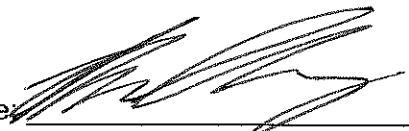
31	Traffic Control	LS	1	525	525
32	Erosion Control	LS	1	3,400	3,400
33	Silt Fence	LF	1940	2.25	4,365
34	Sod	SY	3735	6.00	22,410
35	Erosion Control Blanket	SY	394	3.00	1,182
36	Seeding	SY	780	0.75	585
37	8" PVC (C-900)	LF	926	27	25,002
38	8" PVC (C-900) Restrained Joints	LF	205	35	7,175
39	Fire Hydrant Assembly	EA	2	3400	6,800
40	6" Gate Valve	EA	2	1,120	2,240
41	8" Gate Valve	EA	9	1,600	14,400
42	8" x 8" TEE	EA	2	875	1,750
43	8" x 6" TEE	EA	2	830	1,660
44	Connect to Existing Waterline	EA	3	2,680	8,040
45	Straddle Block	EA	1	525	525
46	Dead End Assembly	EA	1	3,280	3,280
47	Misc. Fitting	LS	1	3,375	3,375
48	Force Account	LS	1	\$50,000	\$50,000

TOTAL BID \$ 796,950.00

**TIME FOR COMPLETION (Utilize this section for Construction projects and any similar projects where the Contractor needs to identify the time for completion, otherwise, delete this section):**

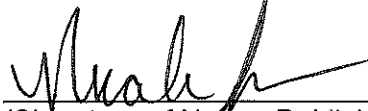
All Bidders are required to state the time needed for all work under the general contract to be completed, which would yield their best Bid. This time frame shall be stated in calendar days and shall represent the Contractor's commitment to complete the project on schedule.

Time required for completion: One Hundred and Twenty (120) calendar days  
Stated in calendar days

Authorized Signature:  Date: 6/25/2020

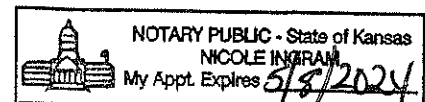
Name and Title: Bob Ikenberry, Estimator

Subscribed and sworn to before me this 25 day of June, 2020 by Nicole Ingram

  
(Signature of Notary Public)

(seal, if any)

My commission expires: 5/8/2024



## Plan Holder List for 'Plaza South (188th Street) Benefit District Improvement Project PW1906 - Gardner, KS'

[Show Classifications](#)

Company Information	CSI Codes	Contact Information	Status Date Filled Date Returned	Delivery Method Tracking Number	Sets Issued
Amino Brothers Co. Inc. 8110 Kaw Drive Kansas City, KS 66111	31000 - Division 31 - Earthwork	Steve Gripka Phone: (913) 334-2330 Fax: (913) 334-0144	Filled 06/16/2020	Download - N/A (Downloads or Other)	009
Capital Electric Line Builders 4400 NW Mattox Road Riverside, MO 64150	26000 - Division 26 - Electrical	Sandy Johnson Phone: (816) 389-4000 Fax: (816) 329-8260	Filled 06/15/2020	Download - N/A (Downloads or Other)	008
ConstructConnect 3825 Edwards Rd Cincinnati, OH 45209	00005 - Planroom	Michael Stubbs Phone: (800) 364-2059 Fax: (866) 570-8187	Filled 06/11/2020	Download - N/A (Downloads or Other)	002
Dodge Data & Analytics 4300 Beltway Place Ste 150 Arlington, TX 76018	00005 - Planroom	Jayalakshmi L Phone: (413) 376-7032 Fax: (609) 336-2767	Filled 06/12/2020	Download - N/A (Downloads or Other)	007
ePlan Online Planroom 1400 Forum Blvd Ste 7B Columbia, MO 65203	00005 - Planroom	Amber Cox Phone: (573) 447-7130 Fax: (573) 355-5404	Filled 06/11/2020	Download - N/A (Downloads or Other)	004
Gunter Construction Company 520 Division Street Kansas City, KS 66103	01000 - Division 1 - General Requirements	Christina Gunter Phone: (913) 362-7844 Fax: (913) 362-7845	Filled 06/11/2020	Download - N/A (Downloads or Other)	003
Kansas Heavy Construction 20817 W 45th Terrace Shawnee, KS 66218	32000 - Division 32 - Exterior Improvements	Tom Giefer Phone: (913) 845-2121 Fax: (913) 845-2813	Filled 06/19/2020	Download - N/A (Downloads or Other)	012
McAnany Construction Inc 15320 Midland Dr Shawnee, KS 66217	01000 - Division 1 - General Requirements	Ben McAnany Phone: (913) 631-5440 Fax: (999) 999-9999	Filled 06/11/2020	Download - N/A (Downloads or Other)	001
Miles Excavating Inc. 15063 State Ave Basehor, KS 66007	01000 - Division 1 - General Requirements	Jane Breuer Phone: (913) 724-1934 Fax: (913) 724-2529	Filled 06/12/2020	Download - N/A (Downloads or Other)	006
Pyramid Contractors Inc 795 West Ironwood Olathe, KS 66061	01000 - Division 1 - General Requirements	Ryan Bilovesky Phone: (913) 764-6225 Fax: (913) 764-8695	Filled 06/11/2020	Download - N/A (Downloads or Other)	005
RD Johnson Excavating 1705 N1399 Road Lawrence, KS 66046	01000 - Division 1 - General Requirements	Brad Ikenberry Phone: (785) 842-9100 Fax: (785) 842-9113	Filled 06/16/2020	Download - N/A (Downloads or Other)	010
Sosaya and Sons Construction Inc. 6918 Martindale Shawnee, KS 66218	26000 - Division 26 - Electrical	Barry Felkner Phone: (913) 745-8800 Fax: (913) 745-8801	Filled 06/18/2020	Download - N/A (Downloads or Other)	011

Plaza South (188th Street) Benefit District Improvement Project																		
Bid Tabulation																		
06/26/2020																		
Item	Description	Unit	Quantity	Engineer's Opinion of Probable Cost (PHELPS Engineering, Inc.)			RD Johnson Excavating Co.			Kansas Heavy Construction			Gunter Construction			Amino Brothers		
				UNIT PRICE	TOTAL		UNIT PRICE	TOTAL		UNIT PRICE	TOTAL		UNIT PRICE	TOTAL		UNIT PRICE	TOTAL	
1	Mobilization	LS	1	\$ 30,000.00	\$ 30,000.00		\$ 50,000.00	\$ 50,000.00		\$ 21,000.00	\$ 21,000.00		\$ 18,000.00	\$ 18,000.00	\$ 36,186.00	\$ 36,186.00		
2	Clearing and Grubbing / Demo	LS	1	\$ 10,000.00	\$ 10,000.00		\$ 15,700.00	\$ 15,700.00		\$ 3,500.00	\$ 3,500.00		\$ 1,500.00	\$ 1,500.00	\$ 3,196.00	\$ 3,196.00		
3	Roadway Grading	Sq.	11.4	\$ 4,000.00	\$ 45,600.00		\$ 2,300.00	\$ 26,220.00		\$ 4,400.00	\$ 50,160.00		\$ 2,500.00	\$ 28,500.00	\$ 1,495.00	\$ 17,043.00		
4	Flyash Subgrade Stabilization	SY	5241	\$ 7.85	\$ 41,141.85		\$ 6.80	\$ 35,638.80		\$ 5.40	\$ 28,301.40		\$ 8.50	\$ 44,548.50	\$ 10.10	\$ 52,934.10		
5	2" Asphaltic Concrete Surface (HMA Commercial Grade Class A)	TONS	496	\$ 90.00	\$ 44,640.00		\$ 75.00	\$ 37,200.00		\$ 79.00	\$ 39,184.00		\$ 91.00	\$ 45,136.00	\$ 89.50	\$ 44,392.00		
6	8" Asphaltic Concrete Base (HMA Commercial Grade Class A)	TONS	1977	\$ 80.00	\$ 158,160.00		\$ 69.60	\$ 137,599.20		\$ 73.00	\$ 144,321.00		\$ 84.00	\$ 166,068.00	\$ 77.90	\$ 154,008.30		
7	4" Under Curb Asphaltic Concrete Base (HMA Commercial Grade Class A)	TONS	115	\$ 80.00	\$ 9,200.00		\$ 70.00	\$ 8,050.00		\$ 73.00	\$ 8,395.00		\$ 84.00	\$ 9,660.00	\$ 77.90	\$ 8,958.50		
8	Type B Curb and Gutter	LF	1871	\$ 20.00	\$ 37,420.00		\$ 17.00	\$ 31,807.00		\$ 19.00	\$ 35,549.00		\$ 21.00	\$ 39,291.00	\$ 21.40	\$ 40,039.40		
9	10' Concrete Trail (4")	LF	961	\$ 50.00	\$ 48,050.00		\$ 43.00	\$ 41,323.00		\$ 38.00	\$ 36,518.00		\$ 43.00	\$ 41,323.00	\$ 56.35	\$ 54,152.35		
10	5' Concrete Sidewalk (4")	LF	993	\$ 30.00	\$ 29,790.00		\$ 21.00	\$ 20,853.00		\$ 22.00	\$ 21,846.00		\$ 20.00	\$ 19,860.00	\$ 28.15	\$ 27,952.95		
11	Sidewalk Ramp - Type I ADA	EA	7	\$ 1,300.00	\$ 9,100.00		\$ 1,600.00	\$ 11,200.00		\$ 1,600.00	\$ 11,200.00		\$ 825.00	\$ 5,775.00	\$ 2,033.00	\$ 14,231.00		
12	Sidewalk Ramp - Type II ADA	EA	3	\$ 1,600.00	\$ 4,800.00		\$ 1,950.00	\$ 5,850.00		\$ 2,100.00	\$ 6,300.00		\$ 1,225.00	\$ 3,675.00	\$ 3,074.00	\$ 9,222.00		
13	7" Concrete Commercial Entrance	SY	378	\$ 80.00	\$ 30,240.00		\$ 65.00	\$ 24,570.00		\$ 67.00	\$ 25,326.00		\$ 54.00	\$ 20,412.00	\$ 66.15	\$ 25,004.70		
14	Storm Sewer Pipe (15" HDPP)	LF	49	\$ 45.00	\$ 2,205.00		\$ 45.00	\$ 2,205.00		\$ 67.00	\$ 3,283.00		\$ 93.00	\$ 4,557.00	\$ 64.15	\$ 3,143.35		
15	Storm Sewer Pipe (18" HDPP)	LF	49	\$ 50.00	\$ 2,450.00		\$ 50.00	\$ 2,450.00		\$ 70.00	\$ 3,430.00		\$ 100.00	\$ 4,900.00	\$ 67.55	\$ 3,309.95		
16	Storm Sewer Pipe (30" HDPE)	LF	839	\$ 90.00	\$ 75,510.00		\$ 55.00	\$ 46,145.00		\$ 86.00	\$ 72,154.00		\$ 72.00	\$ 60,408.00	\$ 87.35	\$ 73,286.65		
17	Storm Sewer Pipe (60" HDPE)	LF	83	\$ 180.00	\$ 14,940.00		\$ 125.00	\$ 10,375.00		\$ 153.00	\$ 12,699.00		\$ 190.00	\$ 15,770.00	\$ 168.00	\$ 13,944.00		
18	Curb Inlet (6' x 4')	EA	2	\$ 6,000.00	\$ 12,000.00		\$ 5,000.00	\$ 10,000.00		\$ 4,650.00	\$ 9,300.00		\$ 5,100.00	\$ 10,200.00	\$ 4,826.00	\$ 9,652.00		
19	Curb Inlet (6' x 5')	EA	2	\$ 6,500.00	\$ 13,000.00		\$ 6,050.00	\$ 12,100.00		\$ 6,775.00	\$ 13,550.00		\$ 6,500.00	\$ 13,000.00	\$ 5,907.00	\$ 11,814.00		
20	Curb Inlet (6' x 7')	EA	1	\$ 8,000.00	\$ 8,000.00		\$ 6,750.00	\$ 6,750.00		\$ 8,550.00	\$ 8,550.00		\$ 10,100.00	\$ 10,100.00	\$ 6,533.00	\$ 6,533.00		
21	60" HDPE End Section	EA	1	\$ 4,000.00	\$ 4,000.00		\$ 3,100.00	\$ 3,100.00		\$ 3,450.00	\$ 3,450.00		\$ 3,400.00	\$ 3,400.00	\$ 2,719.00	\$ 2,719.00		
22	KDOT Light 24" Rip-Rap	SY	45	\$ 50.00	\$ 2,250.00		\$ 55.00	\$ 2,475.00		\$ 95.00	\$ 4,275.00		\$ 130.00	\$ 5,850.00	\$ 60.60	\$ 2,727.00		
23	Adjust Sanitary Sewer Manhole	EA	3	\$ 3,000.00	\$ 9,000.00		\$ 950.00	\$ 2,850.00		\$ 900.00	\$ 2,700.00		\$ 230.00	\$ 690.00	\$ 1,288.00	\$ 3,864.00		
24	12" Sanitary Sewer Force Main Relocation	LF	108	\$ 200.00	\$ 21,600.00		\$ 170.00	\$ 18,360.00		\$ 280.00	\$ 30,240.00		\$ 200.00	\$ 21,600.00	\$ 240.00	\$ 25,920.00		
25	2" HDPE	LF	146	\$ 10.00	\$ 1,460.00		\$ 10.00	\$ 1,460.00		\$ 14.25	\$ 2,080.50		\$ 27.00	\$ 3,942.00	\$ 18.05	\$ 2,635.30		
26	Street Lighting	LS	1	\$ 64,000.00	\$ 64,000.00		\$ 60,000.00	\$ 60,000.00		\$ 43,600.00	\$ 43,600.00		\$ 47,900.00	\$ 47,900.00	\$ 44,734.00	\$ 44,734.00		
27	Construction Staking	LS	1	\$ 14,000.00	\$ 14,000.00		\$ 5,500.00	\$ 5,500.00		\$ 5,170.00	\$ 5,170.00		\$ 15,400.00	\$ 15,400.00	\$ 14,405.00	\$ 14,405.00		
28	Pavement Marking	LS	1	\$ 5,000.00	\$ 5,000.00		\$ 5,400.00	\$ 5,400.00		\$ 6,500.00	\$ 6,500.00		\$ 4,400.00	\$ 4,400.00	\$ 6,673.00	\$ 6,673.00		
29	Permanent Signing	EA	12	\$ 500.00	\$ 6,000.00		\$ 360.00	\$ 4,320.00		\$ 297.00	\$ 3,564.00		\$ 181.00	\$ 2,172.00	\$ 376.00	\$ 4,512.00		
30	Tubular Markers	EA	7	\$ 250.00	\$ 1,750.00		\$ 105.00	\$ 735.00		\$ 165.00	\$ 1,155.00		\$ 121.00	\$ 847.00	\$ 225.00	\$ 1,575.00		
31	Traffic Control	LS	1	\$ 2,500.00	\$ 2,500.00		\$ 525.00	\$ 525.00		\$ 500.00	\$ 500.00		\$ 2,200.00	\$ 2,200.00	\$ 1,242.00	\$ 1,242.00		
32	Erosion Control	LS	1	\$ 6,000.00	\$ 6,000.00		\$ 3,400.00	\$ 3,400.00		\$ 4,400.00	\$ 4,400.00		\$ 4,900.00	\$ 4,900.00	\$ 6,449.00	\$ 6,449.00		
33	Slit Fence	LF	1940	\$ 3.00	\$ 5,820.00		\$ 2.25	\$ 4,365.00		\$ 1.25	\$ 2,425.00		\$ 1.50	\$ 2,910.00	\$ 1.20	\$ 2,328.00		
34	Sod	SY	3735	\$ 6.00	\$ 22,410.00		\$ 6.00	\$ 22,410.00		\$ 6.35	\$ 23,717.25		\$ 7.00	\$ 26,145.00	\$ 6.65	\$ 24,837.75		
35	Erosion Control Blanket	SY	394	\$ 7.50	\$ 2,955.00		\$ 3.00	\$ 1,182.00		\$ 7.15	\$ 2,817.10		\$ 8.00	\$ 3,152.00	\$ 3.95	\$ 1,556.30		
36	Seeding	SY	780	\$ 2.50	\$ 1,950.00		\$ 0.75	\$ 585.00		\$ 1.00	\$ 780.00		\$ 1.10	\$ 858.00	\$ 1.65	\$ 1,287.00		
37	8" PVC (C-900)	LF	926	\$ 60.00	\$ 55,560.00		\$ 27.00	\$ 25,002.00		\$ 35.00	\$ 32,410.00		\$ 44.00	\$ 40,744.00	\$ 37.90	\$ 35,095.40		
38	8" PVC (C-900) Restrained Joints	LF	205	\$ 70.00	\$ 14,350.00		\$ 35.00	\$ 7,175.00		\$ 50.00	\$ 10,250.00		\$ 67.00	\$ 13,735.00	\$ 52.35	\$ 10,731.75		
39	Fire Hydrant Assembly	EA	2	\$ 3,700.00	\$ 7,400.00		\$ 3,400.00	\$ 6,800.00		\$ 3,650.00	\$ 7,300.00		\$ 4,800.00	\$ 9,600.00	\$ 3,933.00	\$ 7,866.00		
40	6" Gate Valve	EA	2	\$ 1,282.00	\$ 2,564.00		\$ 1,120.00	\$ 2,240.00		\$ 1,650.00	\$ 3,300.00		\$ 1,600.00	\$ 3,200.00	\$ 1,282.00	\$ 2,564.00		
41	8" Gate Valve	EA	9	\$ 1,730.00	\$ 15,570.00		\$ 1,600.00	\$ 14,400.00		\$ 1,950.00	\$ 17,550.00		\$ 2,100.00	\$ 18,900.00	\$ 1,768.00	\$ 15,912.00		
42	8" x 8" TEE	EA	2	\$ 850.00	\$ 1,700.00		\$ 875.00	\$ 1,750.00		\$ 935.00	\$ 1,870.00		\$ 915.00	\$ 1,830.00	\$ 1,025.00	\$ 2,050.00		
43	8" x 6" TEE	EA	2	\$ 800.00	\$ 1,600.00		\$ 830.00	\$ 1,660.00		\$ 900.00	\$ 1,800.00		\$ 875.00	\$ 1,750.00	\$ 760.00	\$ 1,520.00		
44	Connect to Existing Waterline	EA	3	\$ 1,000.00	\$ 3,000.00		\$ 2,680.00	\$ 8,040.00		\$ 1,560.00	\$ 4,680.00		\$ 1,560.00	\$ 4,680.00	\$ 1,900.00	\$ 5,700.00		
45	Straddle Block	EA	1	\$ 1,500.00	\$ 1,500.00		\$ 525.00	\$ 525.00		\$ 890.00	\$ 890.00		\$ 1,095.00	\$ 1,095.00	\$ 2,125.00	\$ 2,125.00		
46	Dead End Assembly	EA	1	\$ 3,500.00	\$ 3,500.00		\$ 3,280.00	\$ 3,280.00		\$ 2,790.00	\$ 2,790.00		\$ 5,070.00	\$ 5,070.00	\$ 1,339.00	\$ 1,339.00		
47	Misc. Fitting	LS	1	\$ 2,000.00	\$ 2,000.00		\$ 3,375.00	\$ 8,750.00		\$ 8,750.00	\$ 8,750.00		\$ 445.00	\$ 445.00	\$ 3,555.00	\$ 3,555.00		
48	Force Account	LS	1	\$ 50,000.00	\$ 50,000.00		\$ 50,000.00	\$ 50,000.00		\$ 50,000.00	\$ 50,000.00		\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00		
TOTAL				\$	\$ 955,685.85	\$	\$ 796,950.00	\$	\$ 833,530.25	\$	\$ 863,173.50	\$	\$	\$	\$	\$ 894,925.75		

## COUNCIL ACTION FORM

## CONSENT AGENDA ITEM NO. 6

**MEETING DATE:** JULY 6, 2020

**STAFF CONTACT:** GONZ GARCIA, UTILITIES DIRECTOR

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**Agenda Item:** Consider authorizing the City Administrator to purchase two (2) 2020 Ram 1500 4X4 quad cab trucks from Landmark Dodge., Inc.

**Strategic Priority:** Increase Infrastructure and Asset Management

**Department:** Utilities – Wastewater / Electric

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**Staff Recommendation:**

Staff recommends authorizing the purchase two (2) 2020 Ram 1500 4X4 quad cab trucks from Landmark Dodge Chrysler Jeep, utilizing the Mid America Council of Public Procurement (MACPP) Vehicle Bid Sheets for \$22,986.00 per vehicle and \$1,110.52 in accessories.

**Background/Description of Item:**

The 2017 budget placeholder (and future) for vehicle replacements is to be used for General Fund vehicles only, as noted in the approved minutes from the August 1, 2016 Council meeting, during which Council approved Ordinance 2521 adopting the FY 2017 budget. The minutes regarding the budget discussion reflect, *"The Governing Body discussed the vehicle replacement placeholder expressing a desire that utility funds pay for utility vehicles. [..]"*.

As expenditures in the water or electric division are charged to their respective utility funds, staff is requesting two vehicle replacements that are outside the 2020 General Fund budget placeholder, per Council's directive.

In the 2020 vehicle replacement program, the following vehicles qualify for replacement:

- Vehicle #404, a 2005 Dodge 2500 Crew Cab 4X4 with 70,149,986 miles and scored 29 points or Condition III – Qualifies for replacement. The vehicle is used daily by electric operator or engineering tech for travel to various locations and to perform tasks that include substation inspection, gas pipeline inspection, new construction sites and as-built verification.
- Vehicle #700, a 2006 Ford F-150 Super Cab 4X4 with 86,256 miles and scored 26 points or Condition III – Qualifies for replacement. The vehicle is used daily by the outside wastewater plant operator to perform lift station inspections and maintenance.

Staff has reviewed the MACPP Vehicle Bid Sheet and determined that Landmark Dodge Chrysler Jeep had the lowest bid for the type of vehicle required to meet the demands of staff. The accessories include a light bar assembly, and decals.

Vehicles Cost per State Bid (RAM 1500 Classic ST Quad Cab 4X4)	22,986.00
Cost per Vehicle – Landmark Dodge Chrysler Jeep	22,986.00
Additional Equipment:	
Low Profile Safety Light Bar - Grainger	326.26
City decals - Sign Here, Inc.	229.00
Cost additional equipment	555.26

**Financial Impact:**

The total estimated cost for both vehicles and the additional equipment is \$47,082.52. The \$1,110.52 for additional equipment is below the Utilities Director's purchasing approval threshold, so the acquisition of these additional items following delivery of the trucks is not included in the "Suggested Motion" statement below. Funding is available from Electric and Wastewater Fund 2020 Adopted Budget

**Attachments included:**

- Vehicle Data Sheets Vehicle #404
- Vehicle Data Sheets Vehicle #700
- Vehicle Bid Specifications from Landmark Dodge Chrysler Jeep.

**Suggested Motion:**

Authorize the City Administrator to purchase two (2) 2020 Ram 1500 4X4 crew cab trucks from Landmark Dodge, Inc., utilizing the Mid America Council of Public Procurement (MACPP) Vehicle Bid Sheets for a total of \$45,972.00.

# 2020 VERP

## Section 6: Rating Worksheet: Vehicle & Equipment Replacement – City of Gardner

### Vehicle Information

Vehicle #: 404

Type: 2005 Dodge Ram 2500 Crew Cab 4X4

Year Purchased: 2005

Vehicle Purchase Cost: \$22,275.00

Odometer Reading: 70,149 Miles

Total Maintenance & Repair Costs: \$2,083.08

### Point Criteria and Ratings

Factor	Rating Criteria	Points
Age	One point for each year of chronological age, based on in-service date.	15
Miles	One point for each 10,000 miles of use	7
Hours	One point for each 750 hours of use	N/A
Maintenance & Operating Costs	1 to 5 points are assigned based on total life M & O costs (not including repair of accident damage). 1-20% or less of worth 2-20% to 40% of worth 3-40% to 60% of worth 4-60% to 80% of worth 5-80% or more of worth	1
Condition (Include Photographs)	This category takes into consideration body condition, rust, interior condition, accident history, anticipated repairs, ability to perform required duties, etc. A scale of 1 to 5 points is used with 5 being in poor condition.	5

Total Points: 28

### **Point Ranges:**

Under 19 points: Condition I – Excellent (Code – Exc.)

20 – 25 points: Condition II – Good (Code – Good)

26 – 29 points: Condition III – Qualifies for replacement (Code – QFR)

30 points and above: Condition IV – Needs immediate consideration (Code – NIC)

Section 6:      Rating Worksheet: Vehicle & Equipment Replacement  
Excluding Police Pursuit Vehicles - City of Gardner

Vehicle Information

Vehicle #: \_\_\_\_\_

Report Date: \_\_\_\_\_

Type: \_\_\_\_\_

Year Purchased: \_\_\_\_\_

Vehicle Purchase Cost: \_\_\_\_\_

Odometer Reading: \_\_\_\_\_

Total Maintenance & Repair Costs: \_\_\_\_\_

Point Criteria and Ratings

Factor	Rating Criteria	Points
Age	One point for each year of chronological age, based on in-service date.	
Miles	One point for each 10,000 miles of use	
Hours	One point for each 750 hours of use	
Maintenance & Operating Costs	1 to 5 points are assigned based on total life M & O costs (not including repair of accident damage). 1-20% or less of worth 2- 20% to 40% of worth 3-40% to 60% of worth 4-60% to 80% of worth 5-80% or more of worth	
Condition ( <i>Include Photographs</i> )	This category takes into consideration body condition, rust, interior condition, accident history, anticipated repairs, ability to perform required duties, etc. A scale of 1 to 5 points is used with 5 being in poor condition.	

Total Points: \_\_\_\_\_

**Point Ranges:**

Under 19 points:      Condition I – Excellent (Code - Exc.)

20 – 25 points:      Condition II – Good (Code - Good)

26 – 29 points:      Condition III – Qualifies for replacement (Code – QFR)

30 points and above:      Condition IV – Needs immediate consideration (Code –NIC)



LANDMARK DODGE CHRYSLER JEEP  
1900 S NOLAND RD  
INDEPENDENCE, MO 640551316

Configuration Preview

Date Printed: 2020-05-19 1:26 PM  
Estimated Ship Date:

VIN:  
VON:

Quantity: 1  
Status: BA - Pending order

FAN 1:  
FAN 2:  
Client Code:  
Bid Number:  
PO Number:

Sold to:  
LANDMARK DODGE CHRYSLER JEEP (44378)  
1900 S NOLAND RD  
INDEPENDENCE, MO 640551316

Ship to:  
LANDMARK DODGE CHRYSLER JEEP (44378)  
1900 S NOLAND RD  
INDEPENDENCE, MO 640551316

Vehicle: 2020 1500 CLASSIC ST QUAD CAB 4X4 (140 in WB 6 FT 4 IN box) (DS6L41)

	Sales Code	Description	MSRP(USD)	FWP(USD)
Model:	DS6L41	1500 CLASSIC ST QUAD CAB 4X4 (140 in WB 6 FT 4 IN box)	35,605	34,001
Package:	22B	Customer Preferred Package 22B	0	0
	ERB	3.6L V6 24V VVT Engine	0	0
	DFL	8-Spd Auto 845RE Trans (Make)	0	0
Paint/Seat/Trim:	PW7	Bright White Clear Coat	0	0
	APA	Monotone Paint	0	0
	*TX	HD Vinyl 40/20/40 Split Bench Seat	0	0
	-X8	Black/Diesel Gray	0	0
Options:	XN9		-150	-138
	DSA	Anti-Spin Differential Rear Axle	495	455
	XMF	Spray in Bedliner	595	547
	5N6	Easy Order	0	0
	4FM	Fleet Option Editor	0	0
	4FT	Fleet Sales Order	0	0
	174	Zone 74-Denver	0	0
	4EA	Sold Vehicle	0	0
Non Equipment:	4WA	Misc Commercial Account	0	0
Discounts:	YGE	5 Additional Gallons of Gas	0	13
Destination Fees:			1,695	1,695
Total Price:			<u>38,240</u>	<u>36,573</u>

Order Type: Fleet  
Scheduling Priority: 1-Sold Order  
Salesperson:  
Customer Name:  
Customer Address:  
Instructions: USA

PSP Month/Week:  
Build Priority: 99

*\$22,986.00*  
*THANKS*

Note: This is not an invoice. The prices and equipment shown on this priced order confirmation are tentative and subject to change or correction without prior notice. No claims against the content listed or prices quoted will be accepted. Refer to the vehicle invoice for final vehicle content and pricing. Orders are accepted only when the vehicle is shipped by the factory.

## COUNCIL ACTION FORM

## CONSENT AGENDA ITEM NO. 7

**MEETING DATE:** JULY 6, 2020

**STAFF CONTACT:** MICHAEL KRAMER, DIRECTOR OF PUBLIC WORKS

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**Agenda Item:** Consider authorizing the purchase of 800 tons of deicing salt from Independent Salt Co.

**Strategic Priority:** Quality of Life  
Asset and Infrastructure Management

**Department:** Public Works

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### **Staff Recommendation:**

Staff recommends authorizing the City Administrator to execute an agreement with Independent Salt Co for the purchase of 800 tons of deicing salt.

### **Background/Description of Item:**

The Streets Division requested informal quotes, per the city's purchasing policy, for the supply of 800 tons of deicing salt for the 2020-2021 winter season. The quotes received are as follows:

Independent Salt Co.	\$61.03/ton
Central Salt	\$63.45/ton
Dale Brothers	(no bid)

The low bid for the previous year's deicing salt was also from Independent Salt Co., but was slightly higher at \$61.25/ton.

### **Financial Impact:**

Cost for the 2020-2021 winter season will be \$49,000.00. Depending on the severity of the winter and the amount of snow versus ice, costs for 2020-2021 may be more or less. Funding is available in the 2020 Street Division budget.

### **Suggested Motion:**

Authorize the City Administrator to execute an agreement with Independent Salt Co, in the amount of \$49,000.00, for the purchase of 800 tons of deicing salt.

## COUNCIL ACTION FORM

## CONSENT AGENDA ITEM NO. 8

**MEETING DATE:** JULY 6, 2020

**STAFF CONTACT:** MICHAEL KRAMER, DIRECTOR

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**Agenda Item:** Consider authorizing a Change Order with Amino Brothers Co., Inc. to construct Street, Street Lighting, and Waterline improvements for the Waverly Plaza Special Benefit District

**Strategic Priority:** Infrastructure and Asset Management  
Fiscal Stewardship  
Quality of Life

**Department:** Public Works

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**Staff Recommendation:**

Staff recommends authorizing Change Order No. 3 with Amino Brothers Co., Inc. in an amount of \$913,074.30, and construction related Change Orders up to an additional \$75,000.00.

**Background/Description of Item:**

On March 16, 2020, Council approved the contract change to construct stormwater system improvements for Laurel Street and Washington Street through the Waverly Plaza Special Benefit District.

Phelps Engineering, Inc., the engineer for the benefit district prepared plans for the Street, Street Lighting, Waterlines, Sidewalk and appurtenances for Laurel Street and Washington Street, which include the items in the attached Bid Form. The engineer recommends acceptance and award of the bid from Amino Brothers.

The cost of this work in the Amino Brothers bid is \$913,074.30, which is below the engineer's estimate. Including the previously authorized storm sewer work in the amount of \$292,155.85, the total construction cost is \$1,205,230.15. This amount is below the original infrastructure cost estimate of \$1,284,780 included in the Waverly Plaza Benefit District.

**Financial Impact:**

The cost of this work will be paid for through the Waverly Plaza Benefit District.

**Attachments Included:**

- Bid Form
- Engineer's Opinion of Cost
- Bid Tabulation

**Suggested Motion:**

Authorize the City Administrator to accept Change Order No. 3 with Amino Brothers Co., Inc. in an amount of \$913,074.30, and construction related Change Orders up to an additional \$75,000.00.

**BID FORM**  
**PHASE II STREET, STREET LIGHTING, WATERLINE**  
**WAVERLY PLAZA (WASHINGTON ST AND LAUREL ST)**  
**BENEFIT DISTRICT**  
**GARDNER, KANSAS**

To Whom It May Concern:

THE UNDERSIGNED BIDDER, having familiarized himself with the work required by the contract documents, the site where the work is to be performed, local labor conditions and all laws, regulations, and other factors affecting performance of the work, and having satisfied himself of the expense and difficulties attending performance of the work.

HEREBY PROPOSES AND AGREES, if bid is accepted, to enter into a contractual agreement, to perform all work, including the assumption of all obligations, duties, and responsibilities necessary to the successful completion of the contract and the furnishings of all materials and equipment required to be incorporated in and form a permanent part of the work; tools, equipment, supplies, transportation, facilities, labor, superintendence and services required to perform the work; and permits, bonds, taxes, insurance, and submittals; all as indicated herein to be performed or furnished by the contractor for and in consideration of the following prices:

**SCHEDULE OF PRICES**

(The bidder shall extend all items and total bid.)

ITEM	APPROX. QUANT.	UNIT	UNIT PRICE	EXTENSION
1	Mobilization	LS	1	10,609.- 10,609.-
2	Clearing and Grubbing / Demo	LS	1	2,215.- 2,215.-
3	Roadway Grading	Sta.	15.8	2,415.- 38,157.-
4	4" Flyash Subgrade Stabilization	SY	7035	7.82 55,224.75
5	2" Asphaltic Concrete Surface (HMA Commercial Grade Class A)	TONS	626	87.05 54,493.30
6	8" Asphaltic Concrete Base (HMA Commercial Grade Class A)	TONS	2501	76.40 191,076.40
7	4" Under Curb Asphaltic Concrete Base (HMA Commercial Grade Class A)	TONS	188	74.95 14,090.40
8	7" Temporary Asphalt (HMA Commercial Grade Class A)	TONS	72	338.- 24,336.-
9	Type B Curb and Gutter	LF	3240	22.45 72,738.-
10	8' Concrete Sidewalk (4")	LF	919	43.- 39,517.-
11	5' Concrete Sidewalk (4")	LF	1058	28.90 30,576.20
12	Sidewalk Ramp - Type I ADA	EA	9	1,267.- 11,403.-
13	Detectable Warning Surface	SF	63	28.40 1,789.20
14	7" Concrete Commercial Entrance	SY	250	64.55 16,137.50
15	Landscape Retaining Wall	FF	245	49.50 12,127.50
16	Temporary 12" CMP Pipe	LF	75	39.50 2,962.50
17	12" Metal End Section	EA	2	393.- 786.-
18	2" HDPE	LF	257	16.- 4,112.-
19	Street Lighting	LS	1	52,123.- 52,123.-
20	Construction Staking	LS	1	12,293.- 12,293.-
21	Pavement Marking	LS	1	16,065.- 16,065.-
22	Permanent Signing	EA	12	937.- 11,244.-
23	Traffic Control	LS	1	5,783.- 5,783.-
24	Erosion Control	LS	1	5,059.- 5,059.-
25	Silt Fence	LF	3041	1.20 3,649.20
26	Sod	SY	5228	5.70 29,799.60
27	Relocate Existing Tree	EA	2	293.- 586.-
28	Adjust Sanitary Sewer Manhole	EA	1	1,077.- 1,077.-
29	Street Trees	EA	32	477.- 15,264.-
30	8" PVC (C-900)	LF	1395	30.30 42,268.50
31	8" PVC (C-900) Restrained Joints	LF	217	42.65 9,255.05
32	Fire Hydrant Assembly	EA	7	3,634.- 25,438.-
33	6" Gate Valve	EA	7	1,282.- 8,974.-
34	8" Gate Valve	EA	7	1,730.- 12,110.-
35	8" x 6" TEE	EA	6	771.- 4,626.-
36	8" x 8" TEE	EA	1	854.- 854.-

37	12" x 8" Tapping Saddle	EA	2	3,892.-	7,784.-
38	12" x 6" Tapping Saddle	EA	1	3,236.-	3,236.-
39	Connect to Existing Waterline	EA	3	1,853.-	5,559.-
40	Misc. Fittings	LS	1	4,806.-	4,806.-
41	Encasement Pipe	LF	55	234.-	12,870.-
42	Force Account	LS	1	40,000	40,000.-

TOTAL BID \$ 913,074.<sup>30</sup>

Attach a separate sheet for any additional items. Contractor is responsible for Construction Staking. Contractor will pay City inspection fee separately.

TOTAL STORM SEWER BID

\$ \_\_\_\_\_

The undersigned understands that the specifications for all work is to meet or exceed the requirements set forth by the City of Olathe, Kansas standard specifications and that the right is reserved by the developer to reject any and all bids.

Date: 6/19/2020

**Amino Brothers Co., Inc.**

Name of Bidder

By: 

Title: CEO

Address: AMINO BROTHERS CO., INC.  
8110 KAW DRIVE P.O. BOX 11277  
KANSAS CITY, KS 66111

RETURN TO PHELPS ENGINEERING, INC. BY 5:00 PM, FRI, June 19, 2020  
 (Attn: Nathan Hladky, fax 913.393.1166, or email nhladky@phelpsengineering.com)



**Waverly Plaza (Washington St and Laurel St) Benefit District Improvement Project**  
**Engineer's Opinion of Probable Cost**  
**06-17-2020**

Item	Description	Unit	Quantity	UNIT PRICE	TOTAL
1	Mobilization	LS	1	\$ 30,000.00	\$ 30,000.00
2	Clearing and Grubbing / Demo	LS	1	\$ 10,000.00	\$ 10,000.00
3	Roadway Grading	Sta.	15.8	\$ 6,500.00	\$ 102,700.00
4	4" Flyash Subgrade Stabilization	SY	7035	\$ 6.00	\$ 42,210.00
5	2" Asphaltic Concrete Surface (HMA Commercial Grade Class A)	TONS	626	\$ 80.00	\$ 50,080.00
6	8" Asphaltic Concrete Base (HMA Commercial Grade Class A)	TONS	2501	\$ 80.00	\$ 200,080.00
7	4" Under Curb Asphaltic Concrete Base (HMA Commercial Grade Class A)	TONS	188	\$ 80.00	\$ 15,040.00
8	7" Temporary Asphalt (HMA Commercial Grade Class A)	TONS	72	\$ 80.00	\$ 5,760.00
9	Type B Curb and Gutter	LF	3240	\$ 20.00	\$ 64,800.00
10	8' Concrete Sidewalk (4")	LF	919	\$ 50.00	\$ 45,950.00
11	5' Concrete Sidewalk (4")	LF	1058	\$ 22.50	\$ 23,805.00
12	Sidewalk Ramp - Type I ADA	EA	9	\$ 1,200.00	\$ 10,800.00
13	Detectable Warning Surface	SF	63	\$ 10.00	\$ 630.00
14	7" Concrete Commercial Entrance	SY	250	\$ 80.00	\$ 20,000.00
15	Landscape Retaining Wall	FF	245	\$ 65.00	\$ 15,925.00
16	Temporary 12" CMP Pipe	LF	75	\$ 30.00	\$ 2,250.00
17	12" Metal End Section	EA	2	\$ 500.00	\$ 1,000.00
18	2" HDPE	LF	257	\$ 10.00	\$ 2,570.00
19	Street Lighting	LS	1	\$ 120,000.00	\$ 120,000.00
20	Construction Staking	LS	1	\$ 15,000.00	\$ 15,000.00
21	Pavement Marking	LS	1	\$ 7,500.00	\$ 7,500.00
22	Permanent Signing	EA	12	\$ 500.00	\$ 6,000.00
23	Traffic Control	LS	1	\$ 2,500.00	\$ 2,500.00
24	Erosion Control	LS	1	\$ 10,000.00	\$ 10,000.00
25	Silt Fence	LF	3041	\$ 1.50	\$ 4,561.50
26	Sod	SY	5228	\$ 8.00	\$ 41,824.00
27	Relocate Existing Tree	EA	2	\$ 400.00	\$ 800.00
28	Adjust Sanitary Sewer Manhole	EA	1	\$ 2,500.00	\$ 2,500.00
29	Street Trees	EA	32	\$ 400.00	\$ 12,800.00
30	8" PVC (C-900)	LF	1395	\$ 75.00	\$ 104,625.00
31	8" PVC (C-900) Restrained Joints	LF	217	\$ 75.00	\$ 16,275.00
32	Fire Hydrant Assembly	EA	7	\$ 3,500.00	\$ 24,500.00
33	6" Gate Valve	EA	7	\$ 750.00	\$ 5,250.00
34	8" Gate Valve	EA	7	\$ 850.00	\$ 5,950.00
35	8" x 6" TEE	EA	6	\$ 450.00	\$ 2,700.00
36	8" x 8" TEE	EA	1	\$ 600.00	\$ 600.00
37	12" x 8" Tapping Saddle	EA	2	\$ 1,250.00	\$ 2,500.00
38	12" x 6" Tapping Saddle	EA	1	\$ 1,250.00	\$ 1,250.00
39	Connect to Existing Waterline	EA	3	\$ 1,000.00	\$ 3,000.00
40	Misc. Fittings	LS	1	\$ 2,000.00	\$ 2,000.00
41	Encasement Pipe	LF	55	\$ 65.00	\$ 3,575.00
42	Force Account	LS	1	\$ 40,000.00	\$ 40,000.00

Phase II EOPC (Street, St. Light, Water) \$ 1,079,310.50  
Phase I Cost (Storm) \$ 292,155.85  
**Total Project Cost \$ 1,371,466.35**

**Administrative Items**

Inspection (4.5%) \$ 61,715.99  
BD Setup + Engineering \$ 129,598.00  
**Total Administrative Items \$ 191,313.99**

**Grand Total BD Cost \$ 1,562,780.34**



Waverly Plaza (Washington St and Laurel St) Benefit District Improvement Project							
Bid Tabulation							
06-22-2020							
Item	Description	Unit	Quantity	Phelps Engineering, Inc.		Amino Brothers	
				UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
1	Mobilization	LS	1	\$ 30,000.00	\$ 30,000.00	\$ 10,609.00	\$ 10,609.00
2	Clearing and Grubbing / Demo	LS	1	\$ 10,000.00	\$ 10,000.00	\$ 2,215.00	\$ 2,215.00
3	Roadway Grading	Sta.	15.8	\$ 6,500.00	\$ 102,700.00	\$ 2,415.00	\$ 38,157.00
4	4" Flyash Subgrade Stabilization	SY	7035	\$ 6.00	\$ 42,210.00	\$ 7.85	\$ 55,224.75
5	2" Asphaltic Concrete Surface (HMA Commercial Grade Class A)	TONS	626	\$ 80.00	\$ 50,080.00	\$ 87.05	\$ 54,493.30
6	8" Asphaltic Concrete Base (HMA Commercial Grade Class A)	TONS	2501	\$ 80.00	\$ 200,080.00	\$ 76.40	\$ 191,076.40
7	4" Under Curb Asphaltic Concrete Base (HMA Commercial Grade Class A)	TONS	188	\$ 80.00	\$ 15,040.00	\$ 74.95	\$ 14,090.60
8	7" Temporary Asphalt (HMA Commercial Grade Class A)	TONS	72	\$ 80.00	\$ 5,760.00	\$ 338.00	\$ 24,336.00
9	Type B Curb and Gutter	LF	3240	\$ 20.00	\$ 64,800.00	\$ 22.45	\$ 72,738.00
10	8' Concrete Sidewalk (4")	LF	919	\$ 50.00	\$ 45,950.00	\$ 43.00	\$ 39,517.00
11	5' Concrete Sidewalk (4")	LF	1058	\$ 22.50	\$ 23,805.00	\$ 28.90	\$ 30,576.20
12	Sidewalk Ramp - Type I ADA	EA	9	\$ 1,200.00	\$ 10,800.00	\$ 1,267.00	\$ 11,403.00
13	Detectable Warning Surface	SF	63	\$ 10.00	\$ 630.00	\$ 28.40	\$ 1,789.20
14	7" Concrete Commercial Entrance	SY	250	\$ 80.00	\$ 20,000.00	\$ 64.55	\$ 16,137.50
15	Landscape Retaining Wall	FF	245	\$ 65.00	\$ 15,925.00	\$ 49.50	\$ 12,127.50
16	Temporary 12" CMP Pipe	LF	75	\$ 30.00	\$ 2,250.00	\$ 39.50	\$ 2,962.50
17	12" Metal End Section	EA	2	\$ 500.00	\$ 1,000.00	\$ 393.00	\$ 786.00
18	2" HDPE	LF	257	\$ 10.00	\$ 2,570.00	\$ 16.00	\$ 4,112.00
19	Street Lighting	LS	1	\$ 120,000.00	\$ 120,000.00	\$ 52,123.00	\$ 52,123.00
20	Construction Staking	LS	1	\$ 15,000.00	\$ 15,000.00	\$ 12,293.00	\$ 12,293.00
21	Pavement Marking	LS	1	\$ 7,500.00	\$ 7,500.00	\$ 16,065.00	\$ 16,065.00
22	Permanent Signing	EA	12	\$ 500.00	\$ 6,000.00	\$ 937.00	\$ 11,244.00
23	Traffic Control	LS	1	\$ 2,500.00	\$ 2,500.00	\$ 5,783.00	\$ 5,783.00
24	Erosion Control	LS	1	\$ 10,000.00	\$ 10,000.00	\$ 5,059.00	\$ 5,059.00
25	Silt Fence	LF	3041	\$ 1.50	\$ 4,561.50	\$ 1.20	\$ 3,649.20
26	Sod	SY	5228	\$ 8.00	\$ 41,824.00	\$ 5.70	\$ 29,799.60
27	Relocate Existing Tree	EA	2	\$ 400.00	\$ 800.00	\$ 293.00	\$ 586.00
28	Adjust Sanitary Sewer Manhole	EA	1	\$ 2,500.00	\$ 2,500.00	\$ 1,077.00	\$ 1,077.00
29	Street Trees	EA	32	\$ 400.00	\$ 12,800.00	\$ 477.00	\$ 15,264.00
30	8" PVC (C-900)	LF	1395	\$ 75.00	\$ 104,625.00	\$ 30.30	\$ 42,268.50
31	8" PVC (C-900) Restrained Joints	LF	217	\$ 75.00	\$ 16,275.00	\$ 42.65	\$ 9,255.05
32	Fire Hydrant Assembly	EA	7	\$ 3,500.00	\$ 24,500.00	\$ 3,634.00	\$ 25,438.00
33	6" Gate Valve	EA	7	\$ 750.00	\$ 5,250.00	\$ 1,282.00	\$ 8,974.00
34	8" Gate Valve	EA	7	\$ 850.00	\$ 5,950.00	\$ 1,730.00	\$ 12,110.00
35	8" x 6" TEE	EA	6	\$ 450.00	\$ 2,700.00	\$ 771.00	\$ 4,626.00
36	8" x 8" TEE	EA	1	\$ 600.00	\$ 600.00	\$ 854.00	\$ 854.00
37	12" x 8" Tapping Saddle	EA	2	\$ 1,250.00	\$ 2,500.00	\$ 3,892.00	\$ 7,784.00
38	12" x 6" Tapping Saddle	EA	1	\$ 1,250.00	\$ 1,250.00	\$ 3,236.00	\$ 3,236.00
39	Connect to Existing Waterline	EA	3	\$ 1,000.00	\$ 3,000.00	\$ 1,853.00	\$ 5,559.00
40	Misc. Fittings	LS	1	\$ 2,000.00	\$ 2,000.00	\$ 4,806.00	\$ 4,806.00
41	Encasement Pipe	LF	55	\$ 65.00	\$ 3,575.00	\$ 234.00	\$ 12,870.00
42	Force Account	LS	1	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00
				Phase II EOPC (Street, St. Light, Water)	\$ 1,079,310.50		\$ 913,074.30
				Phase I Cost (Storm)	\$ 292,155.85		\$ 292,155.85
				<b>Total Project Cost</b>	<b>\$ 1,371,466.35</b>		<b>\$ 1,205,230.15</b>
				<b>Administrative Items</b>			
				Inspection (4.5%)	\$ 54,235.36		
				BD Setup + Engineering	\$ 129,598.00		
				Total Administrative Items	\$ 183,833.36		
				<b>Grand Total BD Cost for Infrastructure</b>	<b>\$ 1,389,063.51</b>		
				<b>Aug 2019 Infrastructure Cost Estimate</b>	<b>\$ 1,284,780.00</b>		
				<b>City's Participation amount</b>	<b>\$ 672,000.00</b>		
				<b>Bristol Groupe, LLC Participation</b>	<b>\$ 1,953,000.00</b>		
				<b>Total Maximum Authorized Amount</b>	<b>\$ 2,625,000.00</b>		

## COUNCIL ACTION FORM

## CONSENT AGENDA ITEM No. 9

**MEETING DATE:** JULY 6, 2020

**STAFF CONTACT:** MICHAEL KRAMER, PUBLIC WORKS DIRECTOR

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**Agenda Item:** Consider authorizing a task order agreement for construction services for internal improvements in the City of Gardner

**Strategic Priority:** Fiscal Stewardship

**Department:** Public Works

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**Staff Recommendation:**

Staff recommends authorizing a task order agreement with BHC Rhodes for construction services for internal improvements in the City of Gardner, Kansas, in the amount of \$130,172.25

**Background/Description of Item:**

Brungardt Honomichl & Co., P.A., (BHC Rhodes) is currently under contract for performance of construction observation/inspection of the Tuscan Farm sanitary sewer at hourly rates.

This task order includes construction services and construction observation of the construction of the street, storm sewer, waterline, sanitary, force main, lift station and related improvements for the installation of the Tuscan Farm improvements. The maximum amount under this task order is \$130,172.25, billed at standard hourly rates.

**Attachments:**

- Task Order

**Financial Impact:**

Funding for this Task Order will come from the special benefit districts: Tuscan Farms Phase 1 SBD estimate = \$104,364.88, and the Tuscan Farms Lift Station SBD estimate = \$25,807.38. The cost of the services will be assessed one hundred percent (100%) against the improvement districts and zero percent (0%) to be paid by the City at large.

**Staff Recommendation:**

Authorize the City Administrator to execute the task order agreement with BHC Rhodes for construction services for internal improvements in the City of Gardner, Kansas, in the amount of \$130,172.25.





Brungardt Honomichl & Company P.A.  
7101 College Blvd., Suite 400  
Overland Park, KS 66210  
913-663-1900

## TASK ORDER

**Task Order Number:** 028720.00.03 (Construction Observation Part 2 – Street, storm, water, electric, lift station, force main) **Date Issued:** June 24, 2020

### Description of Services:

Construction observation services for the installation of the street, storm, water, electric, lift station, and force main-related public improvements at Tuscan Farms Phase 1, located at 196<sup>th</sup> Street and Gardner Road in Gardner, Kansas. These additional services are performed per the terms and conditions in the original Agreement for Professional Services dated March 17, 2020. Attached is a breakdown of estimated hours and associated fees and expenses for this task order.

**Type of Payment:** See Exhibit B of the Original Agreement for Unit Rates

☒ Hr & Expense with a maximum ☐ Lump Sum / Fixed Fee  
in the amount of \$ 130,172.25

☐ Unit Price ☐ Other \_\_\_\_\_

### Terms:

As stated in the Agreement for Professional Services dated March 17, 2020

**Start:** July 8, 2020 **Complete:** October 7, 2020

### Authorized:

Brungardt Honomichl & Company, P.A.:

City of Gardner:

 6/24/2020  
Signature Date

\_\_\_\_\_  
Signature Date

Tuscan Farms Phase 1 - Task Order 2 Construction Inspection Fee Estimate

June 24, 2020

(Street, Storm, Water, & Electric-Related Public Improvements)			Duration (Inspection days)	Duration (hours)	Project Manger (\$180/hr)	Construction Tech II (\$120/hr)	Addtl Staff for Peak Activity Days (\$100/hr)	Labor Cost	Mileage (55 mile round trip)	Total Inspection Costs	Construction Contract Amount (with lift station)
Shop Drawing Review & Administration			3	24	\$1,080.00 6 hours	\$2,880.00 24 hours	\$0.00	\$3,960.00	\$189.75	\$4,149.75	\$2,179,528.00
Construction Observation			75	750	\$540.00 3 hours	\$90,000.00 750 hours	\$4,000.00 40 hours	\$94,540.00	\$2340.25	\$96,880.25	
Project Close-Out/Punchlist/ Administration/Documentation			3	24	\$360.00 2 hours	\$2,880.00 24 hours	\$0.00	\$3,240.00	\$94.88	\$3,334.88	
Total for Street, Storm, Water & Electric-Related Public Improvements Inspection					\$1,980.00	\$95,760.00	\$4,000.00	\$101,740.00	\$2,624.88	\$104,364.88	

Assumptions based on information from the Contractor (Street, Storm, Water, Electric):

Contractor works up to 6 days each week  
Up to 10 hours per day for observation  
3 month construction period (July 8 thru early October 2020) = 3 months X 25 inspection days/month = 75 inspection days  
Peak activity may include paving days, large concrete pours, and/or sanitary sewer installation simultaneous with other site work that requires inspection  
Materials testing performed by others - will coordinate and manage

(Sanitary Lift Station & Force-Main-Related Public Improvements)			Duration (Inspection days)	Duration (hours)	Project Manger (\$180/hr)	Construction Tech II (\$120/hr)	Addtl Staff for Peak Activity Days (\$100/hr)	Labor Cost	Mileage (55 mile round trip)	Total Inspection Costs	Construction Contract Amount (with lift station)
Shop Drawing Review & Administration			1	8	\$720.00 4 hours	\$480.00 4 hours	\$0.00	\$1,200.00	\$0.00	\$1,200.00	\$2,179,528.00
Construction Observation			18	180	\$0.00	\$21,600.00 180 hours	\$0.00	\$21,600.00	\$632.50	\$22,232.50	
Project Close-Out/Punchlist/			2	16	\$360.00 2 hours	\$1,920.00 16 hours	\$0.00	\$2,280.00	\$94.88	\$2,374.88	
Total for Sanitary Lift Station & Force Main-Related Public Improvements Inspection					\$1,080.00	\$24,000.00	\$0.00	\$25,080.00	\$727.38	\$25,807.38	

COMBINED TOTAL for Task Order 2 (Street, Storm, Water, Electric, Lift Station & Force Main Inspection) = \$130,172.25										
6% of construction										

Assumptions based on information from the Contractor (Lift Station and Force Main):

Contractor works up to 6 days each week  
Up to 10 hours per day for observation  
3 additional weeks of construction = 3 weeks X 6 inspection days/week = 18 inspection days  
Peak activity is not anticipated for lift station/force main installation  
Materials testing performed by others - will coordinate and manage

## City of Gardner, KS

### Council Actions

July 6, 2020

The City Council took the following actions at the July 6, 2020, meeting:

1. Finance Director Matt Wolff presented the 2021-2022 Draft Budget.
2. Approved the minutes as written for the regular meeting held June 15, 2020. (Passed unanimously)
3. Approved the minutes as written for the special meeting held June 19, 2020. (Passed unanimously)
4. Approved City expenditures prepared June 12, 2020 in the amount of \$559,187.35; and June 16, 2020 in the amount of \$102,079.66; and June 19, 2020 in the amount of \$1,396,412.82; and June 26, 2020 in the amount of \$256,936.19. (Passed unanimously)
5. Authorized the City Administrator to execute an agreement with BHC Rhodes, Inc. to design street improvements of US-56, Sycamore Street to Moonlight Road, in an amount of \$233,150.00. (Passed unanimously)
6. Authorized the City Administrator to execute an agreement with RD Johnson for the 188<sup>th</sup> Street Benefit District Improvements for a total of \$796,950.00 and authorize the City Administrator to approve construction related Change Orders up to an additional \$80,000.00 (10%). (Passed unanimously)
7. Authorized the City Administrator to purchase two (2) 2020 Ram 1500 4X4 crew cab trucks from Landmark Dodge, Inc., utilizing the Mid America Council of Public Procurement (MACPP) Vehicle Bid Sheets for a total of \$45,972.00. (Passed unanimously)
8. Authorized the City Administrator to execute an agreement with Independent Salt Co, in the amount of \$49,000.00, for the purchase of 800 tons of deicing salt. (Passed unanimously)
9. Authorized the City Administrator to accept Change Order No. 3 with Amino Brothers Co., Inc. in an amount of \$913,074.30, and construction related Change Orders up to an additional \$75,000.00. (Passed unanimously)
10. Authorized the City Administrator to execute the task order agreement with BHC Rhodes for construction services for internal improvements in the City of Gardner, Kansas, in the amount of \$130,172.25. (Passed unanimously)